

**HARDING TOWNSHIP
BOARD OF HEALTH
THURSDAY, FEBRUARY 13, 2020**

Regular Meeting Minutes

Dr. Cervone called the regular meeting of the Harding Township Board of Health to order on February 13, 2020, at 7:30 p.m., and announced the meeting was called in accordance with the laws of the State of New Jersey.

ROLL CALL:

Secretary Sharp called the following Board of Health members in attendance. *Let the record show that Mr. Platt is attending the meeting via telephone.*

BOH Attendance: Dr. Joseph Cervone, Dr. Nicole Lacz, Mrs. Christina McKittrick, and Mr. Nicolas Platt (via telephone)

Absent: Mr. Boyan, Mrs. DiTosto, and Dr. Kao

Health Department Attendance: Mrs. Lisa Sharp and Mr. George Byrnes

County of Morris Attendance: Miss Casey Brady, REHS

Public: 1

RESOLUTION TO RECESS INTO EXECUTIVE SESSION

Resolution BOH #06-2020 – Resolution to Recess into Executive Session

Dr. Cervone asked for a motion to recess into Executive Session. Upon a motion made by Mrs. McKittrick and seconded by Mr. Platt and with a roll call vote of all ayes, none opposed the meeting recessed into Executive Session at 7:33 p.m.

BE IT RESOLVED, by the Harding Township Board of Health that it shall recess into executive session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b; and

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Township of Harding provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Board of Health will return to public session after this Executive Session.

Contracts:

1. Professional Service Contract – Dr. Cervone

Vote on Resolution:

| | MOTION | FOR APPROVAL | AGAINST APPROVAL | ABSTAIN | ABSENT |
|------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|
| Mr. Boyan Alt #2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mrs. DiTosto | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Dr. Kao Alt #1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Dr. Lacz | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. McKittrick | 1 st | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Platt | 2 nd | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dr. Cervone | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

The Board of Health discussed the professional services contract for the Board of Health Special Counsel.

RECONVENE INTO PUBLIC SESSION

Dr. Cervone asked for a motion to reconvene into public session. A motion was made by Dr. Lacz and seconded by Mr. Platt and with a vote of all ayes, the meeting reconvened at 7:45 p.m.

ADD ON RESOLUTIONS

Resolution BOH #07-2020 – Resolution to Appoint Board of Health Special Counsel

WHEREAS, the Board of Health of the Township of Harding has a need to acquire a professional service contract for the year 2020 as a non-fair and open contract pursuant to the provisions of N.J.S.A. 40A:11-5(1)(a); and

WHEREAS, funds are available for this purpose; and

WHEREAS, the following professional service contractor has submitted a proposal for 2020 and has completed and submitted their Business Entity Disclosure Certification pursuant to the New Jersey Pay-to-Play Act, certifying that reportable contributions to a political or candidate committee in the Township of Harding have not been made in the previous one year period and that the award of contract will prohibit the following professional service vendors from making any reportable contributions through the term of the contract.

BE IT RESOLVED, by the Board of Health of the Township of Harding in the County of Morris and State of New Jersey that the following professional service contract is hereby awarded for a one-year period; and

BE IT FURTHER RESOLVED, one quarter of these funds are currently certified with the remainder of funds being certified pending final 2020 budget approval.

| | | |
|-----------------|------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| Special Counsel | DiFrancesco, Bateman, Coley, Yospin, Davis, Lehrer & Flaum, P.C. (Joseph Sordillo, Esq.) | 1/1/20 to 12/31/20 \$175.00 per hour Not to exceed \$5,000.00 01-2020-1330-0330-2-00035 (health) |
|-----------------|------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|

Dr. Cervone asked if there were any questions or comments with regard to appointing Mr. Sordillo as Special Counsel for the Board of Health. With no comments, Dr. Cervone asked for a motion to appoint Mr. Joseph Sordillo, Esq., as Special Counsel for the Harding Township Board of Health. Upon a motion made by Mr. Platt, seconded by Dr. Lacz, and with a roll call vote of all ayes, none opposed, Mr. Sordillo was appointed as Special Counsel to the Board of Health for 2020.

Vote on Resolution:

| | MOTION | FOR APPROVAL | AGAINST APPROVAL | ABSTAIN | ABSENT |
|------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|
| Mr. Boyan Alt #2 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mrs. DiTosto | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Dr. Kao Alt #1 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Dr. Lacz | 2 nd | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mrs. McKittrick | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Mr. Platt | 1 st | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Dr. Cervone | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

ACCEPTANCE OF BOH MEETING MINUTES OF JANUARY 9, 2020:

Dr. Cervone asked if there were any questions with regard to the January 9, 2020 meeting minutes. Upon a motion made by Mrs. McKittrick, seconded by Dr. Lacz, and with votes of all ayes, none opposed, the minutes for the January 9, 2020 meeting were accepted.

ACCEPTANCE OF BOH MONTHLY REPORT FOR JANUARY 2020:

Dr. Cervone asked if there were any questions regarding the monthly Health Department report for January 2020. Mr. Byrnes provided an update on the following property:

* 27 Lee’s Hill Road – Mr. Byrnes explained that the septic was installed and the Health Department did not hear from the applicant for two years. Recently, the contractor came back and removed the coco tank and crushed it. A new tank was installed. A final inspection of the septic pump is scheduled for next week. Mr. Byrnes will continue working with the applicant.

Mrs. McKittrick asked about 19 Village Road. Mr. Byrnes reported that several inspections of the business was conducted. One inspection was with a potential buyer and the second inspection was conducted with the owner’s son. Mr. Byrnes explained that there are items that will need to be brought up to code. Mr. Byrnes mentioned that when a new business opens, the business must be brought up to the required code.

Mrs. Sharp mentioned that the Health Department was notified of a dog bite. The dog was not licensed and Animal Control issued the owner a summons.

Mrs. McKittrick asked about why the dog licenses are down. Is this due to the increase in the fees? Mrs. Sharp mentioned she was not sure but the dog licenses have picked up for the month of February.

Dr. Cervone asked if there were any further comments or questions to the January monthly report and the monthly financial. Upon a motion made by Mrs. McKittrick, seconded by Mr. Platt, and with votes of all ayes, none opposed the monthly report and financial report for January 2020 was accepted.

ACCEPTANCE OF MORRIS COUNTY MONTHLY REPORT FOR JANUARY 2020:

Dr. Cervone asked if there were any comments or questions with regard to the Morris County Monthly Report for January 2020.

Miss Brady reported that the Public Health Nurse conducted two school audits. Both schools were 100% compliant. Miss Brady reported that the food handlers training has been scheduled for February, May, and June. Mrs. Sharp explained that a copy of the flyer was sent to all retail food establishments.

With no further comments a motion was made by Mrs. McKittrick, seconded by Dr. Lacz to accept the January 2020 Monthly County of Morris, and with a vote of all ayes, none opposed the monthly Morris County report for January 2020 was accepted.

BOH FORMAL REQUEST FOR EXTENSION OF SEPTIC PERMIT – ESTATE OF CULBERTSON, BLOCK 8, LOT 11, 142 BLUE MILL ROAD:

Mr. Byrnes reported that the approval for the septic system was given over one year ago. The house is currently for sale. This is the first request for extension of the septic permit.

With no further questions, Dr. Cervone asked for a motion to grant the first extension of the septic permit for 142 Blue Mill Road. Upon a motion made by Mrs. McKittrick, seconded by Dr. Lacz, and with a roll call vote of all ayes, none opposed, the extension of the septic permit was granted.

OTHER MATTERS AND HEARING PERSONS PRESENT:

A discussion regarding influenza ensued. Mrs. McKittrick mentioned that it is hard to get people to receive the influenza vaccination. It was recommended that a flyer or talking points on the importance of receiving the influenza vaccine be sent to the Thumbnail. Mrs. Sharp reported that information can be sent to the Thumbnail and asked if one of the Doctors could send that information to her attention.

Mrs. McKittrick asked about the septic at the Hurstmont site. Mr. Byrnes explained that since the waste water treatment system will be over 2,000 gallons a day, all approvals will be handled by the State. Mr. Byrnes reported that he was there at the beginning for permeability testing.

Mr. Byrnes reported that he did witness the septic installation for the group home (CPNJ) on Mt. Kemble. There remains about two inspections. CPNJ is currently awaiting electrical connections before this project can be completed.

Seeing no further business, a motion to adjourn was duly made by Dr. Lacz, seconded by Mrs. McKittrick, and with a vote of all ayes, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,



Lisa A. Sharp
Secretary, Board of Health