

*Report of Audit*  
*on the*  
*Financial Statements*  
*of the*  
***Township of Harding***  
*in the*  
*County of Morris*  
*New Jersey*  
*for the*  
*Year Ended*  
*December 31, 2005*

# TOWNSHIP OF HARDING

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TOWNSHIP OF HARDING

PART I

INDEPENDENT AUDITOR'S REPORT ON  
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YEAR ENDED DECEMBER 31, 2005 AND 2004



# SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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## INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members  
of the Township Committee  
Township of Harding  
County of Morris  
New Vernon, New Jersey 07976

We have audited the accompanying financial statements - statutory basis of the various individual funds and the account group of the Township of Harding, County of Morris, New Jersey as of and for the years ended December 31, 2005 and 2004, and for the year ended December 31, 2005 as listed as financial statements - statutory basis in the foregoing table of contents. These financial statements - statutory basis are the responsibility of the management of the Township of Harding, County of Morris. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial statements contained in Government Auditing Standards issued by the Comptroller General of the United States and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, the Township of Harding, County of Somerset, prepares its financial statements on a prescribed basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with the modified accrual basis, with certain exceptions, and the budget laws of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

## SUPLEE, CLOONEY & COMPANY



In our opinion, because the Township of Harding prepares its financial statements on the basis of accounting discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with generally accepted accounting principles, the financial position of the various individual funds of the Township of Harding as of December 31, 2005 and 2004 or the results of its operations and changes in fund balance for the years then ended or the revenues or expenditures for the year ended December 31, 2005.

However, in our opinion, the financial statements - statutory basis present fairly, in all material respects, the financial position - statutory basis of the various individual funds and account groups of the Township of Harding, County of Morris, as of December 31, 2005 and 2004, and the results of its operations and changes in fund balance - statutory basis for the years then ended and the revenues, expenditures and changes in fund balance - statutory basis for the year ended December 31, 2005, on the basis of accounting described in Note 1.

In accordance with Government Auditing Standards, we have also issued our report dated March 31, 2006 on our consideration of the Township of Harding's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the financial statements - statutory basis taken as a whole. The information included in the schedules of expenditures of federal awards and state financial assistance and the other supplementary schedules and data listed in the table of contents is presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and is not a required part of the financial statements. This information has been subjected to the auditing procedures applied in the audit of the financial statements mentioned above and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

This report is intended for the information of the Township of Harding, County of Morris, New Jersey, the Division of Local Government Services and federal and state audit agencies and is not intended to be and should not be used by anyone other than these specified parties.

  
CERTIFIED PUBLIC ACCOUNTANTS  
  
REGISTERED MUNICIPAL ACCOUNTANT NO. 50

March 31, 2006

CURRENT FUND

TOWNSHIP OF HARDING

CURRENT FUND

BALANCE SHEETS - STATUTORY BASIS

<u>ASSETS</u>	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2005</u>	<u>BALANCE DECEMBER 31, 2004</u>
Cash	A-4	\$ 3,203,973.80	\$ 3,130,820.60
Change Fund	A-6	250.00	250.00
Due State of New Jersey - Senior Citizens and Veterans	A-7	3,100.10	3,100.10
		<u>\$ 3,207,323.90</u>	<u>\$ 3,134,170.70</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	A-8	\$ 177,466.39	\$ 239,744.20
Tax Title Liens Receivable	A-9	10,004.53	10,004.53
Revenue Accounts Receivable	A-13	10,827.58	14,569.41
Interfunds Receivable	A-12	54,576.41	1,028.58
	A	<u>\$ 252,874.91</u>	<u>\$ 265,346.72</u>
Deferred Charges	A-31	\$ 138,300.00	\$ 160,000.00
		<u>\$ 3,598,498.81</u>	<u>\$ 3,559,517.42</u>
Grant Fund:			
Cash	A-4	\$ 87,101.15	\$ 28,849.99
Grants Receivable	A-29	64,695.21	18,677.05
Due Current Fund	A-10		64,782.51
		<u>\$ 151,796.36</u>	<u>\$ 112,309.55</u>
		<u>\$ 3,750,295.17</u>	<u>\$ 3,671,826.97</u>

TOWNSHIP OF HARDING

CURRENT FUND

BALANCE SHEETS - STATUTORY BASIS

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2005</u>	<u>BALANCE DECEMBER 31, 2004</u>
Appropriation Reserves	A-3:A-14	\$ 431,107.56	\$ 281,072.21
Prepaid Taxes	A-18	250,799.60	206,148.17
Accounts Payable	A-11	179,469.68	100,695.08
Tax Overpayments	A-17	1.23	32,162.61
Interfunds Payable	A-12	30.94	74,525.18
Local District School Taxes Payable	A-27		0.52
Reserve For:			
Current Reserves - Unappropriated	A-15		35,839.48
Sale of Municipal Assets	A-25	8,482.00	8,482.00
Tax Premiums	A-19	210.63	210.63
Construction Code DCA - Due State of NJ	A-21	3,657.00	3,380.00
Revaluation	A-22	1,370.00	1,370.00
		<u>\$ 875,128.64</u>	<u>\$ 743,885.88</u>
Reserve for Receivables and Other Assets	A	252,874.91	265,346.72
Fund Balance	A-1	<u>2,470,495.26</u>	<u>2,550,284.82</u>
		<u>\$ 3,598,498.81</u>	<u>\$ 3,559,517.42</u>
Grant Fund:			
Reserve for Grants - Unappropriated	A-24	\$ 15,770.88	\$ 1,793.65
Reserve for Grants - Appropriated	A-23	100,581.39	100,249.41
Due Current Fund	A-10	27,676.59	
Due State of NJ - Clean Communities	A-30		2,604.88
Reserve for Accounts Payable	A-16	<u>7,767.50</u>	<u>7,661.61</u>
		<u>\$ 151,796.36</u>	<u>\$ 112,309.55</u>
		<u>\$ 3,750,295.17</u>	<u>\$ 3,671,826.97</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF HARDING

CURRENT FUND

STATEMENTS OF OPERATIONS AND  
CHANGE IN FUND BALANCE - STATUTORY BASIS

	<u>REF.</u>	<u>YEAR ENDED DECEMBER 31, 2005</u>	<u>YEAR ENDED DECEMBER 31, 2004</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Fund Balance Utilized	A-1:A-2	\$ 1,860,500.00	\$ 1,615,000.00
Miscellaneous Revenue Anticipated	A-2	1,498,498.58	1,199,381.02
Receipts From Delinquent Taxes	A-2	236,549.59	248,615.29
Receipts From Current Taxes	A-2	18,029,050.22	17,094,506.51
Non-Budget Revenue	A-2	350,865.24	400,476.03
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-14	203,042.46	298,932.63
Cancel Reserves		8,164.42	23,069.92
Cancel Tax Overpayments	A-17	32,151.38	
Accounts Payable Canceled			75,855.86
Interfunds Returned			871.42
<u>TOTAL REVENUE AND OTHER INCOME</u>		<u>\$ 22,218,821.89</u>	<u>\$ 20,956,708.68</u>
<u>EXPENDITURES</u>			
Budget and Emergency Appropriations:			
Operations Within "CAPS"	A-3	\$ 3,957,289.63	\$ 3,687,017.13
Deferred Charges and Statutory Expenditures - Municipal	A-3	222,744.28	206,002.99
Other Operations Excluded From "CAPS"	A-3	1,553,958.11	1,525,943.91
Municipal Debt Service	A-3	424,128.87	382,569.73
Capital Improvements	A-3	399,500.00	200,000.00
Deferred Charges	A-3	136,700.00	28,000.00
Open Space Tax	A-28	781,156.00	388,375.08
Added Open Space Tax	A-28	4,591.46	8,428.98
County Tax	A-26	5,477,906.18	5,339,420.35
County Share of Added Taxes	A-26	32,639.99	107,426.78
Interfunds Advanced		53,547.83	
Local District School Tax	A-27	7,447,449.00	7,158,452.50
Refund of Prior Year Revenue	A-4	4,000.00	97,439.36
<u>TOTAL EXPENDITURES</u>		<u>\$ 20,495,611.35</u>	<u>\$ 19,129,076.81</u>
Excess to Fund Balance		\$ 1,723,210.54	\$ 1,827,631.87
Adjustments to Income Before Fund Balance:			
Expenditures Included Above Which are by Statute			
Deferred Charges to Budget of Succeeding Year	A-31	57,500.00	104,000.00
Statutory Excess in Revenue		\$ 1,780,710.54	\$ 1,931,631.87
Fund Balance, January 1	A	\$ 2,550,284.72	\$ 2,233,652.85
		\$ 4,330,995.26	\$ 4,165,284.72
Decreased by:			
Utilization as Anticipated Revenue	A-1:A-2	1,860,500.00	1,615,000.00
Fund Balance, December 31	A	<u>\$ 2,470,495.26</u>	<u>\$ 2,550,284.72</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF HARDING

CURRENT FUND

STATEMENT OF REVENUES - STATUTORY BASIS

YEAR ENDED DECEMBER 31, 2005

	REF.	BUDGET	ANTICIPATED NJS 40A: 4-87	REALIZED	EXCESS OR (DEFICIT)
Fund Balance Anticipated	A-1	\$ 1,860,500.00		\$ 1,860,500.00	
Miscellaneous Revenues:					
Licenses:					
Alcoholic Beverages	A-13	\$ 4,000.00	\$	\$ 5,140.00	\$ 1,140.00
Fees and Permits:					
Construction Code Official	A-13	198,000.00		268,480.00	70,480.00
Other	A-2	60,000.00		126,291.25	66,291.25
Municipal Court:					
Fines and Costs	A-13	200,000.00		182,936.28	(17,063.72)
Interest and Costs on Taxes	A-13	45,000.00		51,549.46	6,549.46
Interest on Investments and Deposits	A-13	45,000.00		136,105.60	91,105.60
Legislative Initiative Block Grant	A-13	15,927.00		15,927.00	
Consolidated Municipal Property Tax Relief Aid	A-13	25,917.00		25,917.00	
Energy Receipts Tax	A-13	466,909.00		466,909.00	
Supplemental Energy Receipts Tax	A-13	24,627.00		24,627.00	
Municipal Homeland Security Assistance	A-13	25,000.00		25,000.00	
Municipal Homeland Security Assistance - Prior	A-15	25,000.00		25,000.00	
Open Space Trust Fund Debt Service	A-13	16,460.00		16,460.00	
Garden State Trust Fund	A-15	419.18		419.18	
Clean Communities Program	A-29	6,478.43		6,478.43	
Municipal Alliance	A-29	9,588.00		9,588.00	
NJ DOT Municipal Aid Grant - Sand Spring Road	A-29	90,000.00		90,000.00	
WHIP Grant	A-29	2,250.00		2,250.00	
WHIP Grant - 2004	A-29	450.00		450.00	
Environmental Resource Inventory	A-29	2,400.00		2,400.00	
Donation - Buildings and Grounds	A-29		4,070.38	4,070.38	
Municipal Stormwater Regulation	A-29		5,000.00	5,000.00	
Planning Assistance - COAH	A-29		7,500.00	7,500.00	
<u>Total Miscellaneous Revenues</u>	A-1	\$ 1,263,425.61	\$ 16,570.38	\$ 1,498,498.58	\$ 218,502.59
Receipts From Delinquent Taxes	A-1:A-8	\$ 200,000.00		\$ 236,549.59	\$ 36,549.59
Amount to be Raised by Taxes for Support of Municipal Budget:					
Local Tax for Municipal Purposes	A-2:A-8	\$ 4,279,309.65		\$ 5,252,921.21	\$ 973,611.56
<b>BUDGET TOTALS</b>		\$ 7,603,235.26	\$ 16,570.38	\$ 8,848,469.38	\$ 1,245,234.12
Non-Budget Revenues	A-2			350,865.24	350,865.24
		\$ 7,603,235.26	\$ 16,570.38	\$ 9,199,334.62	\$ 1,596,099.36
	REF.	A-3	A-3		

TOWNSHIP OF HARDING  
CURRENT FUND  
STATEMENT OF REVENUES - STATUTORY BASIS  
YEAR ENDED DECEMBER 31, 2005

REF.

ANALYSIS OF REALIZED REVENUE

Allocation of Current Tax Collections:		
Revenue From Collections	A-1:A:8	\$ 18,029,050.22
Allocated To:		
County Taxes	A-8	\$ 5,510,546.17
Local District School Taxes	A-8	7,447,449.00
Municipal Open Space	A-8	<u>785,747.46</u>
Balance for Support of Municipal Budget Appropriations		\$ 4,285,307.59
Add: Appropriation "Reserve for Uncollected Taxes"	A-3	<u>967,613.62</u>
Amount for Support of Municipal Budget Appropriations	A-2	<u>\$ 5,252,921.21</u>
Other - Fees and Permits:		
Clerk	A-13	\$ 550.00
Planning Board	A-13	19,500.00
Board of Adjustment	A-13	22,600.00
Grading Permits	A-13	45,750.00
Health Department	A-13	35,520.00
Registrar	A-13	960.00
Police	A-13	<u>1,811.25</u>
		126,691.25
Refunds	A-4	<u>400.00</u>
	A-2	<u>\$ 126,291.25</u>

ANALYSIS OF NON-BUDGET REVENUE

Miscellaneous Revenue Not Anticipated:		
DMV Inspections		\$ 10,358.75
Cable TV Franchise Fee		3,379.60
Administrative Fee for Outside Police Overtime		12,682.50
Senior Citizens and Veterans Administrative Fee		865.00
Wildlife Refuge Revenue Sharing		248,959.00
Sale of Recyclables		18,057.97
Miscellaneous		6,761.70
Post Office Rent		13,000.00
Tax Collector		<u>30.00</u>
	A-4	\$ 314,094.52
DMV Inspections-Prior Year	A-15:A-23	19,311.30
Administrative Fee for Outside Police Overtime-Prior Year	A-12	<u>17,459.42</u>
<u>Total Non-Budget Revenue</u>	A-1:A-2	<u>\$ 350,865.24</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF HARDING

CURRENT FUND

STATEMENT OF EXPENDITURES - STATUTORY BASIS  
YEAR ENDED DECEMBER 31, 2005

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>OPERATIONS WITHIN "CAPS"</u>					
<u>GENERAL GOVERNMENT</u>					
Administrative and Executive:					
Salaries and Wages	\$ 124,160.00	\$ 124,160.00	\$ 123,577.62	\$ 582.38	
Other Expenses	72,757.16	67,757.16	56,821.03	10,936.13	
Human Resources:					
Other Expenses	22,900.00	16,900.00	14,510.20	2,389.80	
Township Committee:					
Salaries and Wages	3,600.00	3,600.00	3,000.00	600.00	
Other Expenses	15,885.00	12,885.00	10,710.63	2,174.37	
Municipal Clerk:					
Salaries and Wages	87,806.40	89,306.40	89,065.41	240.99	
Other Expenses	28,335.00	28,335.00	28,018.71	316.29	
Election:					
Other Expenses	3,000.00	3,000.00	1,933.87	1,066.13	
<u>DEPARTMENT OF FINANCE</u>					
Financial Administration:					
Salaries and Wages	104,605.43	97,605.43	94,107.27	3,498.16	
Other Expenses	2,750.00	2,750.00	1,684.81	1,065.19	
Audit	25,000.00	25,000.00		25,000.00	
Collection of Taxes:					
Salaries and Wages	61,894.59	61,894.59	58,552.10	3,342.49	
Other Expenses	7,632.20	7,632.20	6,803.67	828.53	
Assessment of Taxes:					
Salaries and Wages	37,367.87	37,367.87	35,344.84	2,023.03	
Other Expenses	6,750.00	6,750.00	3,403.37	3,346.63	
Revaluation of Real Property:					
Other Expenses	30,000.00	10,000.00	3,526.68	6,473.32	
Tax Map Revision:					
Other Expenses	9,000.00	9,000.00	6,664.10	2,335.90	
<u>LEGAL SERVICES AND COSTS</u>					
Legal Services and Costs:					
Salaries and Wages	25,000.00	25,000.00	21,875.07	3,124.93	
Other Expenses	140,000.00	75,500.00	48,864.24	26,635.76	
Municipal Prosecutor:					
Salaries and Wages	19,125.60	19,125.60	19,033.66	91.94	
Other Expenses	7,000.00	7,000.00	5,780.00	1,220.00	
Engineering Services and Costs:					
Other Expenses	150,000.00	99,000.00	87,396.40	11,603.60	
Planning Board:					
Salaries and Wages	16,600.00	16,600.00	14,651.25	1,948.75	
Other Expenses	75,320.00	80,320.00	40,875.20	19,444.80	
Board of Adjustment:					
Salaries and Wages	41,516.00	41,516.00	37,347.13	4,168.87	
Other Expenses	20,670.00	14,670.00	11,912.84	2,757.16	
<u>DEPARTMENT OF PUBLIC SAFETY</u>					
Police:					
Salaries and Wages	1,415,208.97	1,410,208.97	1,321,419.52	88,789.45	
Other Expenses	43,318.00	43,318.00	29,385.26	13,932.74	
Purchased Police Vehicles	44,000.00	66,000.00	63,886.26	2,113.74	
Emergency Management:					
Other Expenses	2,000.00	2,000.00		2,000.00	
Other Expenses	4,250.00	4,250.00		4,250.00	
Fire:					
Fire Hydrant Service	8,000.00	8,000.00	4,332.00	3,668.00	
Municipal Court					
Salaries & Wages	112,381.60	110,381.60	102,803.35	7,578.25	
Other Expenses	8,000.00	9,000.00	8,687.52	312.48	
Public Defender:					
Other Expenses	4,480.00	4,480.00	3,866.65	613.35	

TOWNSHIP OF HARDING

CURRENT FUND

STATEMENT OF EXPENDITURES - STATUTORY BASIS  
YEAR ENDED DECEMBER 31, 2005

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		<u>UNEXPENDED</u>
	<u>BUDGET</u>	<u>BUDGET AFTER</u>	<u>PAID OR</u>	<u>RESERVED</u>	<u>BALANCE</u>
		<u>MODIFICATION</u>	<u>CHARGED</u>		<u>CANCELED</u>
<u>DEPARTMENT OF PUBLIC WORKS</u>					
Road Repairs and Maintenance:					
Salaries and Wages	\$ 443,608.21	\$ 435,608.21	\$ 432,567.96	\$ 3,040.25	
Other Expenses	39,445.00	29,445.00	26,776.37	2,668.63	
Solid Waste Collection:					
Salaries and Wages	2,000.00	2,000.00		2,000.00	
Other Expenses	78,000.00	73,000.00	71,597.84	1,402.16	
Recycling Program:					
Salaries and Wages	6,000.00	6,000.00	4,593.38	1,406.62	
Other Expenses	6,600.00	6,600.00	3,858.55	2,741.45	
Public Buildings & Grounds:					
Other Expenses	54,900.00	46,900.00	44,547.72	2,352.28	
Vehicle Maintenance:					
Other Expenses	32,600.00	47,600.00	40,861.26	6,738.74	
Snow Removal:					
Salaries and Wages	10,000.00	21,000.00	17,116.58	3,883.42	
Other Expenses	22,000.00	27,000.00	22,904.91	4,095.09	
<u>HEALTH AND HUMAN SERVICES</u>					
Board of Health:					
Salaries and Wages	182,111.20	182,111.20	180,418.45	1,692.75	
Other Expenses	13,075.00	13,075.00	12,709.34	365.66	
Dog Regulation:					
Salaries and Wages	2,000.00	2,000.00	1,999.94	0.06	
Other Expenses	10,000.00	10,000.00	4,656.30	5,343.70	
Environmental Commission:					
Other Expenses	2,950.00	2,950.00	1,160.00	1,790.00	
Historic Preservation Commission:					
Other Expenses	4,000.00	4,000.00	515.00	3,485.00	
Open Space Commission:					
Other Expenses	1,050.00	1,050.00		1,050.00	
Wildlife Management Committee:					
Other Expenses	6,750.00	6,750.00	536.00	6,214.00	
Public Assistance:					
Other Expenses	1,000.00	1,000.00	375.00	625.00	
<u>PARKS AND RECREATION</u>					
Department of Recreation:					
Other Expenses - Youth Program	2,500.00	2,500.00	705.15	1,794.85	
Other Expenses - Senior Citizens Program	2,500.00	2,500.00	2,500.00		
Aid to Museums:					
Other Expenses	3,200.00	3,200.00		3,200.00	
Aid to Library:					
Other Expenses	39,200.00	39,200.00	39,200.00		
<u>UNIFORM CONSTRUCTION CODE</u>					
Construction Code Official:					
Salaries & Wages	182,086.40	173,086.40	173,086.40		
Other Expenses	13,900.00	13,900.00	7,883.53	6,016.47	
<u>UNCLASSIFIED</u>					
Municipal Services Act - Condo Reimbursement	17,000.00	17,000.00		17,000.00	
Accumulated Absences	20,000.00	20,000.00	20,000.00		
Motor Fuels	39,000.00	54,000.00	49,694.55	4,305.45	
Electricity	36,000.00	36,000.00	35,557.29	442.71	
Telephone	30,000.00	32,000.00	31,909.09	90.91	
Natural Gas	9,000.00	17,000.00	16,688.46	311.54	
Street Lighting	7,500.00	7,500.00	5,303.22	2,196.78	
Water & Sewage	1,000.00	1,000.00	200.48	799.52	
<u>TOTAL OPERATIONS WITHIN "CAPS"</u>	<u>\$ 4,101,289.63</u>	<u>\$ 3,957,289.63</u>	<u>\$ 3,609,763.43</u>	<u>\$ 347,526.20</u>	
Detail:					
Salaries and Wages	2,897,072.27	2,878,572.27	2,750,559.93	128,012.34	
Other Expenses	1,204,217.36	1,078,717.36	859,203.50	219,513.86	

TOWNSHIP OF HARDING

CURRENT FUND

STATEMENT OF EXPENDITURES - STATUTORY BASIS  
YEAR ENDED DECEMBER 31, 2005

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		<u>UNEXPENDED BALANCE CANCELED</u>
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	
<u>DEFERRED CHARGES AND STATUTORY EXPENDITURES-MUNICIPAL WITHIN "CAPS"</u>					
Statutory Expenditures:					
Social Security System (O.A.S.I.)	\$ 222,744.28	\$ 222,744.28	\$ 215,457.00	\$ 7,287.28	
<u>TOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES-MUNICIPAL WITHIN "CAPS"</u>	<u>\$ 222,744.28</u>	<u>\$ 222,744.28</u>	<u>\$ 215,457.00</u>	<u>\$ 7,287.28</u>	
<u>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"</u>	<u>\$ 4,324,033.91</u>	<u>\$ 4,180,033.91</u>	<u>\$ 3,825,220.43</u>	<u>\$ 354,813.48</u>	
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>					
Fair Share Housing Act:					
Other Expenses	\$ 42,000.00	\$ 133,000.00	\$ 120,198.02	\$ 12,801.98	
Insurance:					
Other Insurance Premiums	116,000.00	116,000.00	107,321.17	8,678.83	
Workers Compensation	60,500.00	60,500.00	57,425.00	3,075.00	
Group Insurance Plan for Employees	849,200.30	902,200.30	901,377.94	822.36	
Contribution to Public Employee's Retirement System	8,718.00	8,718.00	8,717.80	0.20	
Contribution to Police & Firemen's Retirement System	57,172.00	57,172.00	57,172.00		
<u>INTERLOCAL MUNICIPAL SERVICE AGREEMENTS</u>					
Bernards Township Zoning Officer	5,000.00	5,000.00	4,054.98	945.02	
Chatham Township Emergency Dispatch	60,000.00	60,000.00	60,000.00		
Hanover Township Board of Health	50,034.00	50,034.00	32,342.90	17,691.10	
Ten Towns Great Swamp	12,900.00	12,900.00	12,900.00		
<u>STATE AND FEDERAL PROGRAMS OFFSET BY REVENUES</u>					
Planning Assist COAH (N.J.S.A. 40A:4-87 \$7,500.00)		7,500.00	7,500.00		
Clean Communities Program	6,478.43	6,478.43	6,478.43		
Community Foundation of NJ - Municipal Building Maintenance (N.J.S.A. 40A:4-87 \$4,070.38)		4,070.38	4,070.38		
DEP Trails: Environment Resource Inventory	2,400.00	2,400.00	2,400.00		
DEP Trails: Environment Resource Inventory - Match	2,400.00	2,400.00	2,400.00		
Stormwater Management Grant (N.J.S.A. 40A:4-87 \$5,000.00)		5,000.00	5,000.00		
Municipal Alliance					
Grant	9,588.00	9,588.00	9,588.00		
Match	2,397.00	2,397.00	2,397.00		
WHIP Grant 2004	450.00	450.00	450.00		
WHIP Grant -Municipal- 2004	150.00	150.00	150.00		
WHIP Grant	2,250.00	2,250.00	2,250.00		
WHIP Grant - Municipal	750.00	750.00	750.00		
2005 Aid Grant for Sand Spring Road	90,000.00	90,000.00	90,000.00		
Matching Funds for Grants	15,000.00	15,000.00		15,000.00	
<u>TOTAL OPERATIONS EXCLUDED FROM "CAPS"</u>	<u>\$ 1,393,387.73</u>	<u>\$ 1,553,958.11</u>	<u>\$ 1,494,943.62</u>	<u>\$ 59,014.49</u>	
<u>DETAIL OPERATIONS-EXCLUDED FROM "CAPS"</u>					
Salaries and Wages					
Other Expenses	\$ 1,393,387.73	\$ 1,553,958.11	\$ 1,494,943.62	\$ 59,014.49	
<u>CAPITAL IMPROVEMENTS-EXCLUDED FROM "CAPS"</u>					
Capital Improvement Fund	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$	
Sand Spring Road Project	18,000.00	18,000.00	13,000.00	5,000.00	
New Copy Machine	15,000.00	15,000.00	14,620.15	379.85	
Vehicles - Police & Admin Purchase 4x4	46,500.00	46,500.00	46,283.85	216.15	
Tire Balancing Machine	10,000.00	10,000.00	9,951.11	48.89	
Affordable Housing Consultant Preliminary Cost	10,000.00	10,000.00	9,120.00	880.00	
<u>TOTAL CAPITAL IMPROVEMENTS- EXCLUDED FROM "CAPS"</u>	<u>\$ 399,500.00</u>	<u>\$ 399,500.00</u>	<u>\$ 392,975.11</u>	<u>\$ 6,524.89</u>	
<u>MUNICIPAL DEBT SERVICE-EXCLUDED FROM "CAPS"</u>					
Payment of Bond Principal	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$	
Payment of Bond Anticipation Notes & Capital Notes	19,500.00	19,500.00	19,500.00		
Interest on Bonds	160,000.00	160,000.00	146,698.00		13,302.00
Interest on Notes	35,000.00	35,000.00	32,930.87		2,069.13
<u>TOTAL MUNICIPAL DEBT SERVICE- EXCLUDED FROM "CAPS"</u>	<u>\$ 439,500.00</u>	<u>\$ 439,500.00</u>	<u>\$ 424,128.87</u>	<u>\$</u>	<u>\$ 15,371.13</u>

TOWNSHIP OF HARDING

CURRENT FUND

STATEMENT OF EXPENDITURES - STATUTORY BASIS  
YEAR ENDED DECEMBER 31, 2005

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
DEFERRED CHARGES-MUNICIPAL- EXCLUDED FROM "CAPS"					
Emergency Authorizations:					
Court Salaries & Wages	\$ 38,000.00	\$ 95,500.00	\$ 84,745.30	\$ 10,754.70	\$
Special Emergency Authorizations:					
5 Years (N.J.S.A. 40A:4-55)					
Revaluation	28,000.00	28,000.00	28,000.00		
Master Plan Revision	13,200.00	13,200.00	13,200.00		
TOTAL DEFERRED CHARGES-MUNICIPAL- EXCLUDED FROM "CAPS"	\$ 79,200.00	\$ 136,700.00	\$ 125,945.30	\$ 10,754.70	\$
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"	\$ 2,311,587.73	\$ 2,529,658.11	\$ 2,437,992.90	\$ 76,294.08	\$ 15,371.13
SUB-TOTAL GENERAL APPROPRIATIONS	\$ 6,635,621.64	\$ 6,709,692.02	\$ 6,263,213.33	\$ 431,107.56	\$ 15,371.13
RESERVE FOR UNCOLLECTED TAXES	967,613.62	967,613.62	967,613.62		
TOTAL GENERAL APPROPRIATIONS	\$ 7,603,235.26	\$ 7,677,305.64	\$ 7,230,826.95	\$ 431,107.56	\$ 15,371.13
REF.	A-2		A-1	A:A-1	
Amendment by (N.J.S.A. 40A:4-87)	A-2	\$ 16,570.38			
Emergency	A-31	57,500.00			
Budget	A-3	7,603,235.26			
		\$ 7,677,305.64			
Reserve for Uncollected Taxes	A-2		\$ 967,613.62		
Accounts Payable	A-11		163,899.18		
Deferred Charges	A-31		79,200.00		
Reserve for Grants Appropriated	A-23		127,736.81		
Disbursements	A-4		5,892,377.34		
			\$ 7,230,826.95		

TRUST FUND

"B"

TOWNSHIP OF HARDING

TRUST FUND

BALANCE SHEETS - STATUTORY BASIS

			BALANCE DECEMBER 31, 2005	BALANCE DECEMBER 31, 2004
<u>ASSETS</u>	<u>REF.</u>			
Animal Control Fund:				
Cash	B-1	\$	4,736.91	\$ 1,574.05
Due Current Fund	B-10		6.37	
	B	\$	<u>4,743.28</u>	\$ <u>1,574.05</u>
Other Funds:				
Cash	B-1	\$	2,171,730.15	\$ 1,395,009.58
Green Acres Receivable	B-2		462,500.00	462,500.00
Due Current Fund	B-10			9,742.77
	B	\$	<u>2,634,230.15</u>	\$ <u>1,867,252.35</u>
		\$	<u>2,638,973.43</u>	\$ <u>1,868,826.40</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>				
Animal Control Fund:				
Due State Department of Health	B-5	\$	6.00	\$ 3.60
Prepaid Licenses	B-12			971.60
Due Current Fund	B-10			1.07
Reserve for Animal Control Expenditures	B-4		4,737.28	597.78
	B	\$	<u>4,743.28</u>	\$ <u>1,574.05</u>
Other Funds:				
Due Current Fund	B-10	\$	23,777.73	\$
Due General Capital Fund	B-6		20,000.00	
Reserves For:				
Affordable Housing Contributions	B-13		17,500.00	
Tree Preservation Escrow	B-14		6,800.04	
Various Deposits	B-3		124,348.55	110,886.29
Developers' Deposits	B-7		655,311.59	549,191.97
Unemployment Insurance Compensation	B-8		54,652.09	53,116.18
Open Space Deposits	B-9		1,726,203.97	1,148,536.91
Law Enforcement Trust Fund	B-11		5,636.18	5,521.00
	B	\$	<u>2,634,230.15</u>	\$ <u>1,867,252.35</u>
		\$	<u>2,638,973.43</u>	\$ <u>1,868,826.40</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

GENERAL CAPITAL FUND

"C"

TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

BALANCE SHEETS - STATUTORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2005</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2004</u>
<u>ASSETS</u>			
Cash	C-2:C-3	\$ 770,336.97	\$ 772,872.16
Deferred Charges to Future Taxation:			
Funded	C-5	4,060,357.50	4,386,287.38
Unfunded	C-7	6,562,500.00	5,159,300.00
Accounts Receivable	C-6	256,743.83	33,743.83
Due Current Fund	C-4	24.57	
Due Trust Other Fund	C-16	20,000.00	
		<u>\$ 11,669,962.87</u>	<u>\$ 10,352,203.37</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Serial Bonds Payable	C-11	\$ 3,353,000.00	\$ 3,578,000.00
Loans Payable	C-12	707,357.50	808,287.38
Bond Anticipation Note Payable	C-17	4,449,000.00	1,954,000.00
Due Current Fund	C-4		835.03
Capital Improvement Fund	C-8	152,238.82	152,000.00
Improvement Authorizations:			
Funded	C-9	523,936.73	585,440.22
Unfunded	C-7:C-9	1,538,284.58	3,032,504.26
Reserve for:			
Open Space	C-15	154,500.00	154,500.00
Preliminary Costs	C-10	14,271.26	15,432.00
Contracts Payable	C-14	545,318.39	70,235.76
Grants Receivable	C-18	223,000.00	
Fund Balance	C-1	9,055.59	968.72
		<u>\$ 11,669,962.87</u>	<u>\$ 10,352,203.37</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

STATEMENT OF CAPITAL FUND BALANCE - STATUTORY BASIS

	<u>REF.</u>		
Balance, December 31, 2004	C	\$	968.72
Increased by:			
Improvement Authorizations Canceled	C-9		165,836.87
		\$	<u>166,805.59</u>
Decreased by:			
2005 Improvement Authorizations	C-9	\$	152,500.00
2005 Preliminary Costs	C-10		<u>5,250.00</u>
			<u>157,750.00</u>
Balance, December 31, 2005	C	\$	<u><u>9,055.59</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

SEWER UTILITY FUND

"D"

TOWNSHIP OF HARDING

SEWER UTILITY FUND

BALANCE SHEETS - STATUTORY BASIS

<u>ASSETS</u>	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2005</u>	<u>BALANCE DECEMBER 31, 2004</u>
OPERATING FUND:			
Cash	D-4	\$ 198,437.17	\$ 171,988.72
Receivables with Full Reserves:			
Sewer Use Charges Receivable	D:D-9	\$ 2,610.09	\$ 15,000.68
<u>TOTAL OPERATING FUND</u>	D	\$ 201,047.26	\$ 186,989.40
CAPITAL FUND:			
Cash	D-4:D-5	\$ 48,540.00	\$ 28,514.64
Fixed Capital	D-14	78,565.74	78,565.74
Fixed Capital Authorized and Uncompleted	D-18	27,000.00	27,000.00
Due Sewer Operating Fund	D-16	10.00	35.36
<u>TOTAL CAPITAL FUND</u>	D	\$ 154,115.74	\$ 134,115.74
		<u>\$ 355,163.00</u>	<u>\$ 321,105.14</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
OPERATING FUND:			
Liabilities:			
Due Sewer Capital Fund	D-7	\$ 10.00	\$ 35.36
Reserve for Accounts Payable	D-10	5,881.78	5,999.78
Reserve for Prepaid Sewer Rents	D-12	4,193.10	
Reserve for Sewer Overpayments	D-11		1,364.33
Appropriation Reserves	D-3:D-8	28,663.08	50,408.89
		\$ 38,747.96	\$ 57,808.36
Reserve for Receivables	D	2,610.09	15,000.68
Fund Balance	D-1	159,689.21	114,180.36
<u>TOTAL OPERATING FUND</u>	D	\$ 201,047.26	\$ 186,989.40
CAPITAL FUND:			
Improvement Authorizations-Funded	D-17	\$ 25,550.00	\$ 25,550.00
Reserve for Contribution in Aid of Construction	D-6	3,000.00	3,000.00
Reserve for Amortization	D-15	78,565.74	78,565.74
Capital Improvement Fund	D-19	20,000.00	
Deferred Reserve for Amortization	D-13	27,000.00	27,000.00
		\$ 154,115.74	\$ 134,115.74
<u>TOTAL CAPITAL FUND</u>	D	\$ 154,115.74	\$ 134,115.74
		<u>\$ 355,163.00</u>	<u>\$ 321,105.14</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF HARDING

SEWER UTILITY FUND

STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE - STATUTORY BASIS

	<u>REF.</u>	<u>YEAR ENDED DECEMBER 31, 2005</u>	<u>YEAR ENDED DECEMBER 31, 2004</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Fund Balance Utilized	D-1:D-2	\$ 38,760.13	\$ 38,550.00
Sewer Use Charges	D-2	157,076.98	146,077.30
Miscellaneous Revenue Not Anticipated	D-2	5,806.94	5,511.32
Other Credits to Income:			
Consumer Overpayments Canceled	D-11	1,364.33	
Unexpended Balance of Appropriation Reserves	D-8	<u>50,020.73</u>	<u>30,608.99</u>
<u>TOTAL INCOME</u>		<u>\$ 253,029.11</u>	<u>\$ 220,747.61</u>
<u>EXPENDITURES</u>			
Operating	D-3	\$ 148,137.60	\$ 148,550.00
Capital Outlay	D-3	20,000.00	20,000.00
Statutory Expenditures	D-3	<u>622.53</u>	
<u>TOTAL EXPENDITURES</u>		<u>\$ 168,760.13</u>	<u>\$ 168,550.00</u>
Statutory Excess to Surplus		\$ 84,268.98	\$ 52,197.61
Fund Balance, January 1	D	<u>114,180.36</u>	<u>100,532.75</u>
		\$ 198,449.34	\$ 152,730.36
Decreased by:			
Utilization as Anticipated Revenue	D-1:D-2	<u>38,760.13</u>	<u>38,550.00</u>
Fund Balance, December 31	D	<u><u>\$ 159,689.21</u></u>	<u><u>\$ 114,180.36</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF HARDING

SEWER UTILITY FUND

STATEMENT OF REVENUES - STATUTORY BASIS

YEAR ENDED DECEMBER 31, 2005

	<u>REF.</u>	<u>ANTICIPATED</u>	<u>REALIZED</u>	<u>EXCESS OR (DEFICIT)</u>
Fund Balance Utilized	D-1	\$ 38,760.13	\$ 38,760.13	\$
Sewer Use Charges	D-1	<u>130,000.00</u>	<u>157,076.98</u>	<u>27,076.98</u>
<u>BUDGET TOTALS</u>		\$ 168,760.13	\$ 195,837.11	\$ 27,076.98
Non-Budget Revenue	D-1:D-4	<u></u>	<u>5,806.94</u>	<u>5,806.94</u>
<u>BUDGET TOTALS</u>	D-3	\$ <u>168,760.13</u>	\$ <u>201,644.05</u>	\$ <u>32,883.92</u>

ANALYSIS OF REALIZED REVENUE:

Non-Budget Revenue:

Interest on Deposits		\$ <u>5,806.94</u>
D-1:D-4		\$ <u>5,806.94</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF HARDING

SEWER UTILITY FUND

STATEMENT OF EXPENDITURES - STATUTORY BASIS

YEAR ENDED DECEMBER 31, 2005

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>	
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>
<u>OPERATING:</u>				
Salaries and Wages	\$ 8,137.60	\$ 8,137.60	\$ 4,805.18	\$ 3,332.42
Other Expenses	<u>140,000.00</u>	<u>140,000.00</u>	<u>115,291.87</u>	<u>24,708.13</u>
<u>TOTAL OPERATING</u>	<u>\$ 148,137.60</u>	<u>\$ 148,137.60</u>	<u>\$ 120,097.05</u>	<u>\$ 28,040.55</u>
<u>CAPITAL IMPROVEMENTS:</u>				
Capital Outlay	<u>\$ 20,000.00</u>	<u>\$ 20,000.00</u>	<u>\$ 20,000.00</u>	<u>\$</u>
<u>STATUTORY EXPENDITURES:</u>				
Contribution to Social Security System	<u>\$ 622.53</u>	<u>\$ 622.53</u>	<u>\$</u>	<u>\$ 622.53</u>
	<u>\$ 168,760.13</u>	<u>\$ 168,760.13</u>	<u>\$ 140,097.05</u>	<u>\$ 28,663.08</u>
<u>REF.</u>	D-2	D-1		D
Disbursements	D-4		\$ 139,825.05	
Reserve for Accounts Payable	D-10		<u>272.00</u>	
			<u>\$ 140,097.05</u>	

The accompanying Notes to Financial Statements are an integral part of this statement.

PUBLIC ASSISTANCE TRUST FUND

"E"

TOWNSHIP OF HARDING

PUBLIC ASSISTANCE TRUST FUND

BALANCE SHEETS - STATUTORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2005</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2004</u>
<u>ASSETS</u>			
Cash-Treasurer:			
Public Assistance Trust Fund I	E-1	\$ 4,783.39	\$ 4,765.37
Public Assistance Trust Fund II	E-1	<u>429.95</u>	<u>421.38</u>
		<u>\$ 5,213.34</u>	<u>\$ 5,186.75</u>
<u>LIABILITIES AND RESERVES</u>			
Reserve for Public Assistance:			
Public Assistance Trust Fund I		\$ 4,783.39	\$ 4,765.37
Public Assistance Trust Fund II		<u>429.95</u>	<u>421.38</u>
		<u>\$ 5,213.34</u>	<u>\$ 5,186.75</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

GENERAL FIXED ASSETS ACCOUNT GROUP

"F"

TOWNSHIP OF HARDING

STATEMENT OF GENERAL FIXED ASSETS

BALANCE SHEETS - STATUTORY BASIS

	BALANCE DECEMBER 31, 2005	BALANCE DECEMBER 31, 2004
FIXED ASSETS		
Land & Land Improvements	\$ 26,781,740.54	\$ 26,781,740.54
Buildings	899,730.50	899,730.50
Machinery and Equipment	<u>1,455,879.28</u>	<u>1,455,879.28</u>
<u>TOTAL FIXED ASSETS</u>	<u>\$ 29,137,350.32</u>	<u>\$ 29,137,350.32</u>
RESERVE		
Investments in General Fixed Assets	<u>\$ 29,137,350.32</u>	<u>\$ 29,137,350.32</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

## TOWNSHIP OF HARDING

### NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2005 AND 2004

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

##### A. Reporting Entity

The Township of Harding is an instrumentality of the State of New Jersey, established to function as a municipality. The Township Committee consists of elected officials and is responsible for the fiscal control of the Township.

Except as noted below, the financial statements of the Township of Harding include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township of Harding, as required by N.J.S.A.40A:5-5. Accordingly, the financial statements of the Township of Harding do not include the operations of the regional and local boards of education, inasmuch as their activities are administered by separate boards.

##### B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB Codification establishes three fund types and two account groups to be used by general purpose governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The accounting policies of the Township of Harding conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Township of Harding are organized on the basis of funds and an account group which is different from the fund structure required by GAAP. A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific government activity. As required by the Division of Local Government Services the Township accounts for its financial transactions through the following individual funds and account groups:

Current Fund - resources and expenditures for governmental operations of a general nature, including grant funds.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

Trust Fund - receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - receipts and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Sewer Operating and Capital Funds – account for the operations and acquisition of capital facilities of the municipally-owned sewer utility.

Public Assistance Fund - receipt and disbursement of funds that provide assistance to certain residents of the Township pursuant to Title 44 of New Jersey statutes.

General Fixed Assets Account Group - Utilized to account for property, land, buildings and equipment that have been acquired by other governmental funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local government units. The more significant accounting policies and differences in the State of New Jersey are as follows: A modified accrual basis of accounting is followed with minor exceptions.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Federal and State grants are realized as revenue when anticipated in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amount that are due the Township, which are susceptible to accrual, are also recorded as receivables with offsetting reserves and recorded as revenue when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Expenditures - are recorded on the "budgetary" basis of accounting. General expenditures are recorded when an amount is encumbered for goods or services through the issuances of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances at December 31 are reported as a cash liability in the financial statements and constitute part of the Township's statutory Appropriation Reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31<sup>st</sup> of each year and recorded as liabilities, except for

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Encumbrances - Contractual orders at December 31 are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Foreclosed Property - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at its market value.

Sale of Municipal Assets - The proceeds from the sale of municipal assets can be held in a reserve until anticipated as a revenue in a future budget. GAAP requires such proceeds to be recorded as a revenue in the year of sale.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

General Fixed Assets -Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Township as part of its basic financial statements. General fixed assets are defined as non-expendable personal property having a physical existence, a useful life of more than one year and an acquisition cost of \$500.00 or more per unit. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage system are not capitalized. No depreciation has been provided on general fixed assets or reported in the financial statements. General Fixed Assets that have been acquired and are utilized in a governmental fund operation are accounted for in the General Fixed Asset Account Group rather than in a governmental fund.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

The Township has developed a fixed assets accounting and reporting system based on an inspection and valuation prepared by an independent appraisal firm and updated by the Township. Fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Land is stated at the assessed value contained in the Township's most recent property revaluation.

Expenditures for construction in progress are recorded in the Capital Fund until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset and equally offset by a fund balance reserve.

Fixed Capital – Sewer Utility

Accounting for utility fund "fixed capital" remains unchanged under the requirements of Technical Accounting Directive No. 85-2.

Property and equipment purchased by the Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. The fixed capital reported is as taken from the municipal records and does not necessarily reflect the true condition of such fixed capital. Contributions in aid of construction are not capitalized.

The balance in the Reserve for Amortization account in the utility capital fund represents changes to operations for the cost of acquisitions of property, equipment, and improvements. The utility does not record depreciation on fixed assets.

D. Basic Financial Statements

The GASB codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Township presents the financial statements listed in the table of contents of the "Requirements of Audit and Accounting Revision of 1987" as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which differ from financial statements required by GAAP.

NOTE 2: CASH AND CASH EQUIVALENTS

The Township considers petty cash, change funds, cash in banks, deposits in the New Jersey Cash Management Fund and certificates of deposit as cash and cash equivalents.

A. Deposits

New Jersey statutes permit the deposit of public funds in institutions which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA) or the State of New Jersey Cash Management Fund. GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. All collateral must be deposited with the Federal Reserve Bank or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

The Township of Harding had the following cash and cash equivalents at December 31, 2005:

<u>Fund</u>	<u>Cash In Bank</u>	<u>Change Fund</u>	<u>Total</u>
Current Fund	\$3,203,973.80	\$250.00	\$3,204,223.80
Grant Fund	87,101.15		87,101.15
Animal Control Trust Fund	4,736.91		4,736.91
Other Trust Fund	2,171,730.15		2,171,730.15
General Capital Fund	770,336.97		770,336.97
Sewer Operating Fund	198,437.17		198,437.17
Sewer Capital Fund	48,540.00		48,540.00
Public Assistance Trust Fund	5,213.34		5,213.34
<u>Total - December 31, 2005</u>	<u>\$6,490,069.49</u>	<u>\$250.00</u>	<u>\$6,490,319.49</u>

At December 31, 2005, the Township's cash deposits in the checking and savings accounts were entirely covered by the Federal Deposit Insurance Corporation (F.D.I.C.) or by the pledged collateral pool maintained by the banks as required by New Jersey statutes.

All bank deposits and investments as of the balance sheet date are classified as to credit risk by the following three categories described below:

**Category 1** – are deposits covered by federal depository insurance, or by collateral held by the Township or its agent, in the Township's name.

NOTE 2: CASH AND CASH EQUIVALENT (CONTINUED)

A. Deposits (Continued)

**Category 2** – are deposits covered by collateral held by the pledging financial institution's trust department, or by its agent, in the Township's name.

**Category 3** – are deposits covered by collateral, held by the pledging financial institution, or its trust department, or its agent not in the Township's name.

At December 31, 2005 all of the Township's \$6,490,069.49 in deposits are classified as Category 1.

B. Investments

The purchase of investments by the Township is strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following type of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization.
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.

NOTE 2: CASH AND CASH EQUIVALENT (CONTINUED)

B. Investments (Continued)

5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Investment of the Department of Treasury for investment by Local Units.
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization.
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c. 281 (C. 52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
  - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c. 236 (C. 17:19-41); and
  - e. a master repurchase agreement providing for the custody and security of collateral is executed.

The Township of Harding's investment activities during the year were in accordance with the above New Jersey Statute.

NOTE 3: LONG-TERM DEBT

The Local Bond Law, Chapter 40A:2, governs the issuance of bonds to finance general municipal capital expenditures. All bonds are retired in annual installments within the statutory period of usefulness. All bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Bond Anticipation Notes, which are issued to temporarily finance capital projects, shall mature and be paid off within ten years or financed by the issuance of bonds. A summary of bond and note transactions for the year ended December 31, 2005 are detailed on Exhibit "C-11" and "C-17". In addition, the Township has entered into a loan agreement with the State of New Jersey. The monies received from this loan are used to finance the Blue Mill Fields acquisition by the Township and are summarized on Exhibit "C-12".

NOTE 3: LONG-TERM DEBT (CONTINUED)

SUMMARY OF MUNICIPAL DEBT

	<u>Year 2005</u>	<u>Year 2004</u>	<u>Year 2003</u>
Issued:			
General:			
Bonds and Notes	\$ 7,802,000.00	\$ 5,532,000.00	\$ 5,742,000.00
Loans Payable	<u>707,357.50</u>	<u>808,287.38</u>	<u>907,228.54</u>
Debt Issued	\$ 8,509,357.50	\$ 6,340,287.38	\$ 6,649,228.54
Authorized But Not Issued:			
General:			
Bonds and Notes	<u>2,113,500.00</u>	<u>3,205,300.00</u>	<u>636,300.00</u>
TOTAL BONDS AND NOTES ISSUED AND AUTHORIZED BUT NOT ISSUED	<u>\$ 10,622,857.50</u>	<u>\$ 9,545,587.38</u>	<u>\$ 7,285,528.54</u>

SUMMARY OF STATUTORY DEBT CONDITION  
ANNUAL DEBT STATEMENT

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.51%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 5,353,129.71	\$ 5,353,129.71	\$
General Debt	<u>10,622,857.50</u>		<u>10,622,857.50</u>
	<u>\$ 15,975,987.21</u>	<u>\$ 5,353,129.71</u>	<u>\$ 10,622,857.50</u>

NET DEBT \$10,622,857.50 DIVIDED BY EQUALIZED VALUATION BASIS PER N.J.S.40A:2-2, \$2,061,198,708.00 EQUALS 0.51%.

Borrowing Power Under NJSA 40A:2-6 As Amended

Equalized Valuation Basis - December 31, 2005	<u>\$ 2,061,198,708.00</u>
3 1/2% of Equalized Valuation Basis	\$ 72,141,954.78
Net Debt	<u>10,622,857.50</u>
Remaining Borrowing Power	<u>\$ 61,519,097.28</u>

Equalized Valuation Basis is the average of the equalized Valuation of real estate, including improvements and the assessed valuation of Class II railroad property of the Township of Harding for the last three (3) preceeding years.

NOTE 3: LONG-TERM DEBT (CONTINUED)

LONG-TERM DEBT

General Serial Bonds:

\$4,168,000.00 General Obligation Bonds of 2001 due in annual installments of \$185,000 to \$340,000 at an interest rate of 4.10%.	<u>\$3,353,000.00</u>
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Loans:

\$1,875,000 Blue Mill Fields Acquisition Loan of 1992 due in semi-annual installments of \$47,303.73 to \$57,719.55 at an interest rate of 2.00%	<u>707,357.50</u>
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BOND ANTICIPATION NOTES

<u>Fund</u>	<u>Interest Rate</u>	<u>Issue &amp; Maturity Dates</u>	<u>Amount</u>
General Capital	2.19%	2/17/05 - 2/17/06	\$2,355,000.00
General Capital	2.92%	8/05 - 2/06	<u>2,094,000.00</u>
			<u>\$4,449,000.00</u>

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

At December 31, 2005 the Township has authorized but not issued bonds and notes as follows:

General Capital Fund	<u>\$2,113,500.00</u>
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CALCULATION OF "SELF-LIQUIDATING PURPOSE"  
SEWER UTILITY UNDER N.J.S.A. 40A:2-45

Cash Receipts from Fees, Rents, or Other Charges for Year and Anticipated Surplus	\$201,644.05
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Deductions:	
Operations and Maintenance	<u>148,760.13</u>

Excess in Revenues - Self-Liquidating	<u>\$52,883.92</u>
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NOTE 3: LONG-TERM DEBT (CONTINUED)

Schedule of Annual Debt Service for Principal and Interest for Bonded Debt Issued and Outstanding

<u>Calendar Year</u>	<u>General</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$ 240,000.00	\$ 137,473.00	\$ 377,473.00
2007	255,000.00	127,633.00	382,633.00
2008	270,000.00	117,178.00	387,178.00
2009	285,000.00	106,108.00	391,108.00
2010	300,000.00	94,423.00	394,423.00
2011	315,000.00	82,123.00	397,123.00
2012	330,000.00	69,208.00	399,208.00
2013	340,000.00	55,678.00	395,678.00
2014	340,000.00	41,738.00	381,738.00
2015	340,000.00	27,798.00	367,798.00
2016	338,000.00	13,858.00	351,858.00
	<u>\$ 3,353,000.00</u>	<u>\$ 873,218.00</u>	<u>\$ 4,226,218.00</u>

Schedule of Annual Debt Service for Principal and Interest for Blue Mill Field Acquisition Loan Payable

<u>Calendar Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$ 102,958.57	\$ 13,634.92	\$ 116,593.49
2007	105,028.03	11,565.45	116,593.48
2008	107,139.09	9,454.39	116,593.48
2009	109,292.59	7,300.89	116,593.48
2010	111,489.37	5,104.11	116,593.48
2011	113,730.30	2,863.18	116,593.48
2012	57,719.55	577.20	58,296.75
	<u>\$ 707,357.50</u>	<u>\$ 50,500.14</u>	<u>\$ 757,857.64</u>

NOTE 4: FUND BALANCES APPROPRIATED

Fund balance at December 31, 2005 which was appropriated and included as anticipated revenue in its own respective fund for the year ending December 31, 2005 was \$1,860,500.00 for the Current Fund and \$38,760.00 for the Sewer Utility Operating Fund, per the introduced budget.

NOTE 5: PROPERTY TAXES

Property Taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and payable in four installments on February 1, May 1, August 1 and November 1. The Township bills and collects its own property taxes and also the taxes for the County and the Local High School District. The collections and remittance of county and school taxes are accounted for in the Current Fund. Township property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the balance sheet of the Township's Current Fund.

Taxes collected in advance - Taxes collected in advance and recorded as cash liabilities in the financial statements are as follows:

	Balance December 31, 2005	Balance December 31, 2004
Prepaid Taxes	\$ <u>250,799.60</u>	\$ <u>206,148.17</u>

NOTE 6: PENSION PLANS

Township employees, who are eligible for a pension plan, are enrolled in one of two pension systems administered by the Division of Pensions, Treasury Department of the State of New Jersey. The plans are: the Public Employees' Retirement System and the Police and Firemen's Retirement System. The Division annually charges participating government units for their respective contributions to the plans based upon actuarial methods. Certain portions of the costs are contributed by the employees. The Township's share of pension, which is based upon the annual billings received from the state, amounted to \$65,889.80 for 2005 and \$24,958.00 for 2004.

Township employees are also covered by the Federal Insurance Contribution Act.

Information as to the comparison of the actuarially computed value of vested benefit with the system's assets is not available from the State Retirement System and, therefore, is not presented.

NOTE 7: COMPENSATED ABSENCES

Effective January 1, 1987, the members of the Harding Township Police Department shall be entitled to compensable sick leave of eighteen (18) days per year to be cumulative up to a maximum of three hundred (300) days. For the period of January 1, 1973 through December 31, 1986, the members shall be entitled to compensable sick leave of twenty-four (24) days per year to be cumulative up to a maximum of two-hundred and seventy (270) days.

Those members who retire having attained both the required age and years of service, upon retirement shall be eligible to receive one (1) day's pay, at his or her then rate of pay, for every three (3) days of accrued unused sick leave based on the accrual rate of a maximum of eighteen (18) days per year to be cumulative up to a maximum of three hundred (300) days.

For purposes of the terminal leave payment calculation only, the eighteen (18) days per year specified above shall also apply to the period January 1, 1973 through December 31, 1986.

For all other full-time employees the following policy is in effect:

At the end of each calendar year, an employee's unused sick time is added to the allotment for the following year. Employees are entitled to accumulate up to a maximum of 100 days.

The accumulation continues indefinitely and employees will be paid for their total accumulated unused sick time based on the following table up to a maximum of \$10,000, whichever is less. Upon retirement in good standing with 15 years or more of total service with Harding Township, full time non-contractual employees will be compensated for unused accumulated sick leave, not to exceed 100 days, based upon the individual's regular rate of pay at the time of retirement according to the following payout schedule.

After 15 years of continuous service – 30% of accumulated sick time capped at \$5,000.

After 20 years of continuous service – 40% of accumulated sick time capped at \$7,000.

After 25 years of continuous service – 50% of accumulated sick time capped at \$10,000.

The Township has estimated the liability for unpaid sick pay to be \$196,000.00 and \$233,000.00 at December 31, 2005 and 2004, respectively, for the police department and \$55,000.00 and \$49,830.00, at December 31, 2005 and 2004, respectively, for other employees. In accordance with New Jersey principles, this amount is not reported as an expenditure or liability in the accompanying financial statements.

**NOTE 8: DEFERRED COMPENSATION PLAN**

The Township offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all Township employees, permits them to defer a portion of their salaries until future years. The Township does not make any contribution to the plan. The deferred compensation is not available to employees until retirement, death, disability, termination or financial hardships.

In accordance with the requirements of the Small Business Job Protection Act of 1996 and the funding requirements of Internal Revenue Code Section 457(g), the Township's Plan was amended to require that all amounts of compensation deferred under the Plan are held for the exclusive benefits of plan participants and beneficiaries. All assets and income under the Plan are held in trust, in annuity contracts or custodial accounts.

All assets of the Plan are held by an independent administrator, the Equitable Life Assurance Society of the United States (the "Equitable").

The accompanying financial statements do not include the Township's Deferred Compensation Plan activities. The Township's Deferred Compensation Plan is fully contributory and the Township has no liabilities in conjunction with the plan.

**NOTE 9: LITIGATION**

The Township Attorney's letters did not indicate any litigation, claims or contingent liabilities which would materially affect the financial statements of the Township.

**NOTE 10: TAX APPEALS**

There are tax appeals filed with the State Tax Court of New Jersey requesting a reduction of assessments for 2005. Any reduction in assessed valuation will result in a refund of prior years taxes in the year of settlement, which may be funded from current tax revenues through the establishment of a reserve or by the issuance of refunding bonds per N.J.S.40A:2-51.

**NOTE 11: CONTINGENT LIABILITIES**

The Township participated in several federal and state financial assistance grant programs. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of funds for eligible purposes. Findings and questioned costs, if any, relative to federal and state financial assistance programs will be discussed in detail in Part II, Report Section of the 2005 audit. In addition, these programs are also subject to compliance and financial audits by the grantors or their representatives. As of December 31, 2005, the Township does not believe that any material liabilities will result from such audits.

NOTE 12: RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of; damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Township. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

New Jersey Unemployment Compensation Insurance – The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the “Benefit Reimbursement Method”. Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State. Below is a summary of Township contributions, employee contributions, reimbursements to the State for benefits paid, and the ending balance of the Township’ expendable trust fund for the current and previous two years:

<u>Year</u>		<u>Interest on Deposits</u>		<u>Employee Contributions</u>		<u>Amount Reimbursed</u>		<u>Ending Balance</u>
2005	\$	1,535.91	\$		\$		\$	54,652.09
2004		315.18						53,116.18
2003		*		*		*		52,801.00

\* - Data not available

NOTE 13: INTERFUND RECEIVABLES AND PAYABLES

Interfund receivable and payable balances consisted of the following at December 31, 2005:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
Current Fund	\$ 54,576.41	\$ 30.94
Grant Fund		27,676.59
Animal Control Trust Fund	6.37	
Trust Other Fund		43,777.73
General Capital Fund	20,024.57	
Sewer Utility Operating		10.00
Sewer Utility Capital	10.00	
Payroll Account		3,122.09
	<u>\$ 74,617.35</u>	<u>\$ 74,617.35</u>

All interfund balances resulted from the time lag between the dates that payments between funds are made.

NOTE 14: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years.  
At December 31, 2005, the following deferred charges are shown:

	Balance December 31, <u>2005</u>	2006 Budget <u>Appropriation</u>	Balance to Succeeding <u>Budgets</u>
Current Fund:			
Special Emergency-40A: 4-55 Master Plan	\$ 80,800.00	\$ 41,200.00	\$ 39,600.00
Emergency-40A: 4-46 Disposal of Contamination	<u>57,500.00</u>	<u>57,500.00</u>	<u></u>
	<u>\$ 138,300.00</u>	<u>\$ 98,700.00</u>	<u>\$ 39,600.00</u>

TOWNSHIP OF HARDING  
SUPPLEMENTARY SCHEDULES – ALL FUNDS  
YEAR ENDED DECEMBER 31, 2005

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF CASH - COLLECTOR-TREASURER

	<u>REF.</u>	<u>CURRENT FUND</u>	<u>GRANT FUND</u>
Balance, December 31, 2004	A	\$ 3,130,820.60	\$ 28,849.99
Increased by Receipts:			
Taxes Receivable	A-8	\$ 18,016,191.64	\$
Petty Cash	A-5	300.00	
State of New Jersey-Senior Citizens and Veterans Deductions	A-7	43,250.00	
Interfunds	A-12	10,962.74	
Revenue Accounts Receivable	A-13	1,345,742.59	
Miscellaneous Revenue Not Anticipated	A-2	314,094.52	
Tax Overpayments	A-17	15,770.89	
Prepaid Taxes	A-18	250,799.60	
Due Current Fund	A-10		76,758.03
Reserve for Grants-Appropriated	A-23		5,697.00
Reserve for Grants-Unappropriated	A-24		13,977.23
Grants Receivable	A-29		81,718.65
Construction Code DCA - Due State of NJ	A-21	16,534.00	
Reserve for Redemption of Outside Liens	A-20	72,547.33	
		<u>20,086,193.31</u>	<u>178,150.91</u>
		\$ 23,217,013.91	\$ 207,000.90
Decreased by Disbursements:			
2005 Appropriations	A-3	\$ 5,892,377.34	\$
Appropriation Reserves	A-14	163,154.33	
Interfunds	A-12	104,490.07	
Petty Cash	A-5	300.00	
Local District School Taxes Payable	A-27	7,447,449.52	
County Taxes Payable	A-26	5,510,546.17	
Municipal Open Space Taxes Payable	A-28	785,747.46	
Refund of Prior Year Revenue	A-1	4,000.00	
Construction Code DCA - Due State of NJ	A-21	16,257.00	
Miscellaneous Revenue Anticipated - Refund	A-2	400.00	
Tax Overpayments	A-17	15,770.89	
Due Current Fund	A-10		1,354.35
Reserve for Grants-Appropriated	A-23		118,545.40
Reserve for Redemption of Outside Liens	A-20	72,547.33	
		<u>20,013,040.11</u>	<u>119,899.75</u>
Balance, December 31, 2005	A	\$ <u>3,203,973.80</u>	\$ <u>87,101.15</u>

"A-5"

TOWNSHIP OF HARDING  
CURRENT FUND  
SCHEDULE OF PETTY CASH

OFFICE

Finance Department

	<u>INCREASE</u>	<u>DECREASE</u>
	\$ <u>300.00</u>	\$ <u>300.00</u>
	\$ <u>300.00</u>	\$ <u>300.00</u>
<u>REF.</u>	A-4	A-4

"A-6"

SCHEDULE OF CHANGE FUND

OFFICE

Municipal Court

	<u>BALANCE</u> <u>DECEMBER 31,</u> <u>2004 AND 2005</u>
	\$ <u>250.00</u>
	\$ <u>250.00</u>
<u>REF.</u>	A

"A-7"

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF DUE STATE OF NEW JERSEY  
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS

	<u>REF.</u>		
Balance, December 31, 2004 (Due From)	A	\$	3,100.10
Increased by:			
Senior Citizens Deductions Per Tax Billing	A-7	\$	2,750.00
Veterans Deductions Per Tax Billing	A-7		39,750.00
Senior Citizens and Veterans Deductions Allowed by Tax Collector	A-7		<u>750.00</u>
			43,250.00
		\$	<u>46,350.10</u>
Decreased by:			
Received From State	A-4		<u>43,250.00</u>
Balance, December 31, 2005 (Due From)	A	\$	<u><u>3,100.10</u></u>

ANALYSIS OF STATE SHARE OF 2005 SENIOR  
CITIZENS AND VETERANS DEDUCTIONS

Senior Citizens Deductions Per Tax Billing	A-7	\$	2,750.00	
Veterans Deductions Per Tax Billing	A-7		39,750.00	
Senior Citizens and Veterans Deductions Allowed by Collector	A-7		<u>750.00</u>	
	A-8			\$ <u><u>43,250.00</u></u>

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

<u>YEAR</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2004</u>	<u>ADDED</u>	<u>2005 LEVY</u>	<u>COLLECTIONS</u>		<u>CANCELED</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2005</u>
				<u>2004</u>	<u>2005</u>		
Prior	\$ 239,744.20	\$ 250.00			\$ 236,549.59	\$ 3,444.61	
	\$ 239,744.20	\$ 250.00			\$ 236,549.59	\$ 3,444.61	
2005			\$ 18,268,296.81	\$ 206,148.17	17,822,902.05	61,780.20	\$ 177,466.39
	\$ 239,744.20	\$ 250.00	\$ 18,268,296.81	\$ 206,148.17	\$ 18,059,451.64	\$ 65,224.81	\$ 177,466.39

REF.

A

A-2:A-18

A-2

A

REF.

Collector  
Overpayments Applied  
Senior Citizens and Veterans Deductions

A-4  
A-17  
A-7

\$ 18,016,191.64  
10.00  
43,250.00  
\$ 18,059,451.64

ANALYSIS OF 2005 PROPERTY TAX LEVY

TAX YIELD

General Property Tax

Added Taxes (54:4-63.1 et seq.)

\$ 18,161,936.18  
106,360.63  
\$ 18,268,296.81

TAX LEVY

Local District School Tax (Abstract)

County Tax (Abstract)

County Open Space (Abstract)

Due County for Added Taxes (54:4-63.1 et seq.)

Total County Taxes

A-2:A-27

\$ 4,486,969.37  
990,936.81

\$ 7,447,449.00

A-26

A-26

A-2

\$ 5,477,906.18  
32,639.99

5,510,546.17

Municipal Open Space Tax

Added Taxes

A-28

A-28

A-2

\$ 781,156.00  
4,591.46

785,747.46

Local Tax for Municipal Purposes (Abstract)

Add: Additional Tax Levied

Local Tax for Municipal Purposes Levied

A-2

\$ 4,279,309.65  
69,129.18

4,348,438.83

\$ 18,268,296.81

"A-9"

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF TAX TITLE LIENS

REF.

Balance, December 31, 2004  
and December 31, 2005

A

\$ 10,004.53

"A-10"

GRANT FUND

SCHEDULE OF DUE CURRENT FUND

Balance, December 31, 2004 (Due From)

A

\$ 64,782.51

Increased by:  
Disbursements

A-4

1,354.35  
66,136.86

Decreased by:  
Receipts  
Canceled

A-4  
A-12

\$ 76,758.03  
17,055.42

93,813.45

Balance, December 31, 2005 (Due To)

A

\$ 27,676.59

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF RESERVE FOR ACCOUNTS PAYABLE

	<u>REF.</u>		
Balance, December 31, 2004	A	\$	100,695.08
Increased by:			
2005 Budget Appropriations	A-3	\$	163,899.18
Appropriation Reserves	A-14		<u>15,570.50</u>
			179,469.68
		\$	<u>280,164.76</u>
Decreased by:			
Transfer to Appropriation Reserves	A-14		<u>100,695.08</u>
Balance, December 31, 2005	A	\$	<u><u>179,469.68</u></u>

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>GRANT FUND</u>	<u>ANIMAL CONTROL FUND</u>	<u>OTHER TRUST FUND</u>	<u>GENERAL CAPITAL FUND</u>	<u>PAYROLL ACCOUNT</u>
Balance, December 31, 2004							
Due To	A	\$ 74,525.28	\$ 64,782.51	\$	\$ 9,742.77	\$	\$
Due From	A	<u>1,028.58</u>	<u></u>	<u>1.07</u>	<u></u>	<u>835.03</u>	<u>192.48</u>
Receipts	A-4	\$ 10,962.74	\$ 1,354.35	\$ 113.58	\$ 8,635.21	\$ 859.60	\$
Transfers	A-10:A-2	34,514.84	17,055.42		17,459.42		
Disbursements	A-4	<u>104,490.07</u>	<u>76,758.03</u>	<u>106.14</u>	<u>24,696.29</u>	<u></u>	<u>2,929.61</u>
Balance, December 31, 2005							
Due To	A	\$ 30.94	\$	\$ 6.37	\$	\$ 24.57	\$
Due From	A	<u><u>54,576.41</u></u>	<u><u>27,676.59</u></u>	<u><u></u></u>	<u><u>23,777.73</u></u>	<u><u></u></u>	<u><u>3,122.09</u></u>

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

<u>ACCOUNTS</u>	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2004</u>	<u>ACCRUED IN 2005</u>	<u>COLLECTED</u>	<u>BALANCE DECEMBER 31, 2005</u>
Clerk:					
Licenses:					
Alcoholic Beverages	A-2	\$	\$ 5,140.00	\$ 5,140.00	\$
Fees and Permits	A-2		550.00	550.00	
Interest and Costs on Taxes	A-2		51,549.48	51,549.48	
Interest on Investments and Deposits	A-2		136,105.60	136,105.60	
Construction Code Official	A-2		268,480.00	268,480.00	
Planning Board:					
Fees and Permits	A-2		19,500.00	19,500.00	
Board of Adjustment:					
Fees and Permits	A-2		22,800.00	22,800.00	
Grading Permits:					
Fees and Permits	A-2		45,750.00	45,750.00	
Health Department:					
Fees and Permits	A-2		35,520.00	35,520.00	
Registrar:					
Fees and Permits	A-2		960.00	960.00	
Municipal Court:					
Fines and Costs	A-2	14,569.41	179,194.45	182,936.28	10,827.58
Police:					
Fees and Permits	A-2		1,811.25	1,811.25	
Open Space Trust Fund Debt Service	A-2		16,460.00	16,460.00	
Municipal Homeland Security Assistance	A-2		25,000.00	25,000.00	
Energy Receipts Tax	A-2		466,909.00	466,909.00	
Supplemental Energy Receipts Tax	A-2		24,627.00	24,627.00	
Legislative Initiative Block Grant	A-2		15,927.00	15,927.00	
Consolidated Municipal Property Tax Relief Aid	A-2		25,917.00	25,917.00	
		<u>\$ 14,569.41</u>	<u>\$ 1,342,000.76</u>	<u>\$ 1,345,742.59</u>	<u>\$ 10,827.58</u>
<u>REF.</u>		<u>A</u>		<u>A-4</u>	<u>A</u>

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF 2004 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2004	TRANSFERRED FROM ACCOUNTS PAYABLE	ADJUSTED BALANCE	PAID OR CHARGED	BALANCE LAPSED
<b><u>SALARIES AND WAGES:</u></b>					
Administrative & Executive	\$ 21.59	\$	21.59	\$	\$ 21.59
Township Committee	600.00		600.00		600.00
Municipal Clerk	28.63		28.63		28.63
Financial Administration	349.04		349.04		349.04
Collection of Taxes	99.32		99.32		99.32
Assessment of Taxes	466.68		466.68		466.68
Legal Services & Costs	1,666.64		1,666.64		1,666.64
Planning Board	0.99		0.99		0.99
Board of Adjustment	9.25		9.25		9.25
Police	6,483.00		3,483.00		3,483.00
Road Repair & Maintenance	3,065.13		796.13		796.13
Recycling Program	38.93		38.93		38.93
Snow Removal	6,405.81		6,405.81	6,405.81	
Board of Health	949.16		949.16		949.16
Dog Regulation	1,779.75		1,779.75		1,779.75
Uniform Construction Code	264.75		264.75		264.75
Municipal Court	113.66		763.66	750.00	13.66
<b><u>OTHER EXPENSES:</u></b>					
Administrative & Executive	321.73	145.85	467.58	145.85	321.73
Human Resources	50.20	76.10	126.30		126.30
Township Committee	498.52	960.00	1,458.52	967.14	491.38
Municipal Clerk	66.29	110.48	176.77		176.77
Financial Administration	1,025.07		1,025.07	1,023.36	1.71
Financial Administration - Audit		23,550.00	23,550.00	23,550.00	
Collection of Taxes	487.46	1,225.20	1,712.66	1,504.49	208.17
Assessment of Taxes	171.49		171.49	5.10	166.39
Revaluation of Real Property	1,537.27	1,843.60	8,588.87	7,645.00	943.87
Tax Map Revision	247.52	2,038.10	2,285.62	616.00	1,669.62
Legal Services and Costs	13,933.09		10,933.09	8,651.30	2,281.79
Municipal Prosecutor	1,559.99		1,559.99	510.00	1,049.99
Engineering Services and Costs	132.27	29,292.55	32,424.82	25,525.00	6,899.82
Planning Board	3,428.70	103.00	3,531.70	1,498.86	2,032.84
Planning Board - Litigation	2,758.81		2,758.81	1,654.51	1,104.30
Master Plan	3,051.58	12,294.85	15,346.43	13,346.43	2,000.00
Board of Adjustments	742.95	124.75	867.70	170.56	697.14
Board of Adjustments - Litigation	4,334.09		2,134.09	1,853.58	280.51
Police	3,239.02	1,448.30	4,687.32	3,392.64	1,294.68
Purchased Police Vehicles	659.87		659.87		659.87
Emergency Management	349.85		349.85		349.85
Aid to Volunteer Fire Companies	4,250.00		4,250.00		4,250.00
Fire	3,711.10		3,711.10		3,711.10
Road Repair & Maintenance	2,392.55	583.72	2,976.27	1,016.87	1,959.40
Solid Waste Collection	100.00		100.00		100.00
Buildings and Grounds	308.57	318.40	626.97	417.80	209.17
Emergency Management	1,405.73		1,405.73	1,108.96	296.77
Maint. Of Municipal Building	1,504.99	1,797.32	4,002.31	3,682.32	319.99
Maint. Of Municipal Garage	132.25	1,594.46	1,726.71	1,592.69	134.02
Vehicle Maintenance	2,619.12	9,330.89	11,950.01	5,584.80	6,365.21
Snow Removal	2,222.87	7,426.90	9,649.77	9,649.77	
Board of Health	1,609.70	168.46	1,778.16	871.39	906.77
Dog Regulation	728.90	311.00	1,039.90	311.00	728.90
Environmental Commission	2,301.15		2,301.15	30.00	2,271.15
Historical Preservation Commission	3,087.44		3,087.44	50.00	3,037.44
Open Space Commission	965.48		965.48		965.48
Public Assistance	625.00		625.00	149.81	475.19
Department of Recreation	2,500.00		2,500.00		2,500.00
Aid to Museums	3,200.00		3,200.00	2,677.16	522.84
Municipal Services Act - Condo	20,000.00		21,500.00	14,866.36	6,633.64
Accumulated Absences	55.38		55.38		55.38

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF 2004 APPROPRIATION RESERVES

	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2004</u>	<u>TRANSFERRED</u> <u>FROM ACCOUNTS</u> <u>PAYABLE</u>	<u>ADJUSTED</u> <u>BALANCE</u>	<u>PAID OR</u> <u>CHARGED</u>	<u>BALANCE</u> <u>LAPSED</u>
<u>OTHER EXPENSES (cont'd):</u>					
Construction Code Official	\$ 3,967.10	\$ 1,925.00	4,392.10	\$ 900.00	\$ 3,492.10
Electricity	5,033.16		5,033.16	2,349.22	2,683.94
Telephone	4,628.35		4,628.35	1,889.81	2,738.54
Natural Gas	1,082.91		1,993.91	1,993.05	0.86
Street Lighting	1,294.59		1,294.59	563.68	730.91
Contingent	1,250.00		1,250.00		1,250.00
Public Employees Retirement System	500.00		500.00		500.00
Social Security System (O.A.S.I.)	1,283.52		1,283.52		1,283.52
Municipal Court	6,187.77	418.33	6,606.10	418.33	6,187.77
Public Defender	100.00		100.00		100.00
Fair Share Housing	1,737.85		1,737.85		1,737.85
Engineering Services & Costs	176.04		176.04	106.40	69.64
Planning Board	10,820.00		10,820.00	1,538.00	9,282.00
Other Insurance Premiums	20,233.00		20,233.00	1,882.00	18,351.00
Worker's Compensation	310.00		310.00		310.00
Group Insurance for Employees	82,459.77	182.94	82,642.71	1,640.28	81,002.43
Police & Fireman's Retirement System	42.00		42.00		42.00
Bernards Township Zoning Officer	1,734.21	3,424.88	5,159.09	3,295.15	1,863.94
Chatham Township Emergency Dispatch	1,000.00		1,000.00		1,000.00
Hanover Township Board of Health	22,573.61		22,573.61	20,924.35	1,649.26
<u>TOTAL</u>	<u>\$ 281,072.21</u>	<u>\$ 100,695.08</u>	<u>381,767.29</u>	<u>\$ 178,724.83</u>	<u>\$ 203,042.46</u>
<u>REF.</u>	<u>A</u>	<u>A-11</u>			<u>A-1</u>
Disbursements	A-4			\$ 163,154.33	
Accounts Payable	A-11			15,570.50	
				<u>\$ 178,724.83</u>	

"A-15"

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF CURRENT RESERVES - UNAPPROPRIATED

	<u>REF.</u>		
Balance, December 31, 2004	A	\$	35,839.48
Decreased by:			
Unappropriated Applied	A-2	\$	25,419.18
Cancel Reserves	A-2		<u>10,420.30</u>
		\$	<u><u>35,839.48</u></u>

"A-16"

GRANT FUND

SCHEDULE OF RESERVE FOR ACCOUNTS PAYABLE

Balance, December 31, 2004	A	\$	7,661.61
Increased by:			
Transferred from Grants Appropriated	A-23		<u>7,767.50</u>
		\$	<u>15,429.11</u>
Decreased by:			
Transferred to Grants Appropriated	A-23		<u>7,661.61</u>
Balance, December 31, 2005	A	\$	<u><u>7,767.50</u></u>

"A-17"

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF TAX OVERPAYMENTS

REF.

Balance, December 31, 2004	A		\$	32,162.61
Increased by:				
Overpayments in 2005	A-4			<u>15,770.89</u>
			\$	<u>47,933.50</u>
Decreased by:				
Disbursements	A-4	\$	15,770.89	
Applied to Revenue	A-8		10.00	
Canceled	A-1		<u>32,151.38</u>	
				<u>47,932.27</u>
Balance, December 31, 2005	A		\$	<u><u>1.23</u></u>

"A-18"

SCHEDULE OF PREPAID TAXES

Balance, December 31, 2004	A		\$	206,148.17
Increased by:				
Collection of 2006 Taxes	A-4			<u>250,799.60</u>
			\$	<u>456,947.77</u>
Decreased by:				
Applied to 2005 Taxes	A-8			<u>206,148.17</u>
Balance, December 31, 2005	A		\$	<u><u>250,799.60</u></u>

"A-19"

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF RESERVE FOR TAX PREMIUMS

REF.

Balance, December 31, 2004  
and December 31, 2005

A

\$ 210.63

"A-20"

SCHEDULE OF RESERVE FOR REDEMPTION OF OUTSIDE LIENS

Increased by:  
Receipts

A-4

\$ 72,547.33

Decreased by:  
Disbursements

A-4

\$ 72,547.33

"A-21"

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF RESERVE FOR CONSTRUCTION CODE DCA - DUE STATE OF N.J.

	<u>REF.</u>	
Balance, December 31, 2004	A	\$ 3,380.00
Increased by:		
Receipts	A-4	16,534.00
		\$ <u>19,914.00</u>
Decreased by:		
Disbursements	A-4	16,257.00
Balance, December 31, 2005	A	\$ <u><u>3,657.00</u></u>

"A-22"

SCHEDULE OF RESERVE FOR REVALUATION

Balance, December 31, 2004 and December 31, 2005	A	\$ <u><u>1,370.00</u></u>
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TOWNSHIP OF HARDING

GRANT FUND

SCHEDULE OF GRANTS APPROPRIATED

	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2004</u>	<u>BUDGET</u> <u>APPROPRIATION</u>	<u>EXPENDED</u>	<u>ACCOUNTS</u> <u>PAYABLE</u>	<u>CANCELED</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2005</u>
Supplemental Safe Neighborhoods Program	\$ 5,559.54	\$	\$	\$	\$ 5,559.54	\$
Drunk Driving Enforcement Fund	10,738.24		4,831.87			5,906.57
Clean Communities Program	6,517.92	6,478.43	2,042.05			10,954.30
Alcohol Education Rehabilitation Fund	1,523.69					1,523.69
Recycling Tonnage Grant	17,136.91		2,760.03			14,376.88
Municipal Alliance Program & Match	15,089.72	11,985.00	16,029.92	(2,000.00)		13,044.80
Environmental Services	17,813.58			(2,128.93)		19,940.51
Body Armor Replacement Fund	2,204.81			(2,492.16)		4,696.97
NJ DEP - Great Swamp Project	4,748.41					4,748.41
DEP Trails - Environ. Resources Inventory & Match		4,800.00				4,800.00
Community Foundation	3,465.19		1,013.63	2,096.48		355.08
Association of NJ Environmental Commission	1,560.40					1,560.40
Stormwater Management	5,000.00		3,611.50	388.50		1,000.00
Municipal Stormwater Regulation Program		5,000.00		240.00		4,760.00
Ann Kirby Fund - Donations - Buildings and Grounds		4,070.38		4,000.00		70.38
NJ Highlands Water Protection - COAH		7,500.00				7,500.00
WHIP Grant & Match		3,000.00				3,000.00
WHIP Grant - 2004 & Match		600.00				600.00
NJ DOT Municipal Aid - Sand Spring Road		90,000.00	88,256.60			1,743.40
DMV Inspections	8,891.00				8,891.00	
	<u>\$ 100,249.41</u>	<u>\$ 133,433.81</u>	<u>\$ 118,545.40</u>	<u>\$ 105.89</u>	<u>\$ 14,450.54</u>	<u>\$ 100,581.39</u>
<u>REF.</u>	<u>A</u>		<u>A-4</u>			<u>A</u>
Budget	A-3	\$ 127,736.81				
Matching Funds for Grants	A-4	5,697.00				
		<u>\$ 133,433.81</u>				
Accounts Payable	A-16			\$ 7,767.50		
Prior Year Accounts Payable	A-16			(7,661.61)		
				<u>\$ 105.89</u>		
Budget Operations	A-1				\$ 5,559.54	
Miscellaneous Revenue Not Anticipated	A-2				8,891.00	
					<u>\$ 14,450.54</u>	

TOWNSHIP OF HARDING

GRANT FUND

SCHEDULE OF GRANTS UNAPPROPRIATED

	BALANCE DECEMBER 31, 2004	RECEIPTS	BALANCE DECEMBER 31, 2005
Recycling Tonnage Grant	\$ 1,793.65	\$ 964.59	\$ 2,758.24
Drunk Driving Enforcement Fund		6,156.38	6,156.38
Alcohol Education & Rehabilitation Fund		1,050.49	1,050.49
Body Armor Replacement Fund		2,805.77	2,805.77
Association of NJ Environmental Commission		2,000.00	2,000.00
Environmental Commission Donation		1,000.00	1,000.00
	<u>\$ 1,793.65</u>	<u>\$ 13,977.23</u>	<u>\$ 15,770.88</u>
<u>REF.</u>	A	A-4	A

"A-25"

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF RESERVE FOR SALE OF MUNICIPAL ASSETS

REF.

Balance, December 31, 2004  
and December 31, 2005

A

\$ 8,482.00

"A-26"

SCHEDULE OF COUNTY TAXES PAYABLE

Increased by:

2005 Levy

Added and Omitted

A-1:A-8

\$ 5,477,906.18

A-1:A-8

32,639.99

\$ 5,510,546.17

Decreased by:

Disbursements

A-4

\$ 5,510,546.17

"A-27"

TOWNSHIP OF HARDING

CURRENT FUND

SCHEDULE OF LOCAL DISTRICT SCHOOL TAXES PAYABLE

	<u>REF.</u>	
Balance, December 31, 2004	A	\$ 0.52
Increased by:		
School Levy	A-1:A-8	<u>7,447,449.00</u>
		\$ <u>7,447,449.52</u>
Decreased by:		
Disbursements	A-4	\$ <u><u>7,447,449.52</u></u>

"A-28"

SCHEDULE OF MUNICIPAL OPEN SPACE TAXES PAYABLE

Increased by:			
2005 Tax Levy	A-1:A-8	\$ 781,156.00	
Added Taxes	A-1:A-8	<u>4,591.46</u>	
			\$ 785,747.46
Decreased by:			
Disbursements	A-4		\$ <u><u>785,747.46</u></u>

TOWNSHIP OF HARDING

GRANT FUND

SCHEDULE OF GRANTS RECEIVABLE

	BALANCE DECEMBER 31, 2004	BUDGET APPROPRIATION	RECEIPTS	BALANCE DECEMBER 31, 2005
Municipal Alliance Program	\$ 14,457.19	\$ 9,588.00	\$ 8,222.88	\$ 15,822.31
Office on Environmental Services	2,969.86			2,969.86
Clean Communities Program		6,478.43	6,478.43	
WHIP Grant		2,250.00		2,250.00
WHIP Grant - 2004		450.00		450.00
DEP Grant - Trails - Environmental Resource Recovery		2,400.00		2,400.00
Stormwater Management	1,250.00		1,250.00	
NJ Environmental Protection - Stormwater Regulation		5,000.00	2,500.00	2,500.00
NJ Highlands Water Protection - COAH		7,500.00		7,500.00
Ann Kirby Fund - Foundation Grant		4,070.38	4,070.38	
NJ DOT Municipal Aid - Sand Spring Road		90,000.00	59,196.96	30,803.04
	<u>\$ 18,677.05</u>	<u>\$ 127,736.81</u>	<u>\$ 81,718.65</u>	<u>\$ 64,695.21</u>
REF.	A	A-2	A-4	A

"A-30"

TOWNSHIP OF HARDING

GRANT FUND

SCHEDULE OF DUE STATE OF NEW JERSEY - CLEAN COMMUNITIES

REF.

Balance, December 31, 2004	A	\$	2,604.88
Decreased by:			
Canceled		\$	<u>2,604.88</u>

"A-31"

CURRENT FUND

SCHEDULE OF DEFERRED CHARGES

Balance, December 31, 2004	A	\$	160,000.00
Increased by:			
Amount Resulting from 2005	A-1:A-3		<u>57,500.00</u>
		\$	<u>217,500.00</u>
Decreased by:			
2005 Appropriations	A-3		<u>79,200.00</u>
Balance, December 31, 2005	A	\$	<u>138,300.00</u>

ANALYSIS OF BALANCE:

Emergency per N.J.S.A. 40A 4-55 - Master Plan	\$	80,800.00
Emergency per N.J.S.A. 40A 4-46 - Disposal of Contaminated Soil		<u>57,500.00</u>
	\$	<u>138,300.00</u>

TOWNSHIP OF HARDING

TRUST FUND

SCHEDULE OF CASH - TREASURER

	<u>REF.</u>	<u>ANIMAL CONTROL</u>	<u>OTHER</u>
Balance, December 31, 2004	B	\$ 1,574.05	\$ 1,395,009.58
Increased by Receipts:			
Reserve for Animal Control	B-4	\$ 3,306.50	\$
Due State of New Jersey	B-5	544.80	
Developers' Deposits	B-7		405,264.91
Unemployment Insurance Compensation	B-8		1,535.91
Reserve for Various Trust Deposits	B-3		156,882.68
Reserve for Open Space Deposits	B-9		814,788.27
Reserve for Law Enforcement Trust Fund	B-11		115.18
Reserve for Affordable Housing Contributions	B-13		17,500.00
Reserve for Tree Preservation Escrow	B-14		6,800.04
Due Current Fund	B-10	<u>106.14</u>	<u>24,696.29</u>
		<u>3,957.44</u>	<u>1,427,583.28</u>
		\$ 5,531.49	\$ 2,822,592.86
Decreased by Disbursements:			
New Jersey State Board of Health	B-5	\$ 681.00	\$
Reserve For:			
Various Trust Deposits	B-3		125,961.00
Developers' Deposits	B-7		299,145.29
Open Space Deposits	B-9		167,121.21
Due General Capital Fund	B-6		50,000.00
Due Current Fund	B-10	<u>113.58</u>	<u>8,635.21</u>
		<u>794.58</u>	<u>650,862.71</u>
Balance, December 31, 2005	B	\$ <u>4,736.91</u>	\$ <u>2,171,730.15</u>

"B-2"

TOWNSHIP OF HARDING

TRUST FUND

SCHEDULE OF GREEN ACRES RECEIVABLE

REF.

Balance, December 31, 2004  
and December 31, 2005

B

\$ 462,500.00

TOWNSHIP OF HARDING

TRUST FUND

SCHEDULE OF RESERVE FOR VARIOUS DEPOSITS

<u>ACCOUNT</u>	<u>BALANCE DECEMBER 31, 2004</u>	<u>INCREASES</u>	<u>DECREASES</u>	<u>BALANCE DECEMBER 31, 2005</u>
Recycling	\$ 13,521.25	\$		\$ 13,521.25
Police Outside Overtime	17,459.42	125,711.00	143,170.42	
Tax Sale Premiums	68,000.00			68,000.00
Employee 457 Plan	3,971.68			3,971.68
Public Defender	1,550.00	2,183.00		3,733.00
POAA	6.00	10.00		16.00
Snow Removal		8,628.68		8,628.68
Accumulated Leave		20,000.00		20,000.00
Due State of NJ - Marriage Licenses	275.00	350.00	250.00	375.00
Municipal Alliance Program	6,102.94			6,102.94
	<u>\$ 110,886.29</u>	<u>\$ 156,882.68</u>	<u>\$ 143,420.42</u>	<u>\$ 124,348.55</u>
<u>REF.</u>	B	B-1		B
Disbursements	B-1		\$ 125,961.00	
Transfers	B-10		<u>17,459.42</u>	
			<u>\$ 143,420.42</u>	

"B-4"

TOWNSHIP OF HARDING

TRUST FUND

SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES

	<u>REF.</u>		
Balance, December 31, 2004	B	\$	597.78
Increased by:			
Receipts	B-1	\$	3,306.50
Prepaid Applied	B-12		<u>833.00</u>
			<u>4,139.50</u>
Balance, December 31, 2005	B	\$	<u><u>4,737.28</u></u>

DOG LICENSE FEES COLLECTED

<u>YEAR</u>	<u>AMOUNT</u>
2003	\$ 4,420.00
2004	<u>5,107.60</u>
	<u><u>\$ 9,527.60</u></u>

"B-5"

TOWNSHIP OF HARDING

TRUST FUND

SCHEDULE OF DUE STATE DEPARTMENT OF HEALTH - ANIMAL CONTROL TRUST FUND

	<u>REF.</u>		
Balance, December 31, 2004	B	\$	3.60
Increased by:			
State Registration Fees Collected	B-1	\$	544.80
Prepaid Applied	B-12		<u>138.60</u>
			683.40
		\$	<u>687.00</u>
Decreased by:			
Paid to State Department of Health	B-1		<u>681.00</u>
Balance, December 31, 2005	B	\$	<u><u>6.00</u></u>

"B-6"

SCHEDULE OF DUE GENERAL CAPITAL FUND - TRUST OTHER FUND

Increased by:			
Transfer	B-9	\$	70,000.00
Decreased by:			
Transfer	B-1		<u>50,000.00</u>
Balance, December 31, 2005 (Due To)	B	\$	<u><u>20,000.00</u></u>

TOWNSHIP OF HARDING

TRUST FUND

SCHEDULE OF DEVELOPERS' DEPOSITS

	<u>REF.</u>	
Balance, December 31, 2004	B	\$ 549,191.97
Increased by:		
Receipts	B-1	<u>405,264.91</u>
		\$ <u>954,456.88</u>
Decreased by:		
Disbursements	B-1	<u>299,145.29</u>
Balance, December 31, 2005	B	\$ <u><u>655,311.59</u></u>

ANALYSIS OF BALANCE:

Technical Review Escrow	\$ 102,042.07
Engineering Escrow	200,447.49
Performance Bond Escrow	249,929.06
Grading Permit Escrow	<u>102,892.97</u>
	\$ <u><u>655,311.59</u></u>

"B-8"

TOWNSHIP OF HARDING

TRUST FUND

SCHEDULE OF UNEMPLOYMENT INSURANCE COMPENSATION

	<u>REF.</u>		
Balance, December 31, 2004	B	\$	53,116.18
Increased by:			
Interest Earned on Deposit	B-1		<u>1,535.91</u>
Balance, December 31, 2005	B	\$	<u><u>54,652.09</u></u>

"B-9"

SCHEDULE OF RESERVE FOR OPEN SPACE DEPOSITS

Balance, December 31, 2004	B	\$	1,148,536.91
Increased by:			
Tax Levy		\$	781,156.00
Tax Levy-Added			4,591.46
Interest Earned on Deposit			20,040.81
Other			<u>9,000.00</u>
	B-1		<u>814,788.27</u>
		\$	<u>1,963,325.18</u>
Decreased by:			
Disbursements	B-1	\$	167,121.21
Transfers	B-6		<u>70,000.00</u>
			<u>237,121.21</u>
Balance, December 31, 2005	B	\$	<u><u>1,726,203.97</u></u>

ANALYSIS OF BALANCE:

Open Space Trust	\$	1,256,202.97
Green Trust		14,916.00
Green Acres Program		<u>455,085.00</u>
	\$	<u><u>1,726,203.97</u></u>

TOWNSHIP OF HARDING

TRUST FUND

SCHEDULE OF DUE CURRENT FUND

	<u>REF.</u>	<u>TRUST OTHER FUND</u>	<u>ANIMAL CONTROL FUND</u>
Balance, December 31, 2004			
Due From	B	\$ 9,742.77	\$
Due To	B		1.07
Receipts	B-1	\$ 24,696.29	\$ 106.14
Transfers	B-3	17,459.42	
Disbursements	B-1	8,635.21	113.58
Balance, December 31, 2005			
Due From	B	\$	\$ 6.37
Due To	B	23,777.73	

"B-11"

TOWNSHIP OF HARDING

TRUST FUND

SCHEDULE OF RESERVE FOR LAW ENFORCEMENT TRUST FUND

	<u>REF.</u>		
Balance, December 31, 2004	B	\$	5,521.00
Increased by:			
Receipts	B-1		<u>115.18</u>
Balance, December 31, 2005	B	\$	<u><u>5,636.18</u></u>

"B-12"

ANIMAL CONTROL TRUST FUND

SCHEDULE OF RESERVE FOR PREPAID LICENSES

	<u>REF.</u>		
Balance, December 31, 2004	B	\$	971.60
Decreased by:			
Prior Year Prepaid Applied to Due State	B-4	\$	833.00
Prior Year Prepaid Applied to Reserve	B-5		<u>138.60</u>
		\$	<u><u>971.60</u></u>

"B-13"

TOWNSHIP OF HARDING

TRUST FUND

SCHEDULE OF RESERVE FOR AFFORDABLE HOUSING CONTRIBUTION

REF.

Increased by:		
Receipts	B-1	\$ <u>17,500.00</u>
Balance, December 31, 2005	B	\$ <u><u>17,500.00</u></u>

"B-14"

SCHEDULE OF RESERVE FOR TREE PRESERVATION ESCROW

Increased by:		
Receipts	B-1	\$ <u>6,800.04</u>
Balance, December 31, 2005	B	\$ <u><u>6,800.04</u></u>

TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

SCHEDULE OF CASH - TREASURER

	<u>REF.</u>		
Balance, December 31, 2004	C		\$ 772,872.16
Increased by Receipts:			
Budget Appropriations:			
Capital Improvement Fund	C-8	\$ 300,000.00	
Due Trust Other Fund	C-2	50,000.00	
Bond Anticipation Note	C-17	4,449,000.00	
			<u>4,799,000.00</u>
			\$ <u>5,571,872.16</u>
Decreased by Disbursements:			
Contracts Payable	C-14	\$ 2,866,175.59	
Bond Anticipation Note	C-17	1,934,500.00	
Due Current Fund	C-4	859.60	
			<u>4,801,535.19</u>
Balance, December 31, 2005	C		\$ <u><u>770,336.97</u></u>

"C-3"

TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

ANALYSIS OF CAPITAL CASH AND INVESTMENTS

	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2005</u>
Capital Improvement Fund	\$ 152,238.82
Due Current Fund	(24.57)
Due Trust Other Fund	(20,000.00)
Reserve for Grants Receivable	223,000.00
Reserve for Open Space	154,500.00
Morris County Open Space Grant Receivable	(256,743.83)
Reserve for Preliminary Costs	14,271.26
Reserve for Contracts Payable	545,318.39
Fund Balance	9,055.59
Unexpended Proceeds of Bond Anticipation Notes Listed on "C-7"	135,789.51
Improvement Authorizations Funded- Listed on "C-9"	523,936.73
Unfunded Improvements Expended- Listed on "C-7"	<u>(711,004.93)</u>
	<u>\$ 770,336.97</u>
<u>REF.</u>	C

"C-4"

SCHEDULE OF DUE CURRENT FUND

	<u>REF.</u>	
Balance, December 31, 2004 (Due To)	C	\$ 835.03
Decreased by:		
Disbursements	C-2	<u>859.60</u>
Balance, December 31, 2005 (Due From)	C	<u>\$ 24.57</u>

"C-5"

TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES  
TO FUTURE TAXATION - FUNDED

	<u>REF.</u>		
Balance, December 31, 2004	C	\$	4,386,287.38
Decreased by:			
Bonds Paid by Budget	C-11	\$	225,000.00
Loans Paid by Open Space Trust	C-12		<u>100,929.88</u>
			<u>325,929.88</u>
Balance, December 31, 2005	C	\$	<u><u>4,060,357.50</u></u>

"C-6"

SCHEDULE OF ACCOUNTS RECEIVABLE

Balance, December 31, 2004	C	\$	33,743.83
Increased by:			
County Open Space Grant	C-18		<u>223,000.00</u>
Balance, December 31, 2005	C	\$	<u><u>256,743.83</u></u>

ANALYSIS OF BALANCE:

Morris County Open Space Grant	\$	223,000.00
Transportation Trust Fund Receivable		<u>33,743.83</u>
	\$	<u><u>256,743.83</u></u>



TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>		
Balance, December 31, 2004	C	\$	152,000.00
Increased by:			
2005 Budget Appropriation	C-2		<u>300,000.00</u>
		\$	452,000.00
Decreased by:			
Appropriated to Finance:			
Improvement Authorizations	C-9	\$	162,000.00
Preliminary Costs	C-10		<u>137,761.18</u>
			<u>299,761.18</u>
Balance, December 31, 2005	C	\$	<u><u>152,238.82</u></u>

TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORDINANCE NUMBER	GENERAL IMPROVEMENTS:	ORDINANCE DATE	AMOUNT	BALANCE DECEMBER 31, 2004		2005 AUTHORIZATIONS	CANCELED	EXPENDED	BALANCE DECEMBER 31, 2005	
				FUNDED	UNFUNDED				FUNDED	UNFUNDED
1-94	Acquisition of Land	03/07/94	\$ 930,000.00	\$ 1,920.60	\$	\$	1,920.60	\$	\$	\$
6-97	Various Capital Improvements	08/11/97	596,000.00	19,390.41			19,390.41			
4-98	Various Capital Improvements	07/13/98	191,000.00	12,859.65			12,859.65	357.26	161.84	
7-99	Various Capital Improvements	05/14/99	420,000.00	108,266.23	107,000.00		208,722.45	7,550.00	993.78	
5-01	Acquisition of Land	03/07/01	25,977.00	25,977.00					25,977.00	
6-01	Various Capital Improvements	03/07/01	115,000.00	5,663.28			193.03	3,081.96	2,368.29	
14-01	Various Capital Improvements	07/18/01	153,300.00	5,033.00	300.00		5,333.00			
18-01/8-02	Acquisition of Land	10/17/01	1,800,000.00		21,204.26			670.50		20,533.76
5-02	Acquisition of Land	05/01/02	150,000.00	150,000.00					150,000.00	
9-02	Various Capital Improvements	09/04/02	160,000.00	12,236.83			12,236.83			
14-03	Various Capital Improvements	06/18/03	54,500.00	18,000.00			15,000.00			
15-03	Acquisition of Land	07/16/03	1,100,000.00		335,000.00					334,329.51
20-03	Computer System Upgrade	10/01/03	19,500.00	1,396.33					1,396.33	
13-04	Acquisition of Land	06/16/04	2,525,000.00	125,000.00	2,400,000.00			2,353,540.00	6,440.00	171,460.00
15-04	Acquisition of Land	07/07/04	1,150,000.00	13,224.90	169,000.00			21,002.46	65,469.53	169,000.00
20-04	Various Capital Improvements	09/07/04	211,500.00	86,471.99				167,038.69	270,765.06	812,961.31
8-05/16-05	Restoration/Rehabilitation-Glen Alpin	5/18/05-9/6/05	1,000,000.00			1,000,000.00				
14-05	Various Public Improvements/Acquisitions	07/13/05	284,500.00			284,500.00		13,734.84		
20-05	Acquisition of a Conservation Easement	11/22/05	630,000.00			630,000.00		600,000.00		30,000.00
			\$ 585,440.22	\$ 3,032,504.26	\$ 1,914,500.00	\$ 273,136.87	\$ 3,197,086.30	\$ 523,936.73	\$ 1,538,284.58	
			C	C			C-14	C-C-3	C-C-7	
		REF.								
	Deferred Charges To Future Taxation - Unfunded	C-7			\$ 1,530,000.00					
	Reserve from Open Space	C-15			70,000.00					
	Fund Balance	C-1			152,500.00					
	Capital Improvement Fund	C-8			162,000.00					
					\$ 1,914,500.00					
	Fund Balance	C-1					\$ 165,836.87			
	Deferred Charges to Future Taxation-Unfunded	C-7					107,300.00			
							\$ 273,136.87			

TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR PRELIMINARY COSTS

	<u>REF.</u>		
Balance, December 31, 2004	C	\$	15,432.00
Increased by:			
Transferred from Capital Improvement Fund	C-8	\$	137,761.18
Transferred from Fund Balance	C-1		<u>5,250.00</u>
			143,011.18
		\$	<u>158,443.18</u>
Decreased by:			
Disbursements	C-10		<u>144,171.92</u>
Balance, December 31, 2005	C	\$	<u><u>14,271.26</u></u>

"C-11"

## TOWNSHIP OF HARDING

## GENERAL CAPITAL FUND

## SCHEDULE OF SERIAL BONDS

PURPOSE	DATE OF ISSUE	AMOUNT OF ORIGINAL ISSUE	PRINCIPAL REQUIREMENTS OF BOND OUTSTANDING DECEMBER 31, 2005		INTEREST RATE	BALANCE DECEMBER 31, 2004	DECREASED	BALANCE DECEMBER 31, 2005
			DATE	AMOUNT				
General Improvement Bonds of 2001	October 15, 2001	\$ 4,168,000.00	10/15/06	\$ 240,000.00	4.10%			
			10/15/07	255,000.00	4.10%			
			10/15/08	270,000.00	4.10%			
			10/15/09	285,000.00	4.10%			
			10/15/10	300,000.00	4.10%			
			10/15/11	315,000.00	4.10%			
			10/15/12	330,000.00	4.10%			
			10/15/13	340,000.00	4.10%			
			10/15/14	340,000.00	4.10%			
			10/15/15	340,000.00	4.10%			
			10/15/16	338,000.00	4.10%	\$ 3,578,000.00	\$ 225,000.00	\$ 3,353,000.00
						\$ 3,578,000.00	\$ 225,000.00	\$ 3,353,000.00
REF.	C	C-5	C					



"C-13"

TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

SCHEDULE OF BONDS AND NOTES  
AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE</u> <u>NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2005</u>
18-01/8-02	Acquisition of Land (B51, L34)	\$ 44,500.00
15-03	Acquisition of Land (B23, L1)	325,000.00
13-04	Acquisition of Land	45,000.00
16-04	Acquisition of Land	169,000.00
8-05/16-05	Restoration/Rehabilitation-Glen Alpin	950,000.00
20-05	Acquisition of a Conservation Easement	580,000.00
		<u>\$ 2,113,500.00</u>

"C-14"

SCHEDULE OF RESERVE FOR CONTRACTS PAYABLE

	<u>REF.</u>		
Balance, December 31, 2004	C	\$	70,235.76
Increased by:			
Improvement Authorizations	C-9	\$ 3,197,086.30	
Preliminary Cost Resolutions	C-10	<u>144,171.92</u>	
			<u>3,341,258.22</u>
		\$	<u>3,411,493.98</u>
Decreased by:			
Disbursements	C-2		<u>2,866,175.59</u>
Balance, December 31, 2005	C	\$	<u>545,318.39</u>

"C-15"

TOWNSHIP OF HARDING  
GENERAL CAPITAL FUND  
SCHEDULE OF RESERVE FOR OPEN SPACE

REF.

Balance, December 31, 2004  
and December 31, 2005

C

\$ 154,500.00

"C-16"

SCHEDULE OF DUE TRUST OTHER FUND

Increased by:  
Improvement Authorizations

C-9

\$ 70,000.00

Decreased by:  
Receipts

C-2

50,000.00

Balance, December 31, 2005

C

\$ 20,000.00

TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

SCHEDULE OF BOND ANTICIPATION NOTES PAYABLE

<u>ORDINANCE</u>	<u>ORIGINAL DATE OF ISSUE</u>	<u>DATE OF ISSUE</u>	<u>DATE OF MATURITY</u>	<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2004</u>	<u>INCREASED</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2005</u>
18-01/8-02 Acquisition of Land	8/22/02 - 12/18/02	8/20/05	2/19/06	2.92%	\$ 1,510,000.00	\$ 1,650,000.00	\$ 1,510,000.00	\$ 1,650,000.00
15-03 Acquisition of Land	8/22/03	8/20/05	2/19/06	2.92%	444,000.00	444,000.00	444,000.00	444,000.00
13-04 Acquisition of Land	2/17/05	2/17/05	2/17/06	2.19%		2,355,000.00		2,355,000.00
					<u>\$ 1,954,000.00</u>	<u>\$ 4,449,000.00</u>	<u>\$ 1,954,000.00</u>	<u>\$ 4,449,000.00</u>
				<u>REF.</u>	C	C-2		C:C-7
		Disbursement		C-2			\$ 1,934,500.00	
		Paid by Current Budget		C-7			<u>19,500.00</u>	
							<u>\$ 1,954,000.00</u>	

"C-18"

TOWNSHIP OF HARDING

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR GRANTS RECEIVABLE

REF.

Increased by:

Accounts Receivable

C-6

\$ 223,000.00

Balance, December 31, 2005

C

\$ 223,000.00

TOWNSHIP OF HARDING

SEWER UTILITY FUND

SCHEDULE OF CASH - COLLECTOR-TREASURER

	<u>REF.</u>	<u>OPERATING</u>	<u>CAPITAL</u>
Balance, December 31, 2004	D	\$ <u>171,988.72</u>	\$ <u>28,514.64</u>
Increased by Receipts:			
Sewer Use Charges Receivable	D-9	\$ 157,076.98	\$
Miscellaneous Revenue Not Anticipated	D-2	5,806.94	
Prepaid Sewer Rents	D-12	4,193.10	
Capital Improvement Fund	D-19		20,000.00
Due Sewer Operating Fund	D-16		25.36
		\$ <u>167,077.02</u>	\$ <u>20,025.36</u>
		\$ <u>339,065.74</u>	\$ <u>48,540.00</u>
Decreased by Disbursements:			
2005 Budget Appropriations	D-3	\$ 139,825.05	\$
2004 Appropriation Reserves	D-8	778.16	
Due Sewer Capital Fund	D-7	25.36	
		\$ <u>140,628.57</u>	\$
Balance, December 31, 2005	D	\$ <u><u>198,437.17</u></u>	\$ <u><u>48,540.00</u></u>

"D-5"

TOWNSHIP OF HARDING

SEWER UTILITY CAPITAL FUND

ANALYSIS OF SEWER UTILITY CAPITAL CASH

		BALANCE DECEMBER 31, 2005
Contribution in Aid of Construction	\$	3,000.00
Capital Improvement Fund		20,000.00
Due Sewer Operating Fund		(10.00)
Improvement Authorizations - Funded		<u>25,550.00</u>
	\$	<u><u>48,540.00</u></u>
	REF.	D

"D-6"

SCHEDULE OF RESERVE FOR CONTRIBUTION IN AID OF CONSTRUCTION

	REF.	
Balance, December 31, 2004 and December 31, 2005	D	\$ <u><u>3,000.00</u></u>

"D-7"

TOWNSHIP OF HARDING

SEWER UTILITY FUND

SCHEDULE OF DUE SEWER CAPITAL FUND

	<u>REF.</u>		
Balance, December 31, 2004 (Due To)	D	\$	35.36
Decreased by:			
Disbursements	D-4		<u>25.36</u>
Balance, December 31, 2005 (Due To)	D	\$	<u>10.00</u>

"D-6"

TOWNSHIP OF HARDING

SEWER UTILITY FUND

SCHEDULE OF 2004 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2004	TRANSFERRED FROM ACCOUNTS PAYABLE	BUDGET AFTER MODIFICATION	PAID OR CHARGED	BALANCE LAPSED
Operating:					
Salaries & Wages	\$ 3,610.00	\$	\$ 3,610.00	\$	\$ 3,610.00
Other Expenses	26,798.89	390.00	27,188.89	778.16	26,410.73
Capital Improvements:					
Capital Outlay	<u>20,000.00</u>	<u></u>	<u>20,000.00</u>	<u></u>	<u>20,000.00</u>
	<u>\$ 50,408.89</u>	<u>\$ 390.00</u>	<u>\$ 50,798.89</u>	<u>\$ 778.16</u>	<u>\$ 50,020.73</u>
<u>REF.</u>	D	D-10		D-4	D-1

"D-9"

TOWNSHIP OF HARDING

SEWER UTILITY FUND

SCHEDULE OF SEWER USE CHARGES RECEIVABLE

	<u>REF.</u>	
Balance, December 31, 2004	D	\$ 15,000.68
Increased by:		
Sewer Charges Levied (Net)		<u>144,686.39</u>
		\$ <u>159,687.07</u>
Decreased By:		
Receipts	D-4	<u>157,076.98</u>
Balance, December 31, 2005	D	\$ <u><u>2,610.09</u></u>

"D-10"

SCHEDULE OF RESERVE FOR ACCOUNTS PAYABLE - OPERATING FUND

Balance, December 31, 2004	D	\$ 5,999.78
Increased by:		
2005 Appropriations	D-3	<u>272.00</u>
		\$ <u>6,271.78</u>
Decreased by:		
Transfer Prior Year Accounts Payable	D-8	<u>390.00</u>
Balance, December 31, 2005	D	\$ <u><u>5,881.78</u></u>

"D-11"

TOWNSHIP OF HARDING

SEWER UTILITY FUND

SCHEDULE OF RESERVE FOR SEWER OVERPAYMENTS

	<u>REF.</u>	
Balance, December 31, 2004	D	\$ 1,364.33
Decreased by:		
Canceled Overpayments	D-1	\$ <u>1,364.33</u>

"D-12"

SCHEDULE OF RESERVE FOR PREPAID SEWER RENTS

Increased by:		
Receipts	D-4	\$ <u>4,193.10</u>
Balance, December 31, 2005	D	\$ <u>4,193.10</u>

"D-13"

TOWNSHIP OF HARDING

SEWER UTILITY CAPITAL FUND

SCHEDULE OF DEFERRED RESERVE FOR AMORTIZATION

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>ORDINANCE DATE</u>	<u>BALANCE DECEMBER 31, 2004 AND 2005</u>
15-02	Improvements to Sewer Pumping Station	12/30/02	\$ 27,000.00
			\$ 27,000.00
		<u>REF.</u>	D

"D-14"

SCHEDULE OF FIXED CAPITAL

<u>ACCOUNT</u>	<u>BALANCE DECEMBER 31, 2004 AND 2005</u>
Air Blower	\$ 525.00
Gas Detector	3,016.46
Two-Way Recovery System	1,692.72
Sewer Pump Station	4,201.72
Super Shredder	15,976.00
Franklin Miller Grinder	4,120.00
Suction Piping	2,290.00
Fence	1,825.00
Motor	1,851.50
Emergency Generator	13,100.00
Equipment - Pump Station	1,772.93
Pump Repair	24,547.57
Other	3,646.84
	\$ 78,565.74
	<u>REF.</u> D

"D-15"

TOWNSHIP OF HARDING

SEWER UTILITY CAPITAL FUND

SCHEDULE OF RESERVE FOR AMORTIZATION

REF.

Balance, December 31, 2004  
and December 31, 2005

D

\$ 78,565.74

"D-16"

SCHEDULE OF DUE SEWER OPERATING FUND

Balance, December 31, 2004 (Due From)

D

\$ 35.36

Decreased by:

Receipts

D-4

25.36

Balance, December 31, 2005 (Due From)

D

\$ 10.00

"D-17"

TOWNSHIP OF HARDING

SEWER UTILITY CAPITAL FUND

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	ORDINANCE		BALANCE DECEMBER 31, 2004 AND 2005 FUNDED
		DATE	AMOUNT	
15-02	Improvements to Sewer Pumping Station	12/31/02	\$ 27,000.00	\$ 25,550.00
				\$ 25,550.00
			REF.	D

"D-18"

SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	ORDINANCE DATE	BALANCE DECEMBER 31, 2004 AND 2005
15-02	Improvements to Sewer Pumping Station	12/31/02	\$ 27,000.00
			\$ 27,000.00
			REF. D

"D-19"

TOWNSHIP OF HARDING

SEWER UTILITY CAPITAL FUND

SCHEDULE OF RESERVE FOR CAPITAL IMPROVEMENT FUND

REF.

Increase by:

Receipts

D-4

\$ 20,000.00

Balance, December 31, 2005

D

\$ 20,000.00

TOWNSHIP OF HARDING

PUBLIC ASSISTANCE TRUST FUND

SCHEDULE OF PUBLIC ASSISTANCE CASH

	<u>REF.</u>	<u>PUBLIC ASSISTANCE TRUST FUND I</u>	<u>PUBLIC ASSISTANCE TRUST FUND II</u>	<u>FUND TOTAL</u>
Balance, December 31, 2004	E	\$ 4,765.37	\$ 421.38	\$ 5,186.75
Increased by Receipts:				
Interest Earned		<u>18.02</u>	<u>8.57</u>	<u>26.59</u>
Balance, December 31, 2005	E	\$ <u><u>4,783.39</u></u>	\$ <u><u>429.95</u></u>	\$ <u><u>5,213.34</u></u>

TOWNSHIP OF HARDING

PUBLIC ASSISTANCE TRUST FUND

SCHEDULE OF PUBLIC ASSISTANCE CASH AND  
RECONCILIATION PER N.J.S.A.40A:5-5

REF.

Balance, December 31, 2005  
and February 28, 2006

\$ 5,213.34

RECONCILIATION - FEBRUARY 28, 2006

Balance on Deposit Per Statement of  
Hudson United Bank

Account #3982693121

Account #3982693134

P.A.T.F. I  
ACCOUNT

P.A.T.F. II  
ACCOUNT

TOTAL

\$	4,783.39	\$		\$	4,783.39
			429.95		429.95
	<u>4,783.39</u>		<u>429.95</u>		<u>5,213.34</u>

Balance, February 28, 2006

TOWNSHIP OF HARDING

PUBLIC ASSISTANCE TRUST FUND

SCHEDULE OF PUBLIC ASSISTANCE CASH AND  
RECONCILIATION AS OF DECEMBER 31, 2005

REF.

Balance, December 31, 2004		\$	5,186.75
Increased by:			
Receipts			<u>26.59</u>
Balance, December 31, 2005	E-2	\$	<u><u>5,213.34</u></u>

RECONCILIATION - DECEMBER 31, 2005

Balance on Deposit Per Statement of  
J.P. Morgan Chase

Account #007-8355628-01

PNC Bank

Account #81-0241-3718

Balance, December 31, 2005

<u>P.A.T.F. I</u> <u>ACCOUNT</u>	<u>P.A.T.F. II</u> <u>ACCOUNT</u>	<u>TOTAL</u>
\$ 4,783.39	\$	\$ 4,783.39
	<u>429.95</u>	<u>429.95</u>
<u>\$ 4,783.39</u>	<u>\$ 429.95</u>	<u>\$ 5,213.34</u>

"E-4"

TOWNSHIP OF HARDING

PUBLIC ASSISTANCE TRUST FUND

SCHEDULE OF PUBLIC ASSISTANCE REVENUES  
YEAR ENDED DECEMBER 31, 2005

	<u>P.A.T.F. I</u>	<u>P.A.T.F. II</u>	<u>FUND TOTAL</u>
Interest Earned	\$ <u>18.02</u>	\$ <u>8.57</u>	\$ <u>26.59</u>
<u>TOTAL RECEIPTS</u>	\$ <u><u>18.02</u></u>	\$ <u><u>8.57</u></u>	\$ <u><u>26.59</u></u>

TOWNSHIP OF HARDING

PART II

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS

SCHEDULES OF EXPENDITURES  
OF FEDERAL AWARDS AND  
STATE FINANCIAL ASSISTANCE

NOTES TO THE SCHEDULES OF  
EXPENDITURES OF FEDERAL AWARDS  
AND STATE FINANCIAL ASSISTANCE



# SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Westfield 908-789-9300

Somerville 908-725-6688

Fax 908-789-8535

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and Members  
of the Township Committee  
Township of Harding  
County of Morris  
New Vernon, New Jersey 07976

We have audited the accompanying financial statements - statutory basis of the Township of Harding, County of Morris, New Jersey as of and for the year ended December 31, 2005, and have issued our report thereon dated March 31, 2006. Our report disclosed that, as described in Note 1 to the financial statements, the Township of Harding prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles. We conducted our audit in accordance with U.S. generally accepted auditing standards, audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting


In planning and performing our audit, we considered the Township of Harding's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

## SUPLEE, CLOONEY & COMPANY

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township of Harding's financial statements - statutory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information of the Township of Harding, County of Morris, New Jersey, the Division of Local Government Services and federal and state audit agencies, and is not intended to be and should not be used by anyone other than these specified parties.

  
CERTIFIED PUBLIC ACCOUNTANTS

  
REGISTERED MUNICIPAL ACCOUNTANT NO. 50

March 31, 2006

## TOWNSHIP OF HARDING

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
YEAR ENDED DECEMBER 31, 2005

FEDERAL GRANTOR/PASS THROUGH GRANTOR/PROGRAM TITLE	FEDERAL C.F.D.A. NUMBER	GRANT AWARD AMOUNT	GRANT PERIOD		2005 RECEIPTS	2005 EXPENDITURES	CUMULATIVE EXPENDITURES DECEMBER 31, 2005					
			FROM	TO								
<u>Pass Through From State of New Jersey</u>												
<u>U.S. Department of Agriculture</u>												
Wildlife Habitat Incentives Program												
Conservative Program Agreement												
2004		\$ 450.00	8/13/04	9/30/14								
2005		2,250.00	8/13/04	9/30/14								
<u>U.S. Department of Environmental Protection</u>												
Great Swamp Project	66.460	\$ 20,000.00	6/30/96	7/1/98	\$ _____	_____	\$ 15,941.51					
TOTAL					\$ <u>-0-</u>	\$ <u>-0-</u>	\$ <u>15,941.51</u>					

## SCHEDULE "2"

## TOWNSHIP OF HARDING

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
YEAR ENDED DECEMBER 31, 2005

STATE GRANTOR DEPARTMENT/PROGRAM TITLE	STATE ACCOUNT NUMBER	GRANT AWARD AMOUNT	2005 RECEIPTS	2005 EXPENDITURES	CUMULATIVE EXPENDITURES DECEMBER 31, 2005
<u>DEPARTMENT OF LAW AND PUBLIC SAFETY</u>					
Drunk Driving Enforcement Fund - prior	1110-100-066-1110-YYYY	\$ 12,290.95	\$	\$ 3,405.12	\$ 12,290.95
Drunk Driving Enforcement Fund - 2004	1110-100-066-1110-YYYY	7,333.12		1,426.55	1,426.55
Drunk Driving Enforcement Fund - unappropriated	1110-100-066-1110-YYYY	6,156.38	6,156.38		
Alcohol Education Rehabilitation Fund - prior	9735-760-098-Y900-001-X100-6020	1,523.69			
Alcohol Education Rehabilitation Fund - unappropriated	9735-760-098-Y900-001-X100-6020	1,050.49	1,050.49		
			<u>\$ 7,206.87</u>	<u>\$ 4,831.67</u>	<u>\$ 13,717.50</u>
<u>NJ DIVISION OF CRIMINAL JUSTICE</u>					
Body Armor Replacement Fund - prior	1020-718-066-1020-001-YCJS-6120	4,620.11	\$	\$ 2,415.30	\$ 1,246.08
Body Armor Replacement Fund - 2004	1020-718-066-1020-001-YCJS-6120	1,322.94			
Body Armor Replacement Fund - unappropriated	1020-718-066-1020-001-YCJS-6120	2,805.77	2,805.77		
			<u>\$ 2,805.77</u>	<u>\$ 2,415.30</u>	<u>\$ 1,246.08</u>
<u>DEPARTMENT OF ENVIRONMENTAL PROTECTION</u>					
Clean Communities Grant - 2004	4900-765-042-4900-004-V42Y-6020	6,517.92	\$	\$ 2,042.05	\$ 2,042.05
Clean Communities Grant - 2005	4900-765-042-4900-004-V42Y-6020	6,478.43	6,478.43		
Recycling Tonnage Grant - prior	4900-752-042-4900-001-V42Y-6020	19,675.36		2,760.03	12,436.03
Recycling Tonnage Grant - 2004	4900-752-042-4900-001-V42Y-6020	7,137.55			
Recycling Tonnage Grant - unappropriated	4900-752-042-4900-001-V42Y-6020	2,758.24	964.59		
Office of Environmental Services - 1998	4800-100-042-4800-090-V78X-6120	2,500.00			2,029.75
Office of Environmental Services - 1999	4800-100-042-4800-090-V78X-6120	2,500.00			
Office of Environmental Services - 2000	4800-100-042-4800-090-V78X-6120	2,500.00			
Office of Environmental Services - 2002	4800-100-042-4800-090-V78X-6120	2,000.00			
Office of Environmental Services - 2003	4800-100-042-4800-090-V78X-6120	2,500.00			
Association of NJ Environmental Commission - 2004	4800-100-042-4800-090-V78X-6120	22,625.00			14,684.49
Association of NJ Environmental Commission - unappropriated	4800-100-042-4800-090-V78X-6120	2,000.00	2,000.00		
DEP Trails - Environmental Resources Inventory		2,400.00			
Municipal Stormwater Management		5,000.00	1,250.00	4,000.00	4,000.00
Municipal Stormwater Management		5,000.00	2,500.00	240.00	240.00
Green Acres Program	4870-727-042-4800	1,500,000.00			455,085.00
			<u>\$ 13,193.02</u>	<u>\$ 9,042.08</u>	<u>\$ 490,517.32</u>
<u>DEPARTMENT OF TRANSPORTATION</u>					
Transportation Trust Fund (Ord. 9-02)	02-480-078-6320-250-6010	95,000.00	\$	\$	\$ 95,000.00
Municipal Aid - Sand Spring Road	6320-480-078-6320-AJG-TCAP-6010	90,000.00	59,196.96	88,256.60	88,256.60
			<u>\$ 59,196.96</u>	<u>\$ 88,256.60</u>	<u>\$ 183,256.60</u>
<u>Pass Through County of Morris</u>					
Municipal Alliance on Alcoholism and Drug Abuse - 2002		11,236.00	\$	\$ 3,555.83	\$ 11,236.00
Municipal Alliance on Alcoholism and Drug Abuse - 2003		9,960.00	5,084.19	1,359.55	9,960.00
Municipal Alliance on Alcoholism and Drug Abuse - 2004		9,373.00	3,138.69	6,008.66	7,503.28
Municipal Alliance on Alcoholism and Drug Abuse - 2005		9,588.00			
			<u>\$ 8,222.88</u>	<u>\$ 10,924.04</u>	<u>\$ 28,699.28</u>
<u>TOTAL</u>			<u>\$ 90,625.50</u>	<u>\$ 115,469.69</u>	<u>\$ 717,436.78</u>

TOWNSHIP OF HARDING

NOTES TO THE SCHEDULE OF EXPENDITURES OF  
FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

YEAR ENDED DECEMBER 31, 2005

NOTE 1. GENERAL

The accompanying schedules of expenditures of financial assistance present the activity of all federal and state financial assistance programs of the Township of Harding, County of Morris, New Jersey. All federal and state financial assistance received directly from federal or state agencies, as well as federal financial assistance passed through other governmental agencies is included on the Schedule of Expenditures of Federal Awards and State Financial Assistance.

NOTE 2. BASIS OF ACCOUNTING

The accompanying schedules of expenditures of financial assistance are presented on the prescribed basis of accounting, modified accrual basis with certain exceptions, prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with the budget laws of New Jersey, which is a comprehensive basis of accounting, other than U.S. generally accepted accounting principles. The basis of accounting, with exception, is described in Note 1 to the Borough's financial statements - statutory basis.

NOTE 3. RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules of expenditures agree with the amounts reported in the related federal and state financial reports.

NOTE 4. RELATIONSHIP TO FINANCIAL STATEMENTS - STATUTORY BASIS

Amounts reported in the accompanying schedules agree with amounts reported in the Township's statutory basis financial statements. These amounts are reported in either the Current Fund, General Capital Fund or Trust Other Fund.

NOTE 5. OTHER

Matching contributions expended by the Township in accordance with terms of the various grants are not reported in the accompanying schedules.

PART III  
TOWNSHIP OF HARDING  
STATISTICAL DATA  
LIST OF OFFICIALS  
COMMENTS AND RECOMMENDATIONS  
YEAR ENDED DECEMBER 31, 2005

COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE - CURRENT FUND

	YEAR 2005		YEAR 2004	
	AMOUNT	%	AMOUNT	%
<b><u>REVENUE AND OTHER INCOME REALIZED</u></b>				
Fund Balance Utilized	\$ 1,860,500.00	8.38%	\$ 1,615,000.00	7.70%
Miscellaneous - From Other Than				
Local Property Tax Levies	2,092,722.08	9.42%	1,998,586.88	9.54%
Collection of Delinquent Taxes				
and Tax Title Liens	236,549.59	1.06%	248,615.29	1.19%
Collections of Current Tax Levy	18,029,050.22	81.14%	17,094,506.51	81.57%
<b>Total Revenue</b>	<b>\$ 22,218,821.89</b>	<b>100.00%</b>	<b>\$ 20,956,708.68</b>	<b>100.00%</b>
<b><u>EXPENDITURES</u></b>				
Budget Expenditures:				
Municipal Purposes	\$ 6,694,320.89	32.66%	\$ 6,029,533.76	31.52%
County Taxes	5,510,546.17	26.89%	5,446,847.13	28.47%
Local School District Taxes	7,447,449.00	36.34%	7,158,452.50	37.41%
Municipal Open Space Taxes	785,747.46	3.83%	396,804.06	2.07%
Other Expenditures	57,547.83	0.28%	97,439.36	0.53%
<b>Total Expenditures</b>	<b>\$ 20,495,611.35</b>	<b>100.00%</b>	<b>\$ 19,129,076.81</b>	<b>100.00%</b>
Statutory Excess to Fund Balance	\$ 1,723,210.54		\$ 1,827,631.87	
Adjustments to Income Before Fund Balance:				
Expenditures Included Above Which are by Statute				
Deferred Charges to Budget of Succeeding Year	57,500.00		104,000.00	
Fund Balance - January 1	2,550,284.72		2,233,652.85	
	\$ 4,330,995.26		\$ 4,165,284.72	
Less: Utilization as Anticipated Revenue	1,860,500.00		1,615,000.00	
Fund Balance, December 31	\$ 2,470,495.26		\$ 2,550,284.72	

COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE - SEWER UTILITY OPERATING FUND

	YEAR 2005		YEAR 2004	
	<u>AMOUNT</u>	<u>%</u>	<u>AMOUNT</u>	<u>%</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 38,760.13	15.32%	\$ 38,550.00	17.47%
Collection of Sewer Use Charges	157,076.98	62.08%	146,077.30	66.17%
Miscellaneous	<u>57,192.00</u>	<u>22.60%</u>	<u>36,120.31</u>	<u>16.36%</u>
<u>Total Revenue</u>	<u>\$ 253,029.11</u>	<u>100.00%</u>	<u>\$ 220,747.61</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures:				
Operating	\$ 148,137.60	87.78%	\$ 148,550.00	88.13%
Capital Improvements	20,000.00	11.85%	20,000.00	11.87%
Statutory Expenditures	<u>622.53</u>	<u>0.37%</u>		
<u>Total Expenditures</u>	<u>\$ 168,760.13</u>	<u>100.00%</u>	<u>\$ 168,550.00</u>	<u>100.00%</u>
Excess in Revenue	\$ 84,268.98		\$ 52,197.61	
Fund Balance - January 1	<u>114,180.36</u>		<u>100,532.75</u>	
	\$ 198,449.34		\$ 152,730.36	
Less: Utilization as Anticipated Revenue	<u>38,760.13</u>		<u>38,550.00</u>	
Fund Balance, December 31	<u>\$ 159,689.21</u>		<u>\$ 114,180.36</u>	

### COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2005</u>	<u>2004</u>	<u>2003</u>
Tax Rate	\$ <u>0.930</u>	\$ <u>0.880</u>	\$ <u>0.840</u>
Municipal (Including Open Space)	\$ 0.262	\$ 0.232	\$ 0.224
County (Including Open Space)	0.285	0.278	0.265
Local School	<u>0.383</u>	<u>0.370</u>	<u>0.351</u>

#### Assessed Valuations:

2005	<u>\$1,952,896,363.00</u>		
2004		<u>\$1,941,875,430.00</u>	
2003			<u>\$1,932,977,780.00</u>

### COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of the tabulation will indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Cash Collections</u>	<u>Percentage of Collection</u>
2005	\$18,268,296.81	\$18,029,050.22	98.69%
2004	\$17,431,847.80	\$17,094,506.51	98.06%
2003	\$16,326,005.19	\$16,048,685.79	98.30%

### DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>Year</u>	<u>Amount of Tax Title Liens</u>	<u>Amount of Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2005	\$10,004.53	\$177,466.39	\$187,470.92	1.03%
2004	\$10,004.53	\$239,744.20	\$249,748.73	1.43%
2003	\$8,435.89	\$249,381.37	\$257,817.26	1.57%

### COMPARISON OF SEWER UTILITY LEVIES

<u>Year</u>	<u>Levy</u>	<u>Cash Collections</u>
2005	\$144,686.39	\$142,076.30
2004	\$152,895.13	\$146,077.30
2003	\$140,593.06	\$136,719.73

### COMPARATIVE SCHEDULE OF FUND BALANCES

<u>Year</u>	<u>Balance Current Fund</u>	<u>Utilized in Budget of Succeeding Year</u>
2005	\$2,470,495.26	\$1,860,500.00*
2004	\$2,550,284.82	\$1,860,500.00
2003	\$2,233,652.95	\$1,550,000.00
2002	\$2,155,273.76	\$1,300,000.00
2001	\$1,861,010.24	\$1,316,000.00

<u>Year</u>	<u>Balance Sewer Utility Operating Fund</u>	<u>Utilized in Budget of Succeeding Year</u>
2005	\$159,689.21	\$38,760.00*
2004	\$114,180.36	\$38,760.13
2003	\$100,532.75	\$38,550.00
2002	\$85,124.97	\$38,550.00
2001	\$79,510.69	\$47,500.00

\* - per introduced budget

## OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>
John Murray	Mayor – Committee Chair	*
Epsey Farrell	Committee Vice-Chair	*
Louis Lanzerotti	Committee Member	*
Mary Prendergast	Committee Member	*
Donald Dinsmore	Committee Member	*
Lyn Evers	Administrator & Treasurer	\$ 35,000.00
Himanshu Shah	Chief Financial Officer	\$ 250,000.00
Garry Annibal	Assistant Administrator	*
Linda Peralta	Clerk, Registrar & Assessment Search Officer	*
Mary Ellen Balady	Construction Official	*
Pamela Kelly	Deputy Clerk	*
Timothy Day	Deputy Treasurer	*
Joyce Otrisal	Tax Collector	\$125,000.00
Barbara Schwab	Court Administrator	\$ 10,000.00
Terry Masino	Deputy Court Administrator (to 7/4/05)	\$ 10,000.00
Elizabeth Bansfield-Mossa	Deputy Court Administrator (from 7/5/05)	\$ 10,000.00
Robert Schaul	Municipal Court Judge	\$ 6,000.00
Peter Fico	Prosecutor	*
Kevin Gaffney	Police Chief	*
Maryann Nergard – Woolfson, Sutphen, et al.	Attorney	
Robert Fox – Apgar Associates	Engineer	
Cynthia L. Phillips	Planning Board Administrator	*
Karen Zaborsky	Board of Adjustment Administrator	*
Russell Heiney	Zoning Officer	*
Stephen Rogut	Bond Counsel	
Tracy Toribio	Superintendent of Public Works, Principal Public Works Manager	*
Gary Wilshaw	Asst. Superintendent of Public Works	*

\* All officials and employees (except as noted) handling and collecting Township funds are covered by the Township's insurance policy. The above surety bonds are written by the Selective Insurance Company of America. All of the bonds were examined and were properly executed.

COMMENTS AND RECOMMENDATIONS

## GENERAL COMMENTS

### CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR (N.J.S.40A:11-4)

Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds, not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in or the amount calculated by the Governor pursuant to Section 3 of P.L. 1971 c. 198 (C.40A:11-3), except by contract or agreement.

Effective July 1, 2005, the bid threshold in accordance with N.J.S.A.40A:11-4 is \$21,000.00.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed \$21,000.00 within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Township Attorney's opinion should be sought before a commitment is made.

The minutes indicated that bids were requested by public advertising for the following items:

"Fall Clean Up Week" Disposal Services  
Asbestos Abatement – Glen Alpin House

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring or any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

Our audit of expenditures did not reveal any individual payments, contracts or agreements in excess of \$21,000.00 "for the performance of any work or the furnishing or hiring of any materials or supplies, other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A:11-6".

**COLLECTION OF INTEREST ON DELINQUENT  
TAXES AND ASSESSMENTS**

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 3, 2005 adopted the following resolutions authorizing interest to be charged on delinquent taxes:

BE IT RESOLVED by the Mayor and Committee of the Township of Harding, as follows:

1. Taxes shall be collected quarterly on February 1, May 1, August 1 and November 1, 2005.
2. Payment of taxes shall be remitted to the Tax Collector of the Township of Harding.
3. Interest shall be charged and calculated at the rate of 8% per annum on first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date of actual payment received.
4. There shall be a 10 day grace period, after which unpaid taxes will be charged interest from the due date.
5. Redemption fee for Tax Sale Certificates to the Municipality as follows:
  - 2% on Certificates \$200.00 to \$4,999.99
  - 4% on Certificates \$5,000.00 to \$9,999.99
  - 6% on Certificates over \$10,000.00
6. Redemption amounts shall be obtained from the Tax Collector. A \$25.00 fee will be charged for each additional request for a redemption calculation.
  - 6a. Duplicate Tax Sale Certificate - \$100.00 fee
  - 6b. In lieu of publication, notice of tax sale to be mailed - \$25.00 fee
7. Bad check fee of \$20.00 shall be charged on all returned checks.
8. The Township Clerk is hereby directed to publish a copy of this resolution.

## DELINQUENT TAXES AND TAX TITLE LIENS

The last tax sale was held on November 23, 2004 and was complete.

Inspection of tax sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made up of the number of tax title liens receivable on December 31, of the last three years:

<u>Year</u>	<u>Number of Liens</u>
2005	1
2004	1
2003	1

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax paying basis.

## VERIFICATION OF DELINQUENT TAXES AND OTHER CHARGES

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>Type</u>	
Payments of 2006 Taxes	25
Payments of 2005 Taxes	25
Delinquent Taxes	25
Payments of 2006 Sewer Utility Charges	10
Payments of 2005 Sewer Utility Charges	10
Delinquent Sewer Utility Charges	5

## OTHER COMMENTS

### Interfund Balances

Transactions invariably occur in one fund which require a corresponding entry to be made in another fund, thus creating interfund balances. Reference to the various balance sheets show the interfund balances remaining at year end. As a general rule all interfund balances should be closed out as of the end of the year. It is the Township's policy to review and liquidate all interfund balances on a periodic basis.

### General Outside Departments

The Township's Departments do not utilize the same uniform system of bookkeeping for their financial activities. Basically, each department has established its own procedures to account for various fees that are collected. We noted that monthly reports were not prepared and reconciled to the records in the finance office.

OTHER COMMENTS (CONTINUED)

Fixed Assets

The Township's fixed asset ledger was not updated during the fiscal year 2005.

Surety Bonds

Our audit disclosed that the surety bonds for Municipal Court employees did not meet the minimum requirements per New Jersey statutes. The minimum surety bond should have been \$38,440.75. Court employees were bonded for \$26,000.00.

## RECOMMENDATIONS

\*That all Township departments maintain adequate cash receipts journals.

\*That all Township departments prepare monthly reports that are reconciled to the records in the finance office.

\*That the Township update its fixed asset ledger.

That surety bonds coverage for municipal court employees be increased to meet statutory minimums.

\*Unresolved 2004 Recommendations