



**TOWNSHIP OF HARDING  
BOARD OF HEALTH  
THURSDAY, OCTOBER 10, 2024  
REGULAR MEETING AGENDA at 7:30 PM  
Kirby Hall, Blue Mill Road, New Vernon, New Jersey**

**MEETING MINUTES**

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**CALL MEETING TO ORDER – Dr. Cervone**

**ADEQUATE NOTICE** of this meeting of the Township of Harding Board of Health was given as follows: On February 9, 2024, notice was sent to the *DAILY RECORD* and the *OBSERVER-TRIBUNE*, posted in the *OBSERVER-TRIBUNE* on February 15, 2024, posted on the Bulletin Board in the Township Hall at 21 Blue Mill Road in Harding, NJ and filed with the Municipal Clerk.

Dr. Cervone, Chair announced that adequate notice of this October 10, 2024 Board of Health meeting was called to order in accordance with the Open Public Meetings Act.

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**ROLL CALL – Board Secretary**

Mrs. Chambers, Mrs. Chipperson, Mr. DeNave, Dr. Lacz,  
Mrs. McKittrick, Mrs. Somers, Dr. Cervone

Secretary Sharp called the roll as follows:

Present: Mr. DeNave, Dr. Lacz, Mrs. McKittrick, and Dr. Cervone  
Absent: Mrs. Chambers, Mrs. Chipperson, and Mrs. Somers  
Also Present: Mr. Joseph Sordillo, BOH Attorney, Mr. Byrnes,  
REHS, Harding Township; Ms. Meyers, Assistant  
Health Officer, and Ms. Bryant, REHS, Morris  
County Division of Public Health

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**ACCEPTANCE OF BOH MINUTES:**

- Meeting Minutes from September 12, 2024

Dr. Cervone asked if there were any questions or comments with regard to the September 12, 2024 Board of Health meeting minutes. With no comments, a motion was made by Mrs. McKittrick and seconded by Mr. DeNave, and with a vote of all ayes, none opposed, the September 12, 2024 Board of Health meeting minutes were accepted.

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**ACCEPTANCE OF MONTHLY HEALTH DEPARTMENT REPORT:**

- Monthly/Financial Report for September 2024

Dr. Cervone asked if there were any comments with regard to the monthly Health Department report for September.

Mr. Byrnes reported that the septic system that was approved at the September 12, 2024 Board of Health meeting has been fully installed.

Mrs. Sharp reported that she conducted the quarterly water and annual nitrates for the Municipal Building and they both received satisfactory results.

With no further comments, Dr. Cervone asked for a motion to accept the September monthly report and financial report. Upon a motion made by Mr. DeNave, seconded by Dr. Lacz, and with a vote of all ayes, none opposed, the monthly report and the financial report were accepted.

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**ACCEPTANCE OF MONTHLY MORRIS COUNTY DIVISION OF PUBLIC HEALTH REPORT:**

- Monthly Report for September 2024

Dr. Cervone asked if there were any comments with regard to the monthly Morris County Division of Public Health report for September.

Ms. Bryant reported that the septic applications and inspections are going well. Ms. Bryant conducted a retail food inspection at Wightmans Farm for September and they received a satisfactory rating. Ms. Bryant and Ms. Meyers conducted an inspection of Café Sapori which will be reported on in the October monthly report but they were issued a conditional satisfactory rating.

Ms. Meyers reported on the Morris Regional Health Partnership assessment that was conducted, TCNJ did the survey analysis and the data should be available shortly. Ms. Meyers attended training in Edison, NJ regarding Bed Bugs and the Hemp Law. Gas Stations are not allowed to sell Hemp and they have been given 30 days' notice to comply. Ms. Meyers attended training at the Picatinny Arsenal facility which they learned about their community involvement. This was a great experience and will be continued on an annual basis. Ms. Meyers reported that the annual Flu Clinic will be held at the Harding Township Municipal Building on October 22, 2024 from 4 pm to 6 pm. Morris County Division of Public Health in partnership with the MCMUA will hold lead testing of household items on October 19, 2024 from 11 am to 1 pm at the Morris County Library.

With no further comments, Dr. Cervone asked for a motion to accept the September monthly Morris County Division of Public Health report. Upon a motion made by Mr. DeNave, seconded by Mrs. McKittrick, and with a vote of all ayes, none opposed, the monthly report for September was accepted.

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**ORDINANCES FOR SECOND READING:**

Dr. Cervone asked Board of Health Member McKittrick to read Ordinance BOH #01-2024.

Board of Health Member McKittrick read Ordinance BOH #01-2024 by title as follows:

**TOWNSHIP OF HARDING  
 BOARD OF HEALTH  
 ORDINANCE #01-2024**

**“ORDINANCE OF THE TOWNSHIP OF HARDING, COUNTY OF MORRIS, STATE OF  
 NEW JERSEY, FIXING SALARY RANGES OF CERTAIN EMPLOYEES OF THE BOARD  
 OF HEALTH/HEALTH DEPARTMENT FOR THE CALENDAR YEAR 2025”**

Which said Ordinance was introduced and passed on first reading at a regular Board of Health Meeting held on September 12, 2024.

**Dr. Cervone asked the Board Secretary to give a summary of the legal notice.**

Board Secretary Sharp stated a legal notice was sent for publication on September 13, 2024, to the Observer Tribune indicating that Ordinance #01-2024 was introduced and passed on first reading at the September 12, 2024 meeting and indicated that the second reading and public hearing were to be held on October 10, 2024 at 7:30 pm on or at any time thereafter for consideration of final adoption. Copies of this Ordinance were made available to the general public, posted on the Township website, and posted in accordance with the law.

**Dr. Cervone** opened the meeting for public hearing on the Ordinance at 7:35 pm and stated any member of the public may be heard. With no comments, Dr. Cervone closed the public hearing.

**Board of Health Member McKittrick** offered BOH Ordinance #01-2024 and moved its adoption. **Board of Health Member Lacz** seconded the motion.

**Dr. Cervone asked the Board Secretary for a Roll Call:** Secretary Sharp called the roll as follows:

**Vote on Adoption:**

|                 | MOTION                   | FOR<br>APPROVAL                     | AGAINST<br>APPROVAL      | ABSTAIN                  | ABSENT                              |
|-----------------|--------------------------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|
| Mrs. Chambers   | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mrs. Chipperson | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. DeNave      | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Dr. Lacz        | 2 <sup>nd</sup>          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. McKittrick | 1 <sup>st</sup>          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. Somers     | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Dr. Cervone     | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |

**BOH RESOLUTION #07-2024 – RESOLUTION TO AUTHORIZE THE 2025 SALARIES FOR HEALTH DEPARTMENT PERSONNEL:**

Dr. Cervone asked Board of Health Member Lacz to proceed with BOH Resolution #07-2024.

Board of Health Member Lacz made a motion to approve BOH Resolution #07-2024 by consent of the Board of Health, seconded by Board of Health Member McKittrick.

Dr. Cervone asked the Board Secretary for a Roll Call: Secretary Sharp called the roll as follows:

**Vote on Resolution:**

|                 | MOTION                   | FOR APPROVAL                        | AGAINST APPROVAL         | ABSTAIN                  | ABSENT                              |
|-----------------|--------------------------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|
| Mrs. Chambers   | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mrs. Chipperson | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. DeNave      | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Dr. Lacz        | 1 <sup>st</sup>          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. McKittrick | 2 <sup>nd</sup>          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. Somers     | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Dr. Cervone     | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |

**BOARD OF HEALTH FORMAL REQUEST FOR SEPTIC PERMIT EXTENSION:**

- Block 4, Lot 8.02, 16 Red Gate Road, 1<sup>st</sup> Septic Permit Extension Request

Dr. Cervone asked if there were any comments with regard to the request for septic permit extension for 16 Red Gate Road.

Mr. Byrnes reported this is new construction which is under construction and the owner is now ready to commence with the septic.

Dr. Cervone asked for a motion to accept the request for first septic permit extension. A motion was made by Mrs. McKittrick and seconded by Mr. DeNave. Secretary Sharp called the roll as follows:

**Vote on Septic Permit Extension:**

|                 | MOTION                   | FOR APPROVAL                        | AGAINST APPROVAL         | ABSTAIN                  | ABSENT                              |
|-----------------|--------------------------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|
| Mrs. Chambers   | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mrs. Chipperson | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Mr. DeNave      | 2 <sup>nd</sup>          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Dr. Lacz        | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. McKittrick | 1 <sup>st</sup>          | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| Mrs. Somers     | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Dr. Cervone     | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |

**HEARING PERSONS PRESENT AND OTHER MATTERS:**

There were no hearing persons present.

Mrs. McKittrick asked if several of the flyers could be sent to the Harding School. A discussion ensued. Mrs. Sharp will send the Halloween flyers and the flyer on healthy food preparation to Dr. Spelker’s attention.

**ADJOURNMENT – Dr. Cervone**

With no further comments, Dr. Cervone asked for a motion to adjourn the meeting. Upon a motion made by Mr. DeNave, seconded by Dr. Lacz, and with a vote of all ayes, none opposed, the meeting adjourned at 8:00 pm.

Respectfully submitted,

Lisa A. Sharp  
 Board of Health Secretary