

**TOWNSHIP OF HARDING
MORRIS COUNTY, NEW JERSEY**

**NOTICE TO BIDDERS
KIRBY MUNICIPAL BUILDING INTERIOR RENOVATIONS
AND RESTROOM FACILITIES**

NOTICE is hereby given that sealed bid proposals for a contract for the **Township Municipal Building Interior Renovations - Restroom Facilities** located in the Township of Harding will be received by the Township Administrator for the Township of Harding, Morris County, New Jersey at the Township of Harding Municipal Building, 21 Blue Mill Road, New Vernon, New Jersey on **April 5, 2016 at 11:00AM**, prevailing time, at which place and time all bid proposals received will be opened and read aloud.

The plans and specifications for the subject project, instructions to bidders, general conditions, contract form, performance bond form, bid proposal form and other bidding documents are available at the office of the Township Clerk in the Township Municipal Building, 21 Blue Mill Road, New Vernon, NJ 07976, between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday beginning on March 10, 2016. A NON-REFUNDABLE fee of \$40 in the form of a check payable to the Township of Harding will be required for each set of plans and specifications.

Each bid proposal must be enclosed in a sealed envelope bearing the name and address of the bidder and designation of the contract on the outside, addressed to the Township Administrator, Township of Harding, Morris County, New Jersey.

Bid proposals shall be submitted at the place and time scheduled for the opening of proposals provided; however, a bid proposal may be submitted by mail or other delivery if placed in a sealed envelope marked as herein above provided and mailed or otherwise delivered to Ms. Gail W. McKane, Custodian of Bids, Township of Harding Municipal Building, 21 Blue Mill Road, P.O. Box 666, New Vernon, New Jersey 07976, in which case the delivery of the sealed bid proposal envelope to the Custodian of Bids prior to the time for the opening of the bid proposals is the responsibility of the bidder.

Bid proposals shall be prepared and submitted on the forms provided and in a manner required by the instructions to bidders. Each bid proposal must be accompanied by a certified check, cashier's check or a bid bond in an amount equivalent to 10% of the total amount of the bid, but not to exceed \$20,000 (Twenty Thousand Dollars), to guarantee that the bidder to whom a contract may be awarded will execute the contract.

Each bid proposal must include a consent of surety from a surety company stating that the surety company will provide the bidder with the required performance bond if the contract is awarded to the bidder. Other documents specified in the instructions to bidders and in the checklist required to accompany each bid proposal must also be completed and submitted.

Bids may be held by the Township of Harding for a period not to exceed sixty (60) days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of Bidders, prior to awarding the contract. Exception to this would be in accordance

with N.J.S.A. 40A:11-24, which provides that "any bidders who consent thereto may, at the request of the contracting unit, have their bids held for consideration for such longer period as may be agreed."

The Township reserves the right to determine which contract will be awarded and the right to reject any or all bids and to waive any informality in any bid, all as permitted or required by law.

Bidders are required to comply with the requirements of N.J.S.A 10:5-31 et. seq and P.L. 1975, c.127 (NJAC 17:27-1 et. seq.) AFFIRMATIVE ACTION and with the REQUIREMENTS OF P.L. 2004 C.57, which requires a copy of the BUSINESS REGISTRATION CERTIFICATE issued by the New Jersey Treasury

Gail W. McKane
Township Administrator
Township of Harding

March 10, 2016