

TOWNSHIP OF HARDING
BOARD OF HEALTH
REGULAR MEETING
IN PERSON
MARCH 14, 2024 at 7:30 pm
21 Blue Mill Road, New Vernon, NJ

ADEQUATE NOTICE of this meeting of the Harding Township Board of Health was given as follows: On February 9, 2024, notice was sent to the *DAILY RECORD* and the *OBSERVER-TRIBUNE*, posted in the *OBSERVER-TRIBUNE* on February 15, 2024, posted on the Bulletin Board in the Township Hall at 21 Blue Mill Road in Harding, NJ and filed with the Municipal Clerk.

AGENDA
(To the extent now known)

AGENDA ITEMS	Formal Action May Be Taken	
	Yes	No
1. Roll Call – Board Secretary		X
2. Acceptance of BOH Minutes	X	
• Meeting Minutes from February 8, 2024		
3. Monthly Health Department Report	X	
• Monthly Report for February 2024		
• Financial Report for February 2024		
5. Monthly Morris County Division of Public Health Report	X	
• Monthly Report for February 2024		
6 Other matters that may come before the Board and Hearing Persons Present		X
7. Adjournment	X	

Board of Health Monthly Report

1. FEBRUARY 2024 – Monthly Report

HARDING TOWNSHIP HEALTH DEPARTMENT

MONTHLY REPORT

FEBRUARY 2024

ENVIRONMENTAL HEALTH

INSPECTIONS: Septic System, Well Construction and Permeability Testing

Total for the Month FEBRUARY 2024: (16) Year-to-Date: (20)

Bryan Drilling, Block 17, Lot 40.04, 15 Mary Knoll Drive, Well Capping. Mr. Byrnes witnessed the capping of the well on February 1, 2024.

Pryor, Block 17, Lot 53, 21 Lee's Hill Road, Septic Repair. Mr. Byrnes witnessed the septic repair on February 5, 2024.

Milewski, Block 28, Lot 3.06, 6 Military Hill Drive, Septic. Mr. Byrnes witnessed the septic vacuum test on February 7, 2024.

Preiss, Block 15, Lot 19.03, 110 Village Road, Septic. Mr. Byrnes witnessed the septic abandonment on February 7, 2024.

Hunter 34 LLC, Block 48, Lot 8.01, 34 Hunter Drive, Septic. Mr. Byrnes witnessed the septic pump test on February 8, 2024.

Weichert, Block 13, Lot 1.01, 72 Woodland Road, Septic. Mr. Byrnes conducted an inspection of the sewer line on February 12, 2024.

Milewski, Block 28, Lot 3.06, 6 Military Hill Drive, Septic. Mr. Byrnes witnessed the septic bed excavation on February 14, 2024.

GJG Property Holdings LLC, Block 17, Lot 40.04, 15 Maryknoll Drive, Septic. Miss Meyers witness the abandonment of the existing septic on February 15, 2024.

Johnson, Block 53, Lot 1.03, 16 Pleasantville Road, Septic. Miss Meyers and Miss Rodriquez witnessed the septic vacuum test on February 16, 2024.

Milewski, Bloc 28, Lot 3.06, 6 Military Hill Drive, Septic. Mr. Byrnes conducted an inspection of the suitable fill on February 16, 2024.

Hunter 34 LLC, Block 48, Lot 8.01, 34 Hunter Drive, Septic. Mr. Byrnes witnessed the float test on February 21, 2024.

Shih, Block 21, Lot 15, 2 Pinefield Lane, Septic. Mr. Byrnes conducted an inspection of the septic final grade on February 21, 2024.

Setter Ridge Farm LLC, Block 51, Lot 10, 145 Lee's Hill Road, Permeability Testing. Mr. Byrnes witnessed the soil testing on February 22, 2024.

Johnston, Block 26, Lot 9, 98 Glen Alpin Road, Permeability Testing. Mr. Byrnes witnessed the soil testing on February 22, 2024.

Johnson, Block 53, Lot 1.03, 16 Pleasantville Road, Septic. Miss Meyers and Miss Rodriquez witnessed the tank connections and baffles on February 23, 2024.

Slonaker, Block 47, Lot 13.03, 51 Youngs Road, Septic. Mr. Byrnes witnessed the septic bed excavation on February 29, 2024.

PLANS/APPLICATIONS RECEIVED/REVIEWED: Total for FEBRUARY 2024 (16) YTD: (23)

Frigerio, Block 36, Lot 3, 10 Primrose Trail, BOH Waiver. The BOH approved the waivers requested at the February 8, 2024 meeting.

Daniels, Block 26.01, Lot 33, 10 St. Clair Road, Addition Review. Miss Meyers review the application and sent comments on February 28, 2024.

Hvidsten/Alin, Block 47, Lot 9.01, 140 Lee's Hill Road, Revised Septic Alteration.

Esposito, Block 28, Lot 3.06, 4 Military Hill Drive, revised Architecturals. In review by Miss Meyers.
Hvidsten/Allin, Block 47, Lot 9.01, 140 Lee's Hill Road, Septic Alteration. In review by Mr. Byrnes.
Esposito, Block 28, Lot 3.06, 4 Military Hill Drive, Addition Review. In review by Miss Meyers.
Whiting, Block 41, Lot 12.01/13, 28 Lake Trail West, BOH Waiver for April meeting.
Great Swamp Watershed, Block 28, Lot 3.07, 32 Pleasant Plains Road, Septic Alteration. Mr. Byrnes reviewed the application and sent comments on February 22, 2024.
Shih, Block 21, Lot 15, 2 Pinefield Lane, Septic As-Built Plans. In review by Mr. Byrnes.
Finkle, Block 33.03, Lot 1, 1 Post House Road, Septic As-Built Plans. In review by Mr. Byrnes.
Golding, Block 17, Lot 40.04, 15 Maryknoll Drive, Demolition of a Structure. Miss Meyers issued the permit on February 23, 2024.
Olsen/Thompson, LLC, Block 46.01, Lot 1, 970 Mt. Kemble Avenue, Septic Repair. In review by Mr. Byrnes.
Henry, Block 17, Lot 34, 53 Long Hill Road, Addition Review. In review by Mr. Byrnes.
Michalak, Block 4, Lot 4, 229 Blue Mill Road, Addition Review. In review by Miss Meyers.
Joelson, Block 21, Lot 7.01, 23 Sand Spring Road, Septic Repair. In review by Mr. Byrnes.
Contessa, Block 15, Lot 9.03, 68 Village Road, New Construction Septic. In review by Mr. Byrnes.
Contessa, Block 15, Lot 9.03, 68 Village Road, New Well. In review by Mr. Byrnes.
Anderson, Block 3, Lot 3, 604 Spring Valley Road, Septic Alteration. Miss Meyers issued approval on February 28, 2024.

PLANS/APPLICATIONS RECEIVED/REVIEWED UPDATE FROM: December 2023
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Wightman Farms, Block 32. Lot 9, 1111 Mt. Kemble Avenue, Site Plan Review. In review by Mr. Byrnes.

HEALTH DEPARTMENT ACTIVITIES AND MEETINGS FOR FEBRUARY 2024:

Mrs. Sharp conducted an OPRA for Peach Brothers on February 5, 2024 for septic information on a property.
Mr. Byrnes conducted a file review for 2 Baxter Farm Road on February 5, 2024.
Mrs. Sharp conducted an OPRA request for septic information pertaining to 21 Sand Spring Road. The information was emailed on February 6, 2024.
Mrs. Sharp conducted an OPRA request for septic information on February 7, 2024. The information for 41 Lee's Hill Road was emailed to Peach Brothers.
Mrs. Sharp conducted an OPRA request for septic information for 72 Long Hill Road. The information was emailed to the realtor.
Mrs. Sharp conducted an OPRA request for septic information pertaining to 34 Hunter Drive. The information was emailed to Evergreen Septic.
Mrs. Sharp attended a staff meeting on February 15, 2024.
Mrs. Sharp conducted notary service for a resident on February 15, 2024.
Mrs. Sharp conducted an OPRA request for septic information for 12 Wildlife Run and 108 Jenks Road, and 19 Fox Hunt. The information was emailed to the requestors.
Mrs. Sharp conducted notary service for a resident on February 20, 2024.
Mrs. Sharp conducted an OPRA request for septic information for 5 Pleasant Plains Road. The Information was emailed to Evergreen.
Mrs. Sharp conducted a notary service for a resident on February 21, 2024.
Mrs. Sharp attended a 90 minute webinar on Cyber Training on February 22, 2024.
Mrs. Sharp conducted three notaries for the Police Department on February 22, 2024.

Health Department
Monthly Report
February 2024

Mrs. Sharp conducted five notaries for the Police Department on February 23, 2024.

Mrs. Sharp conducted an OPRA request for septic information pertaining to 920 Mt. Kemble Avenue. The information was emailed.

Mrs. Sharp conducted a notary service for a resident on February 26, 2024.

Mrs. Sharp conducted an OPRA request for Evergreen Septic on February 29, 2024 for 2 Baxter Farm Road. The information was emailed.

Mrs. Sharp conducted a notary service for a resident on February 29, 2024.

Mr. Byrnes attended a two Day Drone Class here at the Municipal Building on February 27 and 28, 2024.

Mrs. Sharp conducted health department matters with Mrs. Gorman, Assistant Health Officer during the month of February.

**SEPTIC TANK PUMP OUT PERMITS RECEIVED IN FEBRUARY 2024 – Total for Month: (7)
YTD:(16)**

Horstmann Septic, Block 12, Lot 30, Clark, 31 Miller Road, 2 tanks pumped on February 1, 2024, P#8859, routine maintenance.

Horstmann Septic, Block 13, Lot 8, Crotty, 2 Miller Road, 4 tanks pumped on February 2, 2024, P#8860, routine maintenance.

Horstmann Septic, Block 51, Lot 7, Boag, 131 Lees Hill Road, 2 tanks pumped on February 2, 2024, P#8861, routine maintenance.

Horstmann Septic, Block 17, Lot 9.04, O'Donnell, 28 Millbrook Road, 1 tank pumped on February 9, 2024, P#8862, routine maintenance.

Peach Brothers, Block 50, Lot 1, Clow, 41 Lees Hill Road, 1 tank pumped on February 14, 2024, P#8787, routine maintenance.

Horstmann Septic, Block 26.04, Lot 1, Dadzie, 1 Stark Drive, 2 tanks pumped on February 16, 2024, P#8864, routine maintenance.

Horstmann Septic, Block 19, Lot 6, Koar, 537 James Street, 1 tank pumped on February 16, 2024, P#8863, routine maintenance.

WELL RECORDS: Total for FEBRUARY 2024 (0) Year to Date: (0)

No well records were received in the month of February 2024.

SEPTIC PERMITS ISSUED: Total for FEBRUARY 2024 (1) YTD: (1)

Golding, Block 17, Lot 40.04, 15 Maryknoll Drive, Demolition of a Structure, Permit #3357 was issued on February 23, 2024.

CERTIFICATES OF COMPLIANCE (C of C) – INSTALLATION: Total for FEBRUARY 2024 (1) YTD: (1)

Golding, Block 17, Lot 40.04, 15 Maryknoll Drive, Well Capping, C of C #3354 was issued on February 23, 2024.

RETAIL FOOD INSPECTIONS – Total for FEBRUARY 2024 (0) Total for YTD: (1)

No retail food inspection were conducted in the month of February.

RETAIL FOOD LICENSES – Total for *FEBRUARY 2024* (0) Total for YTD: (0)

No retail food licenses were issued during the month of February 2024.

ENVIRONMENTAL WATER SAMPLE RESULTS: Total for *FEBRUARY 2024*: (1) YTD: (2)

24-002 – Mrs. Sharp conducted a monthly water test on February 21, 2024 of the second floor kitchen of the Municipal Building. A satisfactory rating was received on February 26, 2024.

PUBLIC HEALTH

VITAL STATISTICS: One (1) marriage license(s) was received and three (3) were issued by Harding, one (1) death notice was received, and zero birth certificates received. No domestic partnerships were reported.

Mr. Sharp issued a Marriage License on February 9, 2024.
Mrs. Sharp conducted a Marriage License application on February 12, 2024.
Mrs. Sharp issued a certified copy of a marriage license on February 15, 2024.
Mrs. Sharp issued a certified copy of a marriage license in the afternoon of February 15, 2024.
Mrs. Sharp conducted a Marriage License application on February 20, 2024.
Mrs. Sharp issued a Marriage License on February 23, 2024.
Mrs. Sharp issued two certified copies on February 24, 2024.
Mrs. Sharp conducted a Marriage License application on February 28, 2024.
Mrs. Sharp received notification of a death on February 29, 2024.
Mrs. Sharp issued two separate certified copies of marriage licenses on February 9, 2024.
Mrs. Sharp sent notification to the State of how many marriage licenses were received for the month.

INCIDENTS AND COMPLAINTS:

Mrs. Sharp notified the Public Health Nurse regarding two dog bites for follow-up during the month of February 2024.

INQUIRIES-REQUESTS-COMPLAINTS:

In *February 2024* the Health Department received **1** complaint(s) for animal matters; **10** inquiries from residents regarding, notary services, well water testing, well/septic records, marriage licenses and certified copies, and public health food information; and **7** requests for septic information from realtors, residents, prospective buyers, and engineers/contractors/septic inspectors.

Year-to-date 2024, the Health Department responded to **18** combined complaints/inquiries/requests; as follows:

- 1 complaints – dog bites, bats, etc.
- 10 inquiries -- regarding home sales, dog licenses, well water testing, marriage licenses, certified copies, well records, filming requests, and Notary Services
- * 7 requests – septic information (as-built and number of bedrooms) from realtors, residents contractors, engineers, etc.

ANIMAL CONTROL:

Dog Licenses

During the month of **FEBRUARY 2024**, the Health Department issued 101 dog licenses during the month of February with 2 licenses being a replacement license. The total fees collected was \$1,900.00 and \$93.00 accounted for the State fees.

For **FEBRUARY 2024** a total of 83 dog licenses were issued during the month of February 2023 with a total of \$1,576.00 collected which \$116.40 accounted for the monthly state fee.

Year-to-date 2024, a total of 376 dogs have been licensed with one being a service dog and two replacement licenses.

The Health Department was notified by the Harding Township Police Department of a dog bite on February 15, 2024. The Public Health Nurse was notified and conducted follow-up. Mrs. Sharp sent notification to Stephanie Gorman, Assistant Health Officer, as this dog was involved in a bite in 2023. Mrs. Gorman has been working with Animal Control Solutions on issuing the resident a violation for not having a license and other matters.

The Health Department received notification of a dog bite on February 20, 2023. Animal Control asked for a license check along with rabies verification. Mrs. Sharp noted the dog was not licensed. The resident licensed the dog on February 20, 2024. The dog was placed under a 10 day confinement period.

<i>CORRESPONDENCE RECEIVED</i>

Ever Green Inspection Services, Block 33, Lot 7.09, Chike-Obi, 2 Baxter Farm Road, septic system A was inspected on February 29, 2024 and found to be in Satisfactory Condition with Concerns. Irrigation heads and tree roots are located over the absorption area.

Ever Green Inspection Services, Block 33, Lot 7.09, Chike-Obi, 2 Baster Farm Road, septic system B was inspected on February 2024 and found to be in Unsatisfactory Condition. The treatment tank is leaking and tank replacement is recommended.

Board of Health Monthly Report

1. FEBRUARY 2024 – Financial Report

FEBRUARY 2024 MONTHLY FINANCIAL REPORT																			
PAYOR	BLOCK	LOT	ADDRESS	Addition Review (\$175)	Variance \$100 or Sub-Division Review (\$250 + 75 each add'l lot)	BOH WAIVER (\$175)	SEPTIC REVIEW/PERMIT FEE - New Constr (\$1,200)	Food License (\$25, \$75, \$275, \$754/475) Temp Food Lic \$50	Soil Investigation (\$275)	Septic Review/Permit Alteration (\$975)	Demolition Permit (\$275)	Septic Permit Extension \$225 or (\$275)	New Well (\$275)	Alter Well or Seal Well (\$275 or \$175)	Pump Out Permit (OP) or Kennel License \$25	OTHER \$75 Inspection Fee on Fee	Septic Permit Extension \$225 or \$250 2nd	DOG LICENSES	TOTAL
CAREAGA ENGINEERING	36.00	3	10 PRIMROSE TRAIL			\$175													\$175
DANIELS	26.01	33	10 ST. CLAIR ROAD	\$175															\$175
WHITING	41.00	12.01	28 LAKE TRAIL WEST			\$175													\$175
ESPOSITO	28	3.07	4 MILITARY HILL DR	\$175															\$175
DONOHUE	52	3	32 PLEASANT PLAINS RD							\$975									\$975
LONDON CONSTRUCTION	17.00	40.04	15 MARYKNOLL DRIVE								\$275								\$275
BOAG NURSERIES	51.00	10	145 LEES HILL						\$275										\$275
JOHNSTON	26	9	98 GLEN ALPIN ROAD						\$275										\$275
OLSEN/THOMPSON	46.01	1	970 MT. KEMBLE AVE								\$275								\$275
HENRY	17	34	53 LONG HILL ROAD	\$175															\$175
ONCENTER CONSTRUCTION	4	4	229 BLUE MILL ROAD	\$175															\$175
JOELSON	21	7.01	23 SAND SPRING ROAD								\$275								\$275
CONTESSA	15	9.03	68 Village Road				1200						375						\$1,575
DOG LICENSES			FEBRUARY TOTAL	\$700	\$0	\$350	\$1,200	\$0	\$550	\$975	\$825	\$0	\$375	\$0	\$0	\$0	\$0.0	1,900.00	\$ 1,900
																		\$1,900.0	\$6,875.00
																		FEBRUARY	6,875.00
																		January	9,557.00
																		YTD TOTAL	\$16,432

ACCOUNTS RECEIVED MONTHLY COMPARISON Year to Year									
MONTH	2020	2021	2022	2023	2024	PLANS SUBMITTED	PLANS SUBMITTED	PLANS SUBMITTED	PLANS SUBMITTED
JANUARY	\$ 12,950	\$ 10,623	\$8,704	\$ 10,220	\$9,557	15	15	12	13
FEBRUARY	\$ 6,185	\$ 2,445	\$4,806	\$ 7,086	6,875	13	8	10	11
YEAR TO DATE	\$ 19,135	\$ 13,068	\$ 13,510	\$ 17,306	\$ 16,432	28	23	22	24

Number of Licenses									
DOG LICENSES	YTD 2020	YTD 2021	YTD 2022	YTD 2023	YTD 2024	2020	2021	2022	2023
	\$ 7,555	\$ 7,793	\$ 6,530	\$ 6,680	\$ 7,163	395	408	348	361