

HARDING TOWNSHIP COMMITTEE
MONDAY, JANUARY 4, 2021
REORGANIZATION MEETING AGENDA AT 10:00 AM
IN-PERSON / GOTOMEETING

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/504219645>

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KIRBY HALL, BLUE MILL ROAD, NEW VERNON, NEW JERSEY
MEETING MINUTES

OATHS OF OFFICE – RE-ELECTED OFFICIALS – Municipal Clerk

Committee Member Christopher Yates and Rita Chipperson

Mrs. Sharp opened the meeting and administered the Oath of Office to Mrs. Rita Chipperson and Mr. Christopher Yates.

CALL MEETING TO ORDER – The Reorganization meeting will be called to order at 10:00 am – Municipal Clerk

Mrs. Sharp called the reorganization meeting of the Harding Township Committee to order at 10:05 am.

PLEDGE OF ALLEGIANCE – Municipal Clerk

Mrs. Sharp, Municipal Clerk, led the Township Committee and members of the Public and member of the public on the GOTOMEETING CALL in the Pledge of Allegiance.

ADEQUATE NOTICE of this meeting of the Harding Township Committee was given as follows: Notice was sent to the *DAILY RECORD* and the *OBSERVER TRIBUNE* on December 16, 2020 and published on December 24, 2020; Notice was posted on the Bulletin Board in the Township Municipal Building on Blue Mill Road in Harding, NJ, and Notice was filed with the Municipal Clerk on December 24, 2020.

Mrs. Sharp, Municipal Clerk, announced that Adequate Notice of the Harding Township Reorganization meeting was called in accordance with the Open Public Meetings Act.

ROLL CALL – Municipal Clerk

Ms. Chipperson, Ms. DiTosto, Mr. Jones, Mr. Platt, Mr. Yates

Mrs. Sharp, Municipal Clerk call the roll.

Present:

Ms. Chipperson, Mr. Platt, Mr. Yates, Mr. Jones

Absent:

Mrs. DiTosto

Also Present:

Mr. Falzarano, Township Administrator; Mr. Mark Roselli, Township Counsel

Public Present:

Approximately: 10 in person and 6 via GOTOMEETING

NOMINATIONS FOR MAYOR 2021 –Municipal Clerk

Mrs. Sharp, Municipal Clerk, called for nominations for Mayor. Upon a Motion made by Mr. Yates, to nominate Mr. Jones as Mayor of the Harding Township Committee. The motion was seconded by Mrs. Chipperson. Mrs. Sharp asked if there were any other nominations for Mayor. Being no further nomination for Mayor, Mrs. Sharp asked for a motion to close nominations for Mayor. Upon a motion made by Mr. Platt, seconded by Mr. Yates, and with a roll call votes of all ayes, the nominations for Mayor was now closed.

Mrs. Sharp, Municipal Clerk, called for a motion to elect Mr. Jones as Mayor of the Harding Township Committee. Upon a motion made by Mr. Platt, seconded by Mr. Yates, and with a roll call votes of all ayes, none opposed, Mr. Jones was elected Mayor of the Harding Township Committee for 2021.

The Municipal Clerk reads the Oath of Office for Mayor – Mrs. Sharp conducted the Oath of Office for Mayor with Mr. Timothy D. Jones. Mrs. Sharp congratulated Mr. Jones.

Mrs. Sharp announced that the newly elected Mayor Jones will now preside over the remainder of the Harding Township Committee reorganization meeting.

MAYOR PRESIDING: NOMINATIONS FOR DEPUTY MAYOR 2021

Mayor Jones, called for nominations for Deputy Mayor. A Motion was made by Mrs. Chipperson to nominate Mr. Yates as Deputy Mayor of the Harding Township Committee. The motion was seconded by Mr. Platt. Mayor Jones asked if there were any other nominations for Deputy Mayor. Being no further nominations for Deputy Mayor, Mayor Jones asked for a motion to close nominations for Deputy Mayor. Upon a motion made by Mr. Platt, seconded by Mrs. Chipperson, and with a roll call votes of all ayes, none opposed,, the nominations for Deputy Mayor was now closed.

Mayor Jones, called for a motion to elect Mr. Yates as Deputy Mayor of the Harding Township Committee. Upon a motion made by Mr. Platt, seconded by Mrs. Chipperson, and with a roll call votes of all ayes, none opposed, Mr. Yates was elected Deputy Mayor of the Harding Township Committee for 2021.

The Municipal Clerk reads the Oath of Office for Deputy Mayor – Mrs. Sharp conducted the Oath of Office for Deputy Mayor with Mr. Christopher Yates. Mrs. Sharp congratulated Mr. Yates.

REMARKS FROM COMMITTEE MEMBERS

Mayor Jones read a prepared speech to members of the Township Committee and members of the public. A copy of the Mayor's speech is appended to these minutes.

Township Committee Member Platt – commented that Mayor Jones' comments were very well said. Mr. Platt thanked Mr. Modi for his years of service and to Chris Yates who did an extraordinary job as Mayor. When you take the job of Mayor, you can do two things; decide you will keep the status quo or you can tackle some of the major issues that will face all Municipalities and Mayor Yates did just that. Mayor Yates tackled some very tough issues that could have been pushed off but they were not. Mr. Platt personally thanked Chris Yates for his hard work. Mr. Platt never for a moment thought that whatever came across the ad dais that Chris Yates was not giving his full attention to and giving his all. He is a very smart man and every resident in Harding Township should be very pleased that everything was well thought out and planned. Mr. Platt also

thanked Mrs. Chipperson for running an issues oriented campaign. Anyone who runs for Township Committee, you do not know why they do it, there is a drive in their soul that they would like to give back and Rita Chipperson has dedicated a great deal of time over the years in attending the Township Committee meetings, understanding what the issues are, and Mr. Platt looks forward to having her on the township committee going forward. Mr. Jones has spent a lot of time on issues. Anyone who wants to be Mayor is someone who probably should not be Mayor and we brought Mr. Jones to this point kicking and screaming but vacated while running for Township Committee that at some point he may end up as Mayor. Mr. Platt wishes Mr. Jones well. Mr. Platt echoes what Mayor Jones said about Harding's volunteers. There are a lot of dedicated people who want to work hard for Harding Township. Mr. Platt thanked everyone on the ad dais and in the audiences.

Township Committee Member Yates – *commented he would like to thank his colleagues and the residents of Harding for allowing him to be Mayor for the last four (4) years. It has been a great honor. Mr. Yates thanked everyone for their support. The residents of Harding have sent Mr. Yates mostly very supportive comments. Last year, in particular, has been very hard on everyone in town, but when the History of Harding is written it will be noted that Harding Township rose to the challenge of this pandemic better than any other town in the State of New Jersey. Mr. Yates commented he appreciates all the work from Mr. Falzarano, Township Administrator, Mrs. Sharp, and all our Township Employees, through very difficult circumstances and think that we can be proud that we kept our government operating. If you look around, there are Towns that have not had people in their buildings for seven or eight months. Harding Township did not do this, we worked really hard and believes we did the people's business in a way that everyone in town should be proud. Mr. Yates again thanked everyone in town and thanked his colleagues.*

Township Committee Member Chipperson – *thanked Mr. Platt for his comments. Mrs. Chipperson thanked all Harding Township volunteers including the Township Committee Members. Mrs. Chipperson thanked the Township Committee for giving her the opportunity to serve, she is really looking forward to serving. Listening to Mayor Jones read the list of accomplishments of the Township Committee for 2020, you wouldn't even know that we had a thing called COVID going on and believes there must be about 48 hours in one of their days. Mrs. Chipperson is happy to be joining a Township Committee that really has it together and she is here to help it along even more. Again thank you for the opportunity and thanks to Mr. Modi for everything he has done and she looks forward to Mr. Modi staying on for the Glen Alpin Committee and looks forward to 2021.*

Township Committee Member Platt – *commented that with wearing his hat with the State, where he has an opportunity to go around to the 564 other Municipalities, Harding Township is so blessed to have Mr. Robert Falzarano as our Administrator and Mrs. Lisa Sharp, Municipal Clerk. Mr. Platt has dealt with 100's of other Municipalities and Harding is very lucky that the two of them have decided to expend their efforts in Harding Township. Mr. Platt commented that Mr. Mark Roselli is as good a lawyer as any Municipality can have and thanked him for his service.*

RESOLUTION TC 21-001 -- RESOLUTION TO ADOPT TOWNSHIP COMMITTEE MEETING MINUTES

BE IT RESOLVED, by the Township Committee of the Township of Harding that the minutes from the following meetings are approved as prepared and shall be filed as a permanent record in the Municipal Clerk's office: December 7; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Harding that the minutes from the following Executive Session meeting(s) are approved as prepared and shall be filed as a permanent record in the Municipal Clerk's office: December 7, 2020.

Mayor Jones asked if there were any comments or corrections to the minutes for December 7, 2020.

Mayor Jones asked for a motion to accept the December 7, 2020 meeting minutes. *Township Committee Member Yates made a motion, seconded by Township Committee Member Platt.*

Mayor Jones asked for a roll call from the Municipal Clerk. *Mrs. Sharp called the roll as follows:*

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Ms. Chipperson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. DiTosto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Platt	2 nd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yates	1 st	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jones	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ACKNOWLEDGEMENTS:

MEETING OPEN TO THE PUBLIC

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

Mayor Jones opened the meeting to the public for public comment. Mrs. Sharp explained that any member of the public that wishes to be heard can unmute themselves, say their name, address, and make their comment.

Mr. Edward Grimes, East Hanover – *commented he is with a 5013c and congratulated everyone on their accomplishments. Mr. Grimes commented he is against the ban of medical marijuana and would like the Township Committee to revisit and reconsider Ordinance 15-2018. Mayor Jones thanked Mr. Grimes for his comments.*

With no further comments from the public, Mayor Jones closed the public comment session at 10:39 a.m.

MAYORAL APPOINTMENTS

Mayor Jones read the following Mayoral Appointments:

Board of Health: (Mayor appoints Alternates)

- Alternate # 1 – Stephen Kao
2 year term expiring 12/31/2022

Environmental Commission: (Mayor Appoints Chair)

- Hugh Symonds – Chairman
1 year term expiring 12/31/2021

Historic Preservation Commission – (Mayor appoints all members)

- Stephen Kao
4 year term expiring 12/31/2024
Class B
- Mark Wilson
4 year term expiring 12/31/2024
Class B
- Karen Hefner
2 year term expiring 12/31/22
Alternate #1 – Class C

Planning Board (Mayor Appoints Class II / Class IV)

- Robert Edgar
4 year term expiring 12/31/2024
Class IV
- Alf Newlin
4 year term expiring 12/31/2024
Class IV
- Nikolai Bjorkedal
4 year term expiring 12/31/2024
Class IV

CONSENT AGENDA – PART I – TOWNSHIP PROFESSIONALS / BOARDS / COMMISSIONS / STANDING COMMITTEES

The following items are considered to be routine by the Harding Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Township Committee Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

CONSENT AGENDA – PART I - VOTE

Mayor Jones asked Committee Member Yates to proceed with the Resolutions listed on the Consent Agenda; Resolutions TC 21-002 through TC 21-011.

Committee Member Yates made a motion to approve the resolutions placed on this morning's Consent Agenda by consent of the Township Committee, seconded by Township Committee Member Platt.

Mayor Jones asked the Municipal Clerk for a Roll Call: Mrs. Sharp called the roll as follows:

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Ms. Chipperson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. DiTosto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Platt	2 nd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yates	1 st	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jones	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution TC 21-002 Standing Committee Assignments

WHEREAS, the Township Committee has designated Standing Committees.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris, and State of New Jersey that the 2021 Township Committee members are assigned to the following Committees:

Committee	Chair	Vice Chair
Finance & Insurance	Mr. Yates	Mr. Jones
Healthcare & Insurance	Ms. DiTosto	Mrs. Chipperson
Personnel	Mr. Jones	Mr. Yates
Planning & Zoning	Mr. Platt	Mr. Yates
Public Health	Mr. Platt	Ms. DiTosto
Public Safety	Township Committee	
Public Works	Mr. Jones	Mr. Platt
Technology	Mr. Yates	Mrs. Chipperson
Building & Construction	Mr. Platt	Mr. Jones
Glen Alpin	Mrs. Chipperson	Mr. Jones
Cell Tower	Ms. Yates	Mr. DiTosto
Long-Term Steering – Infrastructure & Policy	Mr. Platt	Mrs. Chipperson
Emergency Preparedness	Mr. Jones	Mr. Platt
Affordable Housing Committee	Township Committee	
Recreational Advisory Committee	Mr. Jones	Mrs. Chipperson
Citizens' Park Advisory Committee (Liaison)	Ms. DiTosto	Mrs. Chipperson
Environmental Commission (Liaison)	Mr. Platt	Mr. Yates
Harding Township School Board (Liaison)	Mrs. Chipperson	Mr. Yates
Historic Preservation Commission (Liaison)	Mrs. Chipperson	Mr. Yates
Joint Court of Madison, Morris Township, the Chathams & Harding	Mr. Platt	Mr. Jones
Morris County Freeholder Board (Liaison)	Mr. Platt	Mr. Yates
Open Space Trust (Voting Member)	Mrs. Chipperson	Mr. Jones
Shade Tree Committee (Liaison)	Mr. Platt	Mr. Jones

Resolution TC 21-003 – Resolution Authorizing the Award of Non-Fair Open Process Professional Service Contracts for the Year 2021 for the Companies and Individuals referenced herein

WHEREAS, the Township of Harding has a need to acquire professional service contracts for the year 2021 as non-fair and open contracts pursuant to the provisions of N.J.S.A. 40A:11-5(1)(a); and

WHEREAS, funds are available for this purpose; and

WHEREAS, the following professional service contractors have submitted proposals for 2021 and have completed and submitted their Business Entity Disclosure Certification pursuant to the New Jersey Pay-to-Play Act, certifying that reportable contributions to a political or candidate committee in the Township of Harding have not been made in the previous one year period and that the award of contract will prohibit the following professional service vendors from making any reportable contributions through the term of the contract.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following professional service contracts are hereby awarded for a one-year period; and

BE IT FURTHER RESOLVED, one quarter of these funds are currently certified with the remainder of funds being certified pending final 2020 budget approval.

Township Attorney	Roselli Griegel Lozier & Lazzaro, PC Mark Roselli, Esq.	1/1/21 to 12/31/21 \$90,000.00 Retainer 01-2021-1155-0155-2-00000
Special Tax Counsel	Dorsey & Semrau Fred C. Semrau, Esq.	1/1/21 to 12/31/21 \$150.00 per hour Not to exceed \$30,000.00 01-2021-1150-0151-2-00000
Labor Counsel	Cleary Giacobbe Alfieri Jacobs, LLC Matthew J. Giacobbe, Esq.	1/1/21 to 12/31/21 \$160.00 per hour Not to exceed \$15,000.00 01-2021-1155-0155-2-00000
Special Counsel	Maraziti Falcon, LLC Christopher Falcon, Esq.	1/1/21 to 12/31/21 \$175.00 per hour / \$160 for Associates Not to exceed \$15,000.00 01-2021-1155-0155-2-00000
Township Auditor	Suplee, Clooney & Company Robert Swisher, RMA	1/1/21 to 12/31/21 Not to Exceed \$29,700.00 01-2021-1135-0135-2-00000
Township Engineer	Apgar Associates Paul Fox, P.E.	1/1/21 to 12/31/21 \$153.00 per hour Not to exceed \$30,000.00 01-2021-1165-0165-2-00036
Insurance Broker	Corporate Benefits Solutions Ralph Valente	1/1/21 to 12/31/21 2% of annual premiums Not to exceed \$31,000.00
Risk Manager	Meeker Sharkey & Hurley Insurance & Benefits	1/1/21 to 12/31/21 6% of premium Not to exceed \$9,000.00

Professional Planner Affordable Housing Administrative Agent	Heyer, Gruel & Associates Susan Gruel	1/1/21 to 12/31/21 \$190/175 per hour Not to exceed \$25,000.00 25-9999-1110-0170-2-00037 01-2021-1180-01180-2-00039
Bond Counsel	Rogut, McCarthy, Troy LLC Steven Rogut, Esq.	1/1/21 to 12/31/21 Not to exceed \$5,000.00 05-5000-0000-0170-2-00000 01-2021-1155-0155-2-00000
Redevelopment/Disposal/ Diversion / Special Counsel	Goldsmith, Robert Hague, John Greenbaum, Rowe, Smith & Davis LLP	1/1/21 to 12/31/21 \$295 per hour Not to exceed \$25,000 25-9999-1110-0170-2-00037 05-5000-0000-0155-2-00000
Glen Alpin Disposal/Diversion	Greener By Design	1/1/21 to 12/31/21 \$175.00 per hour Not to exceed \$15,000.00 01-2021-1110-0100-2-00020

MAYORAL APPOINTMENTS WITH CONSENT OF TOWNSHIP COMMITTEE

Resolution TC 21-004 – Board of Health Appointments

BE IT RESOLVED, by the Mayor of the Township of Harding with consent of the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following appointments as members of the Harding Township Board of Health commencing January 1, 2020, be made:

Nanette DiTosto (Regular Member - Voting)	3 year term ending December 31, 2023
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Resolution TC 21-005 – Shade Tree Advisory Committee Appointments

BE IT RESOLVED, by the Mayor of the Township of Harding with consent of the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following appointments as members of the Harding Township Shade Tree Advisory Committee commencing January 1, 2020, be made:

John Linson Tree Conservation Officer – Non-Voting	1 year term expiring December 31, 2021
Caron Menger Member At Large	3 year term expiring December 31, 2023
Richard Bruno - Voting Member At Large	1 year term ending December 31, 2021
Tracy Toribio DPW Rep – Voting	1 year term expiring December 31, 2021

Robert Falzarano - Voting
Township Administrator

1 year term expiring
December 31, 2021

Gwenn Claytor – Voting
Historic Preservation Commission Rep

1 year term expiring
December 31, 2021

James Novotny – Voting
Environmental Commission Rep

1 year term expiring
December 31, 2021

Linda Kirby – Voting
Civic Association

1 year term expiring
December 31, 2021

Jane Riley -- Voting
Shade Tree Rep

1 year term expiring
December, 31, 2021

TOWNSHIP COMMITTEE APPOINTMENTS

Resolution TC 21-006 – Board of Adjustment Appointments

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following appointments as members of the Harding Township Board of Adjustment commencing January 1, 2021, be made:

Aric Rosenbaum
Regular Member

4 year term expiring
December 31, 2024

Donato Maselli
Regular Member

4 year term expiring
December 31, 2024

Elizabeth Sovolos
Regular Member

4 year unexpired term
December 31, 2022

Michael Cammarata
Alternate #1

2 year unexpired term
December 31, 2021

George Boyan
Alternate #2

2 year term expiring
December 31, 2022

Resolution TC 21-007 – Environmental Commission Appointments

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following appointments as members of the Harding Township Environmental Commission commencing January 1, 2021, be made:

Brenda Catalanello
Regular Member

3 year term expiring
December 31, 2023

Richard Clew Regular Member	3 year term expiring December 31, 2023
Christina Juliano Regular Member	3 year unexpired term December 31, 2021
Lisa Welsh Regular Member	3 year term expiring December 31, 2023
William Seifert Alternate #1	2 year unexpired term ending December 31, 2021
Kate Barry Alternate #2	2 year term expiring December 31, 2022

Resolution TC 20-008 – Open Space Trust Committee Appointments

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following appointments as members of the Harding Township Open Space Trust Committee commencing January 1, 2020, be made:

Tim Jones Township Committee Rep - Voting	1 year term expiring December 31, 2021
Rita Chipperson Mayors Designee - Voting	1 year term expiring December 31, 2021
Robert Falzarano Township Administrator – Voting	1 year term expiring December 31, 2021
Nikolai Bjorkedal Planning Board Rep - Voting	1 year term expiring December 31, 2021
Madelyn Devine Harding Land Trust Rep - Voting	1 year term expiring December 31, 2021
Jane Riley Shade Tree Rep - Voting	1 year term expiring December 31, 2021
James Novotny Environmental Commission Rep - Voting	1 year term expiring December 31, 2021

Resolution TC 21-009 – Citizens' Parks Advisory Committee Appointments

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following appointments as members of the Harding Township Citizens' Parks Advisory Committee commencing January 1, 2021 and expiring December 31, 2021, be made:

Tom dePoortere – Chair

Tracy Toribio – DPW Supervisor
Emilio Egea – Barrett Field
Jenny Burns – Showgrounds
Anne Kearns – Memorial Park
Donna Wilson – Bayne Park
Nanette DiTosto – TC Member
Rita Chipperson – TC Member

Resolution TC 21-010 – Planning Board Appointments

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following appointments as members of the Harding Township Planning Board commencing January 1, 2021, be made:

Nicolas Platt Class I (Mayor/ Designee)	1 year term expiring December 31, 2021
Christopher Yates Class III (TC Member)	1 year term expiring December 31, 2021
Tracey Walters Alternate 1	2 year term expiring December 31, 2022

Resolution TC 21-011 – Resolution Appointing Members to the Emergency Management Council for the 2020 Calendar Pursuant to N.J.S.A. App. 40A:9-41

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey approve the following list of appointments to the Emergency Management Council as authorized by N.J.S.A. App. 40A:9-41 for calendar year 2021:

Emergency Management Council

Police Chief	Fire Chief
Mayor	Captain of First Aid Squad
Emergency Management Coordinator	American Red Cross
Health Officer	Superintendent of Public Works
Township Attorney	School Superintendent
Observer Tribune	Administrator, Deputy Coordinator

RESOLUTIONS - CONSENT AGENDA – PART II -- ADMINISTRATIVE RESOLUTIONS

The following items are considered to be routine by the Harding Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Township Committee Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

CONSENT AGENDA – PART II VOTE:

Mr. Roselli, Township Attorney explained that Resolution TC 21-158 which should be TC 21-058 is being removed for further information and a reading at a future Township Committee meeting. Mr. Roselli also mentioned that Resolution TC 21-157 should read TC 21-057. Mrs. Sharp will amend the agenda.

Mayor Jones asked Committee Member Chipperson to proceed with the Resolutions listed on the Consent Agenda – Part II; Resolutions TC 21-012 through TC 21-057, with Resolution 21-058 being removed for action at a future Township Committee meeting.

Committee Member Chipperson made a motion to approve the resolutions placed on this morning's Consent Agenda by consent of the Township Committee, seconded by Township Committee Member Yates.

Mayor Jones asked the Municipal Clerk for a Roll Call: *Mrs. Sharp called the roll as follows:*

Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Ms. Chipperson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. DiTosto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Platt	2 nd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yates	1 st	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jones	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Resolution TC 21-012 – Agenda and Regular Meeting Schedule

WHEREAS, the Open Public Meetings Act N.J.S.A. 10:4-19 requires that every public body shall post and maintain posted throughout the year for the purpose of public inspection, a schedule of the regular meetings of the public body to be held during the succeeding year.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey, that during 2021 public meetings of the Harding Township Committee shall be held at 7:30 p.m. and executive sessions shall be held before the Harding Township Committee's public meetings at Kirby Hall, 21 Blue Mill Road in New Vernon in said Township on the following dates:

Monday, January 18, 2021
Monday, February 8, 2021
Monday, March 8, 2021
Monday, April 12, 2021
Monday, May 10, 2021
Monday, June 14, 2021
Monday, July 12, 2021
Monday, August 9, 2021
Monday, September 13, 2021
Monday, October 18, 2021 (3rd Monday)
Monday, November 8, 2021
Monday, December 13, 2021
Monday, January 3, 2022– *Reorganization at 10:00 am*

BE IT FURTHER RESOLVED, that the above schedule and any revision thereof shall be posted on the bulletin board in Kirby Hall and mailed to the Observer Tribune and the Daily Record, and upon prepayment of mailing and processing costs, to all persons requesting copies of such schedule or any revision thereof; and

BE IT FURTHER RESOLVED, that the meetings shall be conducted in accordance with *Roberts Rules of Order*.

Resolution TC 21-013 – Designate Official Newspapers

BE IT RESOLVED, that the *Observer Tribune*, the *Morris County Daily Record*, and the *Star Ledger* be and hereby are designated as the three official newspapers of the Township of Harding.

Resolution TC 21-014 – Appointment of Township Officials

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey, that the following appointments were offered and adopted for the year 2021:

Board of Adjustment Administrator		Lori Taglairino
Planning Board Administrator		Lori Taglairino
Assessment Search Officer		Lisa Sharp
Tax Search Official		
Zoning Officer		George Byrnes
Substitute Subcode Officials	-Construction/Building	
	-Building/ Fire	Thomas Lance
	-Building	Frank Catanese
	-Fire	Joseph Moschello
	-Plumbing	Sal Simonetti
	-Electrical	Ralph Contardo
	-Electrical	Robert Macintosh
Certifying Agent		Andrew Fiore
Retirement Funds (PERS & PFRS) Manager		Andrew Fiore
Certifying Official		Himanshu Shah
OPRA Deputies	-Police	Erik Heller
Qualified Purchasing Agent		Lorene Wright
North Jersey Health Insurance Fund Commissioner		Lorene Wright
Paymaster & Social Security Administrator		Andrew Fiore
Recycling Coordinator		Tracy Toribio
Matron		Patricia Romano

BE IT RESOLVED, all such appointments shall be for the year 2021 or until additional action on any such appointments is taken by the Township Committee of the Township of Harding.

Resolution TC 21-015 – Resolution Appointing Tracy Toribio and Lisa Sharp as Safety Coordinators as required by the Suburban Municipal Joint Insurance Fund

BE IT RESOLVED, by the Township Committee of the Township of Harding that it hereby appoints Tracy Toribio and Lisa Sharp as the Safety Coordinators for the Township of Harding effective January 1, 2021 as required by the Suburban Municipal Joint Insurance Fund.

Resolution TC 21-016 – Resolution Appointing Lorene Wright as the Municipal Risk Manager and Appointing Lorie Wright as the Suburban Joint Insurance Fund Commissioner as required by the Suburban Municipal Joint Insurance Fund – Meeker Sharkey & Hurley

WHEREAS, the need exists for a Municipal Risk Manager to serve as the liaison between the Township and the Suburban Joint Insurance Fund (“Fund”); and

WHEREAS, the Municipal Risk Manager is responsible for scheduling Municipal Safety Committee meetings and implementing policy changes promulgated by the Fund; and

WHEREAS, pursuant to the by-laws of the Fund, the Township Committee must appoint a Commissioner to represent the Township of Harding in the Fund, and that said appointment must be made by resolution.

BE IT RESOLVED, that Lorene Wright, Assistant Administrator, is hereby appointed as Municipal Risk Manager for the 2019 calendar year; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Harding that Lorene Wright is hereby appointed as Commissioner to the Suburban Municipal Joint Insurance Fund for the 2021 calendar year.

Resolution TC 21-017 – Resolution Appointing Lisa Sharp as the Township of Harding’s Safety Delegate as required by the Suburban Municipal Joint Insurance Fund

BE IT RESOLVED, that the Township Committee of the Township of Harding do hereby appoint Lisa Sharp as the 2021 Safety Delegate for the Township of Harding effective January 1, 2020 as required by the Suburban Municipal Joint Insurance Fund.

Resolution TC 21-018 – Resolution Appointing Tracy Toribio as the Pumping & Lift Station Operator

BE IT RESOLVED, by the Township Committee of the Township of Harding that it hereby appoints Tracy Toribio as the Pumping & Lift Station Operator for the year 2021.

Resolution TC 21-019 – Resolution Appointing Tracy Toribio as the Recycling Coordinator Pursuant to N.J.S.A. 13:1E-99

BE IT RESOLVED, by the Township Committee of the Township of Harding that it hereby appoints Tracy Toribio as Recycling Coordinator per N.J.S.A. 13:1E-99 for the year 2021.

Resolution TC 20-020 – Resolution Appointing Tracy Toribio as the Stormwater Coordinator Pursuant to N.J.A.C. 7:15A-4

BE IT RESOLVED, by the Township Committee of the Township of Harding that it hereby appoints Tracy Toribio as Stormwater Coordinator per N.J.A.C. 7:15A-4 for the year 2021.

Resolution TC 21-021 – Resolution Appointing Tracy Toribio as the Clean Communities Coordinator Pursuant to N.J.S.A. 13:1E-213

BE IT RESOLVED, by the Township Committee of the Township of Harding that it hereby appoints Tracy Toribio as Clean Communities Coordinator per N.J.S.A. 13:1E-213 for the year 2021.

Resolution TC 21-022 – Resolution Appointing Tracy Toribio as the Right-To-Know Coordinator

BE IT RESOLVED, by the Township Committee of the Township of Harding that it hereby appoints Tracy Toribio as the Right-to-Know Coordinator for the year 2021.

Resolution TC 21-023 – Resolution Designating the Primary and Secondary HR Officer

BE IT RESOLVED, by the Township Committee of the Township of Harding that it hereby appoints Lorene Wright as the Primary HR Officer; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Harding that it hereby appoints Robert Falzarano as the Secondary HR Officer.

Resolution TC 21-024 – Resolution Designating Deputy Custodians of Public Records

WHEREAS, the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., commonly known as “OPRA” was promulgated to increase public access to government records; and

WHEREAS, pursuant to OPRA, anyone wishing to review or obtain copies of government records must file a written request with the Custodian of Records, who at the municipal level of government is the Municipal Clerk; and

WHEREAS, OPRA does not preclude a municipality from developing reasonable and practical measures for handling and responding to OPRA requests, including designating Deputy Custodians of Records to ensure that the public is efficiently served and requests for government records are granted or denied in a prompt and expeditious manner; and

WHEREAS, every municipal department within the Township of Harding generates and maintains government records pertaining to its respective business matters and by designating Deputy Custodians of Records the Township is able to provide the public with direct access to government records from each municipal department with greater efficiency and timeliness.

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Harding that they deem it important to ensure that the public requests for government records are handled in a prompt and expeditious manner; and

BE IT FURTHER RESOLVED, that the following Township employees shall be designated Deputy Custodians of Records for the purpose of handling and fulfilling OPRA requests for those records that are maintained and kept in their respective departments:

Administrative Assistant to the Township Administrator
Assistant Administrator
Secretary to the Planning Board and Zoning Board of Adjustment
Chief Financial Officer
Finance Department
Administrative Assistant to Chief of Police
Superintendent of Public Works
Administrative Assistant to the Health Department
Construction Official

Technical Assistant to Construction Official
Zoning Code Enforcement Officer/Zoning Official/REHS

and;

BE IT FURTHER RESOLVED, all Deputy Custodian of Records shall comply with provisions set forth in the Open Public Records Act, as amended, and shall advise the Municipal Clerk any concerns that may arise in fulfilling a request for government records; and

BE IT FURTHER RESOLVED, that all requests for government records, together with the written responses and records, shall be maintained by the Municipal Clerk of the Township of Harding in accordance with the prescribed Records Retention Schedule promulgated by the State of New Jersey; and

BE IT FURTHER RESOLVED, that all other Township officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Resolution TC 21-025 – Resolution Appointing Leon Portine as the Deputy Zoning Officer

WHEREAS, §7-26A of the Township Code allows for the appointment of a Deputy Zoning Officer by resolution of the Township Committee; and

WHEREAS, §7-26B further provides that in the event of the absence, sickness or other disability of the official for whom each is deputy, each deputy official shall have all the powers and perform all of the duties of said official; and

WHEREAS, the Township Administrator, Robert Falzarano has determined that it is in the best interest of the Township to appoint Leon Portine as Deputy Zoning Officer for sole purpose of reviewing zoning application and plans for compliance with municipal, county and state laws and regulations; and

WHEREAS, the appointment of Deputy Zoning Officer shall be a one year term commencing January 1, 2021 and expiring December 31, 2021.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that effective January 1, 2021, Leon Portine shall be appointed as Deputy Zoning Officer for the sole purpose of reviewing zoning applications and plans for compliance with municipal, county and state laws and regulations, with the appointment terminating December 31, 2021.

Resolution TC 21-026 – Appointment of Lori Taglairino as the Alternate Deputy Registrar Pursuant to N.J.S.A. 26:8-17

WHEREAS, there is a need for the appointment of an Alternate Deputy Registrar of Vital Statistics for the Township of Harding to assist in the day-to-day operation of the office; and

WHEREAS, in accordance with N.J.S.A. 26:8-17, the Local Registrar recommends the appointment of an Alternate Deputy Registrar; and

WHEREAS, Lisa A. Sharp, Township of Harding's Local Registrar recommends that Lori Taglairino be appointed to serve as a Alternate Deputy Registrar of Vital Statistics for the Township of Harding.

BE IT RESOLVED, by the Township Committee of the Township of Harding that it concurs with the recommendation of the Local Registrar and hereby appoints Lori Taglairino as Alternate Deputy Registrar of Vital Statistics for the Township of Harding for calendar year 2021 pursuant to state law.

Resolution TC 21-027 – Appointment of Deputy Emergency Management Coordinator

BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Harding that Robert Falzarano is hereby appointed as Deputy Coordinator for the Office of Emergency Management.

Resolution TC 21-028 – Appointment of Deputy Emergency Management Coordinator

BE IT RESOLVED, by the Mayor and the Township Committee of the Township of Harding that Erik Heller and Michael Gromek are hereby appointed as Deputy Coordinators for the Office of Emergency Management.

Resolution TC 21-029 Appointment of Alex Moise as the Tax Search Officer Pursuant to N.J.S.A. 54:5-11

WHEREAS, N.J.S.A. 54:5-11 requires that governing bodies of municipalities designate, by resolution, a Tax Search Officer.

BE IT RESOLVED, that Alex Moise, Tax Collector of the Township of Harding, is hereby designated Tax Search Officer for the Township of Harding.

Resolution TC 21-030 Appointment of Lisa A. Sharp as Assessment Search Officer Pursuant to N.J.S.A. 54:18-3

WHEREAS, N.J.S.A. 54:18-3 requires that governing bodies of municipalities designate, by resolution, an Assessment Search Officer.

BE IT RESOLVED, that Lisa A. Sharp, Municipal Clerk, of the Township of Harding is hereby designated Assessment Search Officer for said municipality.

Resolution TC 21-031 Designating Lorene Wright as the Public Agency Compliance Officer (P.A.C.O.) Pursuant to N.J.A.C. 17:27-3.2

WHEREAS, in accordance with N.J.A.C 17:27-3.2 each public agency shall designate an individual to serve as its Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the P.A.C.O. is responsible for ensuring that municipal contracts comply with the policy of the State of New Jersey to promote equal opportunity and affirmative action with regard to public contracts; and

WHEREAS, it is the policy of the Township of Harding to promote and enforce all rules and regulations regarding affirmative action in public purchasing; and

WHEREAS, a copy of this resolution shall be sent to the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program.

BE IT RESOLVED, by the Harding Township Committee that Lorene Wright, Assistant Administrator be appointed as the P.A.C.O. for a one-year term ending December 31, 2021.

Resolution TC 21-032 – Appointment of Lorene Wright as the Deputy Registrar Pursuant to N.J.S.A. 26:8-17

WHEREAS, there is a need for the appointment of a Deputy Registrar of Vital Statistics for the Township of Harding to assist in the day-to-day operation of the office; and

WHEREAS, in accordance with N.J.S.A. 26:8-17, the Local Registrar recommends the appointment of an Deputy Registrar; and

WHEREAS, Lisa A. Sharp, Township of Harding's Local Registrar recommends that Lorene Wright, a Certified Municipal Registrar, be appointed to serve as a Deputy Registrar of Vital Statistics for the Township of Harding.

BE IT RESOLVED, by the Township Committee of the Township of Harding that it concurs with the recommendation of the Local Registrar and hereby appoints Lorene Wright as Deputy Registrar of Vital Statistics for the Township of Harding for calendar year 2021 pursuant to state law.

Resolution TC 21-033 -- Resolution Appointing Tracy Toribio as the Indoor Air Quality Officer per N.J.A.C. 12:100-13

BE IT RESOLVED, by the Township Committee of the Township of Harding that Tracy Toribio is hereby appointed Indoor Air Quality Officer per N.J.A.C. 12:100-13.

Resolution TC 21-034 – Resolution Appointing Tracy Toribio as the Americans with Disabilities Act Compliance Officer

BE IT RESOLVED, by the Township Committee of the Township of Harding that Tracy Toribio is hereby appointed as Americans with Disabilities Act Compliance Officer.

Resolution TC 21-035 – Resolution Appointing Lorene Wright as the Municipal Housing Liaison for the Township of Harding Pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 Et. Seq.

BE IT RESOLVED, by the Township Committee of the Township of Harding that Lorene Wright is hereby appointed as Municipal Housing Liaison for the Township of Harding pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.

Resolution TC 21-036 – Appointment of Patricia Walker as the Alternate Deputy Registrar Pursuant to N.J.S.A. 26:8-17

WHEREAS, there is a need for the appointment of an Alternate Deputy Registrar of Vital Statistics for the Township of Harding to assist in the day-to-day operation of the office; and

WHEREAS, in accordance with N.J.S.A. 26:8-17, the Local Registrar recommends the appointment of an Alternate Deputy Registrar; and

WHEREAS, Lisa A. Sharp, Township of Harding's Local Registrar recommends that Patricia Walker be appointed to serve as a Deputy Registrar of Vital Statistics for the Township of Harding.

BE IT RESOLVED, by the Township Committee of the Township of Harding that it concurs with the recommendation of the Local Registrar and hereby appoints Patricia Walker as Alternate Deputy Registrar of Vital Statistics for the Township of Harding for calendar year 2021 pursuant to state law.

Resolution TC 20-037 – Resolution Establishing 2021 Salaries for Non-Contractual Employees

BE IT RESOLVED, by the Township Committee of the Township of Harding, in the County of Morris, State of New Jersey that the salaries of the following non-contract employees are listed below for the year 2021:

POSITION	NAME	
Township Administrator	Falzarano, Robert	168,000.00
Assistant Township Administrator	Wright, Lorene	90,094.00
Qualified Purchasing Agent	Wright, Lorene	8,120.00
Township Clerk	Sharp, Lisa	29,077.00
Secretary to the Administrator	Sharp, Lisa	27,879.00
Administrative Assistant/Secretary	Andrews, Margaret	24.00 /hr.
Receptionist	Taglairino, Lori	18,728.00
Construction Official / Bldg. Subcode / Inspector	Fornaciari, Mark	107,974.00
Clerk Assistant / Finance Assistant	Diane D'jammoss	24.00 /hr
Subcode Official – Electrical	Delizio, Eric	24,699.00
Subcode Official – Plumbing	Driscoll, Brady	22,809.00
Subcode Official – Fire	Portine, Leon	21,761.00
Construction Office Assistant / Secretary	Walker, Patricia	47,070.00
Police Chief	Heller, Erik	169,500.00
Chief Finance Officer	Shah, Himanshu	31,535.00
Treasurer	Shah, Himanshu	20,931.00
Assistant Finance Officer	Fiore, Andrew	76,620.00
Tax Assessor	DiRado, Anthony	28,719.00
Tax Assessor Revaluation Stipend	DiRado, Anthony	5,307.00
Tax Collector	Moise, Alex	15,300.00
Planning Board Secretary	Taglairino, Lori	9,364.00
Zoning Board Secretary	Taglairino, Lori	18,728.00
Zoning Officer	Byrnes, George	17,667.00
Deputy Zoning Officer	Portine, Leon	5,202.00
Police Secretary	Sherlock, Susan	60,344.00
Police Special Police Class II Officer	Atoche, Omar	31.21 /hr.
Police Special Police Class II Officer	Meade, Patrick	32.64 /hr.
Pumping Station Operator	Toribio, Tracy	13,786.00
Public Works Superintendent	Toribio, Tracy	129,010.00
Public Works Foreman-Fleet	Noetzli, Kenneth	78,257.00
Public Works Foreman-Streets & Roads	Miller, James	75,785.00
Public Works Laborer/Driver/ Equip. Operator	Mabey, Earl	66,300.00
Public Works Laborer/Driver/ Equip. Operator	Philhower, Jeffrey	63,729.00
Public Works Laborer/Driver/ Equip. Operator	Buller, Justin	58,500.00
Public Works Laborer/Driver	Hettenbach, Adam	59,500.00
Public Works Laborer/Driver	Papa, Nicholas	40,000.00
Public Works Craftsman/Carpenter/Driver	Sabol, Jeffrey	39.00 /hr.

BE IT FURTHER RESOLVED, that such salaries shall not exceed the amount set forth in the Township of Harding Minimum/Maximum 2021 Salary Ordinance #12-2020 adopted on November 9, 2020.

Resolution TC 21-038 – Resolution that Fixes Fees for Delinquent Taxes and/or Assessments

WHEREAS, Chapter 45 of the Laws of 1970 authorizes the Township to establish the rate of interest to be charged for delinquent taxes or assessments in the Township of Harding; and

WHEREAS, N.J.S.A. 54:4-67 permits the governing body may also fix a penalty to be charged to a tax payer with a delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of the calendar year and that such penalty shall not exceed 6% of the amount of the delinquency; and

WHEREAS, P.L. 1979, Chapter 82, as amended by P.L. 1996, Chapter 113 (C. 40A:9-154.1) allows the governing body of the municipality to authorize the Township Tax Collector to process the refund and/or cancel property taxes less than \$10.00 without further action of the governing body.

BE IT RESOLVED, by the Township Committee of the Township of Harding, County of Morris, State of New Jersey, as follows:

1. The Tax Collector of the Township of Harding is hereby authorized and directed to charge eight percent (8%) per annum on the first \$1,500 of the delinquency and eighteen percent (18%) per annum in excess of \$1,500 and no interest shall be charged if payment of any installment is made within a grace period of ten (10) calendar days following the date which same became payable.
2. A six percent (6%) penalty shall be assessed on delinquent taxes, assessments or municipal charges in excess of \$10,000, which has not been paid prior to the end of a fiscal year
3. The Tax Collector of the Township of Harding is hereby authorized to process the cancellation of any property tax refund or delinquency of less than \$10.00 without further action of the governing body.

Resolution TC 21-039 –Model Cash Management Plan

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey, that for the year 2021, the following shall serve as the cash management plan of the Township of Harding:

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Harding funds.

The following are suitable and authorized investments:

1. Interest bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
2. Government money market mutual funds as comply with N.J.S.A. 40A:5-15.1(e).
3. Local government investment pools which comply with N.J.S.A. 40A:5-15(e) and conditions set by the Division of Local Government Services.
4. New Jersey State Cash Management Fund.
5. Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15(a); and

BE IT FURTHER RESOLVED, each month, the Chief Financial Officer shall prepare a schedule of investments purchase and redeemed, investment earnings, fees incurred and market value of all investments; and

BE IT FURTHER RESOLVED, the following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds:

PNC Bank
Peapack-Gladstone Bank
Amboy Bank
Bank of America
Valley National Bank

TD Bank
NJ ARM
M&T Bank
Santander Bank
Lake Land Bank

Provident Bank
Magyar Bank
Investors Bank
Columbia Bank
New Jersey Cash Management Fund

Wells Fargo Bank

Affinity Federal Credit Union

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that any successor of any of the aforementioned banks and any bank that provides GUDPA certification are hereby authorized depositories; and

BE IT FURTHER RESOLVED, disbursements from all checking accounts except as otherwise noted herein shall be signed by any two (2) of the following four (4) authorized individuals to include at minimum each check to bear one original signature. The Mayor and Finance Committee Chairman may designate a facsimile signature as subject to approval:

Mayor
Finance Committee Chairman
Township Administrator
Chief Financial Officer

and;

BE IT FURTHER RESOLVED, that the Chief Financial Officer or his designee is authorized to wire transfer funds for investment and payment of capital debt; and

BE IT FURTHER RESOLVED, the following are the authorized checking accounts:

- | | |
|------------------------------|----------------------------------|
| 1. Current Fund | 13. Farm at Harding Trust |
| 2. Grant Fund | 14. Technical Review Escrow |
| 3. Capital Fund | 15. Engineering Escrow |
| 4. Open Space Trust | 16. Performance Escrow |
| 5. Sewer Operating | 17. Grading Escrow |
| 6. Sewer Capital | 18. Tree Escrow |
| 7. Trust Fund | 19. Health Reimbursement Account |
| 8. Unemployment Trust | 20. Flexible Savings Account |
| 9. Public Assistance Trust | 21. Health Savings Account |
| 10. Animal Control Trust | 22. Online Transaction Account |
| 11. Forfeiture Trust | 23. Payroll Account |
| 12. Affordable Housing Trust | 24. Farm Sale Reserve |

Resolution TC 21-040 – Authorizing Temporary Appropriations as Approved by N.J.S.A. 40A:4-19

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations may be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2021; and

WHEREAS, the total appropriations in the 2020 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$7,682,237.28 ; and

WHEREAS, the 2021 Temporary Budget of \$2,011,760 does not exceed 26.25% of the total appropriations in the 2020 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance.

BE IT RESOLVED, by the Township Committee of the Township of Harding, in the County of Morris, New Jersey, that the attached appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records.

Department	Budget Line Item	2020 Budget	2021 Temporary Budget
HUMAN RESOURCES	OTHER EXPENSES	3,100.00	\$ 813.00
GENERAL ADMINISTRATION	SALARIES AND WAGES	327,500.00	\$ 100,968.00
GENERAL ADMINISTRATION	OTHER EXPENSES	54,450.00	\$ 14,293.00
MIS	OTHER EXPENSES	90,523.00	\$ 23,762.00
MAYOR AND COUNCIL	SALARIES AND WAGES	3,600.00	\$ 945.00
MAYOR AND COUNCIL	OTHER EXPENSES	9,800.00	\$ 2,572.00
MUNICIPAL CLERK	SALARIES AND WAGES	29,100.00	\$ 10,638.00
MUNICIPAL CLERK	OTHER EXPENSES	39,900.00	\$ 10,473.00
ELECTION	OTHER EXPENSES	4,500.00	\$ 1,181.00
FINANCIAL ADMINISTRATION	SALARIES AND WAGES	142,900.00	\$ 45,011.00
FINANCIAL ADMINISTRATION	OTHER EXPENSES	28,250.00	\$ 7,415.00
AUDIT SERVICES	OTHER EXPENSES	31,000.00	\$ 8,137.00
TAX COLLECTION	SALARIES AND WAGES	49,800.00	\$ 15,072.00
TAX COLLECTION	OTHER EXPENSES	5,900.00	\$ 1,548.00
TAX ASSESSMENT	SALARIES AND WAGES	47,300.00	\$ 14,416.00
TAX ASSESSMENT	OTHER EXPENSES	3,650.00	\$ 3,000.00
COST OF TAX APPEAL	OTHER EXPENSES	30,000.00	\$ 7,875.00
TAX MAP REVISION	OTHER EXPENSES	6,500.00	\$ 1,706.00
LEGAL SERVICES	OTHER EXPENSES	130,000.00	\$ 34,125.00
ENGINEERING SERVICES	OTHER EXPENSES	50,000.00	\$ 13,125.00
PLANNING BOARD	SALARIES AND WAGES	11,000.00	\$ 3,387.00
PLANNING BOARD	OTHER EXPENSES	51,700.00	\$ 13,571.00
BD OF ADJUSTMENT	SALARIES AND WAGES	42,600.00	\$ 11,682.00
BD OF ADJUSTMENT	OTHER EXPENSES	41,000.00	\$ 10,762.00
UNIFORM CONST. CODE	SALARIES AND WAGES	241,500.00	\$ 73,393.00
UNIFORM CONST. CODE	OTHER EXPENSES	17,645.00	\$ 4,631.00
LIABILITY INSURANCE	OTHER EXPENSES	150,000.00	\$ 39,375.00
GROUP INSURANCE	OTHER EXPENSES	1,269,773.00	\$ 363,315.00
HEALTH BENEFIT WAIVER	OTHER EXPENSES	30,000.00	\$ 7,875.00
UNEMPLOYMENT INSURANCE	OTHER EXPENSES	100.00	\$ 26.00
POLICE DEPARTMENT	SALARIES AND WAGES	1,754,300.00	\$ 520,503.00
POLICE DEPARTMENT	OTHER EXPENSES	112,810.00	\$ 29,612.00
EMERGENCY MANAGEMENT	SALARIES AND WAGES	4,000.00	\$ 1,050.00
EMERGENCY MANAGEMENT	OTHER EXPENSES	1,500.00	\$ 393.00
FIRE HYDRANT SERVICE	OTHER EXPENSES	6,000.00	\$ 1,575.00
STREETS & ROAD MAINT	SALARIES AND WAGES	588,000.00	\$ 179,350.00
STREETS & ROAD MAINT	OTHER EXPENSES	81,000.00	\$ 21,262.00
SNOW REMOVAL	SALARIES AND WAGES	32,000.00	\$ 20,000.00
SNOW REMOVAL	OTHER EXPENSES	76,500.00	\$ 40,000.00
SOLID WASTE COLLECTION	SALARIES AND WAGES	2,000.00	\$ 525.00
SOLID WASTE COLLECTION	OTHER EXPENSES	90,000.00	\$ 23,625.00
RECYCLING	SALARIES AND WAGES	9,000.00	\$ 2,862.00
RECYCLING	OTHER EXPENSES	19,000.00	\$ 4,987.00
BUILDING & GROUNDS	OTHER EXPENSES	119,000.00	\$ 31,237.00
VEHICLE MAINT.	OTHER EXPENSES	59,500.00	\$ 15,618.00
CONDOMINIUM REIMB	OTHER EXPENSES	47,000.00	\$ 12,337.00

Harding Township Committee Agenda
January 4, 2021
Reorganization Meeting

HEALTH SERVICE	SALARIES AND WAGES	80,000.00	\$ 23,000.00
HEALTH SERVICE	OTHER EXPENSES	18,500.00	\$ 4,856.00
ENVIRONMENTAL COMMISSION	SALARIES AND WAGES	2,000.00	\$ 600.00
ENVIRONMENTAL COMMISSION	OTHER EXPENSES	13,700.00	\$ 3,596.00
ANIMAL CONTROL COST	OTHER EXPENSES	2,000.00	\$ 525.00
WELFARE ADMINISTRATION	OTHER EXPENSES	750.00	\$ 196.00
OPENSOURCE COMMISSION	SALARIES AND WAGES	2,000.00	\$ 600.00
HISTORICAL PRESERVATION	OTHER EXPENSES	1,500.00	\$ 393.00
CONT. TO S/C PROGRAM	OTHER EXPENSES	4,500.00	\$ 1,181.00
MAINT. OF PARKS	OTHER EXPENSES	37,500.00	\$ 9,843.00
MAINT OF LIBRARY	OTHER EXPENSES	40,000.00	\$ 10,500.00
MUNICIPAL ALLIANCE	OTHER EXPENSES	500.00	\$ 131.00
ACCUMULATED LEAVE COMP	SALARIES AND WAGES	50,000.00	\$ 13,125.00
ELECTRICITY	OTHER EXPENSES	45,000.00	\$ 11,812.00
STREET LIGHTING	OTHER EXPENSES	4,000.00	\$ 1,050.00
TELEPHONE	OTHER EXPENSES	28,500.00	\$ 7,481.00
WATER & SEWER	OTHER EXPENSES	1,000.00	\$ 262.00
NATURAL GAS/HEATING OIL	OTHER EXPENSES	13,000.00	\$ 3,412.00
GASOLINE	OTHER EXPENSES	60,000.00	\$ 15,750.00
CONTINGENCY	OTHER EXPENSES	2,500.00	\$ 656.00
PERS	OTHER EXPENSES	155,900.00	\$ -
DCRP	OTHER EXPENSES	4,000.00	\$ 1,050.00
SOCIAL SECURITY	OTHER EXPENSES	260,000.00	\$ 98,250.00
PFRS	OTHER EXPENSES	338,500.00	\$ -
JUDGEMENTS	OTHER EXPENSES	100.00	\$ 26.00
CHATHAM/MORRIS CO911 I/L	OTHER EXPENSES	100,000.00	\$ -
MORRIS COUNTY I/L	OTHER EXPENSES	74,000.00	\$ 21,925.00
MORRIS CTY PARTNERSHIP	OTHER EXPENSES	1,000.00	\$ 262.00
JOINT MUNICIPAL COURT	OTHER EXPENSES	100,000.00	\$ 31,250.00
MATCHING FUNDS FOR GRANT	OTHER EXPENSES	10,000.00	\$ -
DOT GRANT	OTHER EXPENSES	250,000.00	\$ -
DRUNK DRIVING ENFORCEMENT	OTHER EXPENSES	0.00	\$ -
COMMUNITY FOUNDATION NJ	OTHER EXPENSES	12,345.27	\$ -
CLEAN COMMUNITY PROGRAM	OTHER EXPENSES	12,137.21	\$ -
ALCOHOL ED REHAB PROGRAM	OTHER EXPENSES	0.00	\$ -
BODY ARMOR GRANT	OTHER EXPENSES	1,500.99	\$ -
RECYCLING	OTHER EXPENSES	11,102.81	\$ -
EMERGENCY APPROPRIATION	OTHER EXPENSES	0.00	\$ -
SPECIAL EMERGENCY	OTHER EXPENSES	0.00	\$ -
UNFUNDED ORDINANCE	OTHER EXPENSES	0.00	\$ -
TOTAL CURRENT BUDGET EXCLUDING CIF & DEBT SERVICE		7,682,237.28	\$ 2,011,760.00

CAPITAL IMPROVEMENT FUND	OTHER EXPENSES	\$ 585,000.00	\$ -
BOND PRINCIPAL	OTHER EXPENSES	\$ 245,000.00	\$ 255,000.00
NOTES PRINCIPAL	OTHER EXPENSES	\$ -	\$ -
BOND INTEREST	OTHER EXPENSES	\$ 105,000.00	\$ 96,700.00
NOTES INTEREST	OTHER EXPENSES	\$ 33,600.00	\$ 21,000.00
TOTAL CAPITAL IMPROVEMENT FUND & DEBT SERVICE		\$ 968,600.00	\$ 372,700.00

**Resolution TC 21-041 – Authorize Temporary Appropriations As Provided by N.J.S.A. 40A:4-19
Township of Harding Sewer Utility**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations may be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2021; and

WHEREAS, the total appropriations in the 2020 Budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$219,000

WHEREAS, the 2021 Temporary Budget of \$57,087 does not exceed 26.25% of the total appropriations in the 2020 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance.

BE IT RESOLVED, by the Township Committee of the Township of Harding, in the County of Morris, New Jersey, that the attached appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for his records.

OPERATING	2020 Budget	2021 Temporary
Salaries & Wages	\$ 25,000	\$ 6,562
Other Expenses	\$ 192,000	\$ 50,000
Social Security	\$ 2,000	\$ 525
Total Operating Budget	\$ 219,000	\$ 57,087
CAPITAL IMPROVEMENTS		
Capital improvement Fund	\$ 20,000	\$ 0
TOTAL:	\$ 239,000	\$ 57,087

Resolution TC 21-042 – Tax Appeal Defense Approval

WHEREAS, counterclaims must be filed within 20 days of service of a Tax Court Complaint; and

WHEREAS, a Township Committee meeting date may fall outside that timeline.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris that Dorsey & Semrau is hereby authorized to file counterclaims with the Tax Court of New Jersey regarding any tax appeal filed with the Tax Court of New Jersey; and

BE IT FURTHER RESOLVED, that Dorsey & Semrau will do what is necessary or desirable to effectuate settlement of any case, without prejudice to the Township's interest in any other pending or future tax assessment appeals; and

BE IT FURTHER RESOLVED, the Township Administrator is authorized to approve tax settlements that do not exceed \$5,000.00 for each tax year that is settled.

Resolution TC 21-043 – Authorizing the Chief Financial Officer to Pay Certain Bills in Advance of the Regular Township Meeting

WHEREAS, there is a need to pay certain bills in advance of the regular Township Committee meeting; and

WHEREAS, this request is reasonable and appropriate.

BE IT RESOLVED, by the Township Committee of the Township of Harding, in the County of Morris, State of New Jersey on an as needed basis to be determined by the Chief Financial Officer, payment of bills in advance of the regular Township Committee meeting is hereby authorized.

Resolution TC 21-044 – Authorize the Finance Office to Maintain Petty Cash in the Amount of \$300.00

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash fund for the Township of Harding; and

WHEREAS, the Township Committee of the Township of Harding established such fund in May 1981.

BE IT RESOLVED, by the Township Committee of the Township of Harding that a petty cash fund shall be established and maintained in the Finance Department in the amount of \$300.00. Such petty cash shall be used for purchases not to exceed \$25.00.

Resolution TC 21-045 – Resolution Establishing the Pay Frequency for Township Employees

BE IT RESOLVED, by the Township Committee of the Township of Harding that the Chief Financial Officer is hereby authorized to pay Township employees from the Township of Harding Payroll Account semi-monthly and that all payroll checks shall be signed by the Chief Financial Officer, the Assistant Treasurer, or Township Administrator.

Resolution TC 21-046 – Authorizing the Preparation of the Estimated Tax Bills for the Year 2021

WHEREAS, the Division of Local Government Services, State of New Jersey has the authority by State Statue to examine, review and then certify all local government budgets to the County Board of Taxation for the purpose of real estate taxation; and

WHEREAS, if the Morris County Board of Taxation cannot strike a tax rate until such certification is received from the State of New Jersey and will therefore cause a delay in issuing tax bills; and

WHEREAS, the Township Committee feels that there will be insufficient cash flow to support operations in August 2021 unless third quarter revenue is received on time; and

WHEREAS, after the Tax Collector computed the estimated tax levy and the Chief Financial Officer have reviewed it in accordance with N.J.S.A. 54:4-66.3.

BE IT RESOLVED, that the Township Committee of Harding Township, County of Morris, State of New Jersey, hereby authorized (if necessary) that:

1. The Tax Collector is directed to prepare and issue estimated tax bills for the Municipality of Harding Township for the third quarter 2021, in accordance with the provisions of N.J.S.A. 54:4-66.2et seq.
2. The Tax Collector is directed to submit in writing to the Township Committee the entire 2021 third (3rd) quarter tax levy.

3. The Tax Collector takes any additional steps necessary to implement this resolution if the final tax rate is not received from Morris County Board of Taxation.

and;

BE IT FURTHER RESOLVED, that the Municipal Clerk provides a certified copy of this resolution to the Tax Collector and Chief Financial Officer.

Resolution TC 21-047 – Resolution to Approve Payment of Vouchers

WHEREAS, vouchers for payment have been submitted to the Township Committee by the various Township departments.

BE IT RESOLVED, by the Township Committee of the Township of Harding that all vouchers approved by the Finance Department be paid subject to the certification of the availability of funds by the Chief Financial Officer.

Resolution TC 21-048 – Authorize Use of State and County Co-Op's

WHEREAS, the Township of Harding, pursuant to N.J.S.A. 40 A: 11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program, the Morris County Cooperative Pricing Council, the Somerset County Cooperative Pricing System and the Middlesex Regional Educational Services Commission Cooperative Pricing System for any State or County contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury, the Morris County Cooperative Pricing Council, the Somerset County Cooperative Pricing System, Union County Co-Op, and the Middlesex Regional Educational Services Commission Cooperative Pricing System; and

WHEREAS, the Township of Harding has the need on a timely basis to purchase goods or services utilizing State, Morris County Cooperative contracts, Somerset County Cooperative contracts, Union County Cooperative contracts,, or Middlesex Regional Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Township of Harding intends to enter into contracts with the attached referenced State, Morris County Cooperative Contract, the Somerset County Cooperative Contract, Union County Cooperative Contract, and the Middlesex Regional Educational Services Commission Cooperative Pricing System Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State, Morris, Somerset and Middlesex County Cooperative contracts.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey, that the Township of Harding authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State, Morris County Cooperative Contract Vendors, Somerset County Cooperative Contract Vendors, Union County Cooperative Contract Vendors, and Middlesex Regional Educational Services Commission Cooperative Pricing System Contract Vendors pursuant to all conditions of the individual State, Morris County, Somerset County, Union County, and Middlesex Regional Educational Services Commission Cooperative Pricing System Cooperative contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Township of Harding pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Township of Harding and the Referenced State, Morris County, Somerset County, Union County, and Middlesex Regional Educational Services Commission Cooperative Pricing System Cooperative Contract Vendors shall be from January 1, 2021 to December 31, 2021.

Resolution TC 21-049 – Resolution Authorizing an Amendment to the Agreement for Marketing of Recyclable Materials

WHEREAS, the provisions of the "New Jersey Statewide Mandatory Source Separation and Recycling Act," (N.J.S.A. 13:1E-99.11 et al.) (the "Act"), require every municipality in this State to provide for the source separation and recycling of marketable materials generated from residential premises within its jurisdiction; and

WHEREAS, pursuant to the Act, the Municipality has adopted and enforces mandatory source separation and anti-scavenger ordinance(s) for Recyclable Materials; and

WHEREAS, the Morris County Municipal Utilities Authority (MCMUA) desires to assist municipalities in meeting their recycling goals pursuant to the Act by providing an outlet for disposal of Recyclable Materials; and

WHEREAS, on January 25, 2016, the Authority entered into an agreement with FCR Morris, LLC (dba Re Community) for the marketing of Recyclable Materials ("FCR Contract"), effective January 25, 2016, which contract provides the Authority with certain rates for the Recyclable Materials delivered to FCR by the MCMUA; and

WHEREAS, the FCR Contract extends those rates to municipalities which execute contracts with the MCMUA ("Supplemental Municipal Contracts") pursuant to which the Municipality agrees to direct its Fiber Mix, and/or Container Mix and/or Single-Stream Recyclables to FCR as set forth in the FCR Contract; and

WHEREAS, pursuant to the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1 et seq., the MCMUA may enter into a contract with a municipality for the provision of recycling services; and

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65- 1, (L.2007, c.63, s.2.) a Municipal Corporation and a County Utility Authority in the State of New Jersey are considered "Local Units." Local Units are encouraged and authorized to enter into agreements which promote the sharing and/or consolidation of services; and

WHEREAS, pursuant to N.J.S.A. 40A:65-4(a)(3)(b), any agreement entered into pursuant to this section shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs, pursuant to rules and regulations promulgated by the director; and

WHEREAS, pursuant to N.J.S.A 40A:65-5, local units entering into shared services agreements must adopt a resolution authorizing and clearly identifying the agreement and ensure that a copy of the agreement shall be open to public inspection at the offices of the local unit immediately after passage of a resolution to become a party to the agreement; and

WHEREAS, pursuant to N.J.S.A. 40A:65-59(c), the agreement shall take effect upon the adoption of appropriate resolutions by all parties thereto, and execution of agreements authorized thereunder as set forth in the agreement.

BE IT RESOLVED, in consideration of the mutual covenants and agreements hereinafter mentioned, the parties agree as follows:

1. Section I c):

I. Municipal Responsibilities

- c. For the recyclable materials transported to FCR under the terms of this shared service agreement by the Municipality's selected transporter, as of January 1, 2021, the Municipality shall review and

reconcile FCR's weight tickets directly with FCR prior to the 4th business day following the end of each month. The purpose of this review and reconciliation is so the Municipality and FCR are in agreement as to the quantity of recyclable materials accepted during the month so the quantity of recyclable materials in the monthly statement from FCR to the MCMUA is previously reconciled by the Municipality and FCR prior to the issuance of the FCR monthly statement to the MCMUA by the 5th business day following the end of each month.

2. Section II:

II. MCMUA Responsibilities

The MCMUA shall bill the Municipality each month for Fiber Mix, Container Mix, and/or Single Stream recyclables delivered to FCR Morris in accordance with a monthly statement provided by FCR. The MCMUA will receive this information from FCR on a monthly basis following review and reconciliation of all delivery weight receipts between FCR and the Municipality in accordance with Section I paragraph c) Municipal Responsibilities.

3. Section IV a):

IV. Payment

- a. The Municipality agrees to pay the MCMUA or be paid by the MCMUA for the Fiber Mix, Container Mix, and/or Single Stream Recyclables delivered by the Municipality to the FCR Recycling Facility according to the Fiber Mix. Container Mix and Single Stream Recyclables formulas set forth in Appendix I of the FCR Contract. The MCMUA shall not charge a monthly administrative fee of \$10.00.

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the Harding Township Committee hereby approves the agreement for marketing of recyclable materials as annexed hereto and authorizes the Mayor and Municipal Clerk to execute the agreement.

Resolution TC 21-050 – Resolution Authorizing the Award of a Contract for Tree Conservation Officer – The Shade Tree Department -- for the Year 2021

WHEREAS, the Township of Harding has a need to award a contract for the services of a Tree Conservation Officer for the year 2021; and

WHEREAS, funds are available for this purpose.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following contract is hereby awarded for a one year period:

Tree Conservation Officer	John D. Linson	1/1/21 to 12/31/21
	Township of Harding Ordinance 225-3G	\$90.00 per hour
		Not to exceed \$5,000.00
		01-2021-1165-0165-2-00038

Resolution TC 21-051 – Resolution Authorizing an Agreement with Valley Health System for Drug and Alcohol Testing for the Year 2021

WHEREAS, the Township of Harding has a need to award an agreement for Drug and Alcohol Testing for the year 2021; and

WHEREAS, funds are available for this purpose.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following contract is hereby awarded for a one year period:

Valley Health System	Drug and Alcohol Testing	1/1/21 to 12/31/21
	Township of Harding Ordinance 225-3G	\$500.00 for the year
		Not to exceed \$500.00
		01-2021-1105-0105-2-00020

Resolution TC 21-052 Resolution Authorizing an Annual Donation of \$40,000.00 to the Kemmerer Library, Harding Township, New Jersey

WHEREAS, on June 4, 2008, the Township of Harding Township Committee approved Ordinance #7-08 authorizing a ground lease between the Township of Harding and the Kemmerer Library; and

WHEREAS, the initial term of the lease shall be for forty years; and

WHEREAS, in accordance with the requirements of N.J.S.A. 40A:12-14 (c) of the Local Lands and Building Law, the Kemmerer Library of the Township of Harding, shall annually submit a report to the Township Administrator, describing the use to which the leasehold was put to use during the previous year, the activities that it has taken in furtherance of the public purpose and an affirmation of its continued tax-exempt status pursuant to state and federal law; and

WHEREAS, the Kemmerer Library, Harding Township, submitted the 2019 Annual Report; and

WHEREAS, since 2007, the Township of Harding Township Committee has donated \$40,000.00 annually to the Kemmerer Library.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey, that the Harding Township Committee hereby authorizes the Qualified Purchase Agent to prepare a purchase order in the amount of \$40,000.00; and

BE IT FURTHER RESOLVED, that all other Township Officials and Employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this resolution.

Resolution TC 21-053 Resolution Authorizing an Annual Donation of \$4,500.00 to the Harding Township Senior Citizens

WHEREAS, the Harding Township Senior Citizens have made and continue to make Harding Township a wonderful place to live; and

WHEREAS, the Harding Township Senior Citizens' organization is essential for our senior citizens to communicate with local officials.

BE IT RESOLVED, that the Township Committee of the Township of Harding in the County of Morris, in the State of New Jersey, hereby express their appreciation to the Senior Citizens' of Harding Township for all the very positive contributions that make Harding a great place to live; and

BE IT FURTHER RESOLVED, the Township Committee upon final approval of the 2021 budget, authorize an annual donation in the amount of \$4,500.00 to be paid to the Harding Township Senior Citizen's organization

Resolution TC 21-054 – Resolution Authorizing the Award of a Contract with Quikteks, LLC for IT Services

WHEREAS, the Township of Harding has a need a contract for IT services for the year 2021; and

WHEREAS, funds are available for this purpose.

BE IT RESOLVED, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following contract is hereby awarded for a one year period:

IT Services	Quiktek, LLC	1/1/21 to 12/31/21
		Not to exceed \$24,000.00
		01-2021-1240-0240-2-00027

TC Resolution 21-055 – Resolution to Appoint Designated Employer Representative for Controlled Substances and Alcohol Use and Testing Policies for Commercial Drivers Licenses (CDL) as per 49 CFR Part 382

WHEREAS, the United States Department of Transportation and the Federal Motor Carrier Safety Administration as mandated in 49 CFR Part 382, require every entity who employs employees with commercial driver's licenses appoint a Designated Employer Representative (D.E.R.) who will make formal decisions regarding the approved drug and alcohol testing policy; and

WHEREAS, the Suburban Municipal Joint Insurance Fund and the Municipal Excess Liability Fund require that the D.E.R. must be an employee of the municipality and must have a complete understanding of the commercial driver's license drug and alcohol testing procedures outlined by federal law as well as the employers policies and procedures; and

WHEREAS, the D.E.R. must be authorized and empowered to take immediate action to removed employees from safety-sensitive duties if test results warrant such action; and

WHEREAS, the D.E.R. and secondary D.E.R. must be available 24 hours, 7 days a week in order to take immediate action.

BE IT RESOLVED, by the Harding Township Committee that Lorene Wright, Assistant Administrator and Tracy Toribio, Department of Public Works Superintendent have completed the required training as outlined by the JIF and MEL and prescribed by the USDOT, FMCSA, and Federal Law 49 CFR Part 382; and

BE IT FURTHER RESOLVED, Lorene Wright is designated Employer Representative for Controlled Substances and Alcohol Use and Testing Policies for Commercial Drivers Licenses; and

BE IT FURTHER RESOLVED, Tracy Toribio is designated Assistant Employer Representative for Controlled Substances and Alcohol Use and Testing Policies for Commercial Drivers Licenses.

TC Resolution 21-056 – Resolution to Appoint Corporate Benefit Solutions to Represent the Township's Interests to the NJMEHBF – Producer's Agreement

WHEREAS, this Agreement entered into this 1st day of January, 2021 between the Harding Township (hereinafter referred to as the Municipality) and Corporate Benefits Solutions (hereinafter referred to as the Producer); and

WHEREAS, the bylaws and risk management plan of the North Jersey Municipal Employee Benefits Fund (hereinafter referred to as the Fund) require the Program Manager to provide, among other duties , various Field Service and Marketing activities to member local units of the Fund; and

WHEREAS, The Program Manager , subject to approval of the Fund ' s Executive Committee may allow said Field Service and Marketing activities to be performed by another qualified person or firm designated and duly requested and appointed by a member local unit to provide said services; and

WHEREAS, Harding Township desires the professional services as outlined in this Agreement to be performed by Producer pursuant to the resolution adopted by the Fund member's Governing Body; and

WHEREAS, The Program Manager has agreed to sub-contract said services and the Executive Committee of the Fund has approved and authorized The Program Manager to enter into this sub-contract agreement at its meeting held on the 23rd day of January, 2020 to be effective on January 1, 2020; and

WHEREAS, Producer shall comply with all Laws and Regulations governing the operations of Health Insurance Funds, as well as, N.J.S.A. 17:44A-20.4 et seq, if applicable, and adhere to a high level of professionalism in the performance of their duties under this Agreement.

BE IT RESOLVED, the parties in consideration of the mutual promises and covenants set forth herein agree as follows:

- A. Evaluation of the Fund Member(s) requirements and coverage available through the Fund.
- B. Explanation of the various coverages available from the Fund and assist the Fund Member(s) in the selection of proper coverage.
- C. Preparation of applications, census data and disclosure forms, etc., required by the Fund.
- D. Presentation of the Fund's programs to officials of the Fund Member(s) and, when so directed by the m, to the bargaining units and other covered persons, including employee meetings, etc., for the purpose of communicating and coordinating the installation of the Fund' s program(s).

- E. Review the Fund's assessment (s) with the Fund Member(s) and assist the Fund Member(s) in the preparation of the Employee Benefits portion of its insurance budget.
- F. Assist the Fund Member(s) in reviewing the proposed plan document as prepared by the fund to make sure it is consistent with current benefit plans (prior document it was to replace if applicable), and other contractual requirements, including any amendments, the retro, prior to the final approval of said document.
- G. Act as a liaison between Fund Member(s), its covered persons, bargaining units etc. and The Program Manager as well as any other Fund Professional(s) to resolve coverage, claim and service issues.
- H. Act as a liaison between the Fund and the Fund member(s), its bargaining units and other covered persons for the purpose of providing ongoing member communications.
- I. Assist the Fund in achieving its objectives, which include, but are not limited to cost containment efforts, employee education /communication and problem resolution.
- J. Prepare employee communication documents concerning initial enrollment and the annual open enrollment, and coordinate the enrollment process between the Fund Member(s), The Program Manager and other Fund professionals.
- K. Consult with Fund Member(s) concerning plan design options in accordance with the Fund objectives. When requested by member town, provide advice and attendance with union negotiations regarding proposed plan changes and communicate any proposed changes to The Program Manager, within the Fund's Benefit Change Policy/Procedure for processing such change. Program Manager will present such changes for approval in accordance with the Fund's procedures. Coordinate all appropriate revisions to plan documents with The Program Manager as necessitated by such changes.
- L. Promptly communicate to The Program Manager, any written complaints or claim appeals received by the Producer and assist in the resolution of same according to Fund's policies and procedures.
- M. Maintain a complaint log on forms supplied by The Program Manager, expressed by Fund Member(s) and /or its covered persons including the resolution of the same. The log and report shall be submitted to The Program Manager by the fifth (5) working day of each month, covering prior month's activity.

- N. Keep informed on the funds operations as to the extent allowed by the Fund and apprise Fund Member(s) on Fund matters of importance to them.
- O. Any other related services required as may be agreed between The Program Manager and the Producer or as requested by the Fund.
- P. Producer shall comply with the applicable data transmission, security, and privacy requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, Public Law 104-191 and the Health Information Technology for Economic and Clinical Health Act (HITECH), title XIII of the American Recovery and Reinvestment Act of 2009 (Public Law 111-5) and any regulations promulgated there under.

BE IT FURTHER RESOLVED, the term of this Agreement shall be for one year from the 1st day of January, 2020 unless terminated as hereinafter provided in this Agreement; and

BE IT FURTHER RESOLVED, the Municipality authorizes the Fund to pay its Producer as compensation for services rendered the amount as determined or as approved by the Executive Committee of the Fund, and which amount has been included in the Municipality's assessment; and

BE IT FURTHER RESOLVED, the Municipality may terminate this Agreement at any time during the term thereof by giving ninety (90) days written notice setting forth the cause or causes for termination of the Producer. The Producer may terminate this Agreement at any time during the term thereof, by giving ninety (90) days written notice. Fees shall be prorated to the date of termination.

Resolution TC 21-057 – Resolution Re-appointing Lisa A. Sharp as the Certified Municipal Registrar Pursuant to N.J.S. A. 26:8-17

WHEREAS, the Certified Municipal Registrar term has expired; and

WHEREAS, Lisa A. Sharp has been the Township's Certified Municipal Registrar.

BE IT RESOLVED, by the Township Committee of the Township of Harding that Lisa A. Sharp is hereby reappointed Certified Municipal Registrar pursuant to N.J.S.A. 26:8-17.

Resolution TC 21-058 – Resolution Re-Appointing Lisa A. Sharp as the Township Municipal Clerk Pursuant to N.J.S.A. 40A:9-133 (b)

Let the record show that this resolution was removed from being voted on.

WHEREAS, the term for Certified Municipal Clerk's has expired; and

WHEREAS, Lisa A. Sharp has been the Township's Certified Municipal Clerk.

BE IT RESOLVED, by the Township Committee of the Township of Harding that Lisa A. Sharp is hereby reappointed Certified Municipal Clerk pursuant to N.J.S.A. 40A:9-133 (b).

ORDINANCE FOR FIRST READING - NONE

REMEMBERANCE:

Mayor Jones commented that he and the Township Committee would like to recognize David Dietz who sadly passed away on December 25, 2020. Mr. Dietz was a long time member of the Planning Board, Open Space Trust Committee, and was on the Environmental Commission. Mr. Dietz and his wife Jane Kendall lived in Harding for a long time. They raised their children in Harding. David's service will be missed. Mayor Jones asked for a moment of silence in remembrance of Mr. David Dietz.

RESOLUTION TC 21-159 – Executive Session

RESOLUTION TO ADJOURN INTO EXECUTIVE SESSION

BE IT RESOLVED, by the Harding Township Committee that it shall adjourn into executive session to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of R.S. 10:4-12b; and

BE IT FURTHER RESOLVED, the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Township of Harding provided such disclosures will not violate Federal, State or local statutes and does not fall within the attorney-client privilege. The Township Committee will not return to public session after this executive session.

Contracts:

1. Joint Court – N. Platt / T. Jones
2. PBA – M. Giacobbe

Mayor Jones asked for a motion to adjourn into Executive Session. A motion was made by Township Committee Member Yates and seconded by Township Committee Member Platt. Mrs. Sharp called the roll as follows:

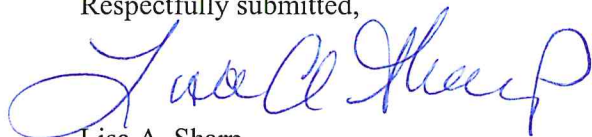
Vote on Resolution:

	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Ms. Chipperson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. DiTosto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Platt	2 nd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Yates	1 st	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jones	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADJOURNMENT

The meeting adjourned into Executive Session as 10:45 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Lisa A. Sharp". The signature is fluid and cursive, with the first name "Lisa" being the most prominent part.

Lisa A. Sharp
Municipal Clerk

January 4, 2021

Thank you for joining us this morning as we participate in one of the most important events of a municipality's annual agenda. Each year the Township Committee reorganizes town government by filling openings on our boards, committees, and commissions, as well as appointing township officers and professionals. This year we welcome Rita Chipperson to our committee and say thank you to Dev Modi who we can all thank for his years of service to our wonderful town.

I would like to thank my colleagues for their diligence in the past year as we navigated these unprecedented times. Chris, Dev, Nanette, and Nic have dedicated a great number hours to Harding and that service should be applauded. While the pandemic has taken its toll on us all, we still have much to be thankful for. Harding is a terrific place to live and work and as the lockdowns of the past year demonstrated our open spaces provided more than anyone could have ever known. Many have noted that 2020 is officially hindsight, and that is a good thing. The passing of time is always a mixed blessing but I believe that we all look forward to better days ahead. 2020 brought many challenges but due to the fast action by our Township Administrator Bob Falzarano and his team here at Kirby Hall, Harding kept functioning and our residents were served without interruption. The building was closed to the public but our employees kept working, by staggering their schedules and implementing some remote work procedures providing the support to the many functions that keep Harding healthy.

2020 saw the Court approve Harding's Affordable Housing plan, the Hurstmont Redevelopment Agreement was approved, The Farm was sold, the CPNJ/PILLAR home was completed, Harding's Bond rating remains AAA, Harding added an additional 20 acres of open space across three parcels, our Police force appointed its first female officer, Harding implemented a personal development program for our employees and hosted a training class for our employees as well as ten other towns. The Glen Alpin FINAL Pre-Application was approved and the first set of Hearings are scheduled for January 28, 2021, with a snow date of February 4, 2021. Having put five years into this project alongside Dev Modi I would like to thank him for his steadfast support throughout this process in helping to keep it as open and transparent as possible. Thankfully he has agreed to serve as a "Citizen Member of the Glen

Alpin Subcommittee”. We look forward to the events of 2021 with regard to Glen Alpin. This is only a short list of our accomplishments this past year.

Harding has a long history of volunteerism and this year our volunteers did what they’ve done for the past 98 or 99 years, they pulled up their socks, and helped to protect and keep the Harding that we love. The volunteerism looked a little different through “Go-To” and “Zoom” meetings, we had to look twice at our friends and neighbors when seeing them masked up. All of our boards, committees, and commissions continued to serve; and while the transition to this digital world was not perfect it was certainly successful as we have seen our boards, committees, and commissions accomplish a great deal throughout 2020 and will continue to do so in 2021, for that we are appreciative.

Please thank your friends and neighbors who volunteer in so many ways to keep Harding the special place it is. We cannot thank our first responders enough, 2020 laid bare how much of a sacrifice it can be for people to serve on the New Vernon Volunteer Rescue Squad and New Vernon Volunteer Fire Department. We certainly thank them for their service to our community.

The pressures of growth in and around Harding and in Morris County will be the greatest challenge to our community in the coming year and years. The five members of the Township Committee don’t agree on everything, but we are all in agreement that we need to mitigate the pains of this growth. Harding’s long history of a conservative approach to growth certainly helps us provide a path to minimize the impact of growth. We will continue to work to keep our taxes low and quality of life high. Through diligent Financial Planning and proper budgeting we will continue to keep Harding the gem that it is. As has been said before, the best way to ensure Harding’s future is through your civic involvement. Since 1922, Harding has been the community that we love because of volunteers, we thank them and welcome all who are willing to bring their talents forward to ensure that Harding remains the gem that we all have the privilege of calling home.

Thank you.

Tim Jones