#### HARDING TOWNSHIP COMMITTEE MONDAY, MARCH 14, 2022 IN-PERSON

#### **EXECUTIVE SESSION at 5:00 PM**

#### REGULAR MEETING AGENDA at 7:00 PM Kirby Hall, Blue Mill Road, New Vernon, New Jersey

CALL MEETIN	CALL MEETING TO ORDER – Mayor								
<b>ADEQUATE NOTICE</b> of this March 14, 2022 meeting of the Harding Township Committee was sent to the Observer Tribune on January 3, 2022 and published in the Observer Tribune on January 6, 2022.									
ROLL CALL -	ROLL CALL – Municipal Clerk Ms. Chipperson, Dr. Lacz, Mr. Platt, Mr. Yates, Mr. Jones								
RESOLUTION	TO RECESS I	NTO EXECUTIV	E SESSION						
Resolution TC 2	22-080 - Resolut	tion to Recess into	<b>Executive Session</b>						
			mmittee that it shall a of the public in acco						
appropriate action individual privace not violate Feder	on is taken on say or prejudice to al, State or loca	aid matter(s), and o the best interests	iscussed will be mad when disclosure will of the Township of not fall within the a secutive Session.	I not result in unw Harding provided	varranted invasion of such disclosures will				
Contracts:									
<ol> <li>Hurstmont/Gle</li> <li>KRE – M. Roe</li> <li>Tunis Ellick's</li> <li>Joint Court – le</li> </ol>	selli – Mayor Jones	alzarano & V. DeN	Jave						
Personnel:									
1. Replacement o	f Police Secreta	ry – R. Falzarano							
Vote on Resoluti	ion:								
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT				

#### **RECONVENE INTO PUBLIC SESSION – Mayor**

ROLL CALL - Municipal Clerk

Ms. Chipperson, Dr. Lacz, Mr. Platt, Mr. Yates, Mr. Jones

#### PLEDGE OF ALLEGIANCE - Mayor

**ADEQUATE NOTICE** of this meeting of the Harding Township Committee was given as follows: Notice was sent to the *DAILY RECORD* and the *OBSERVER TRIBUNE* on January 3, 2022, and published in the OBSERVER TRIBUNE on January 6, 2022; Notice was posted on the Bulletin Board in the Township Municipal Building on Blue Mill Road in Harding, NJ on January 3, 2022, and Notice was filed with the Municipal Clerk on January 3, 2022.

#### ANNOUNCEMENTS/PRESENTATIONS/REPORTS/CORRESPONDENCE - Mayor Jones

#### RESOLUTIONS – (NON-CONSENT – REQUIRING SEPARATE ACTION)

Mayor Jones asks Township Committee Member Lacz to proceed with Resolution TC 22-081 listed on the Non-Consent agenda.

Resolution TC 22-081 – Resolution to Congratulate the Harding Township School Boys' Varsity Basketball Team for Winning the Morris County Tournament

WHEREAS, the Harding Township School Boys' Varsity Basketball Team has twelve (12) members, a Head Coach, and an Assistant Coach; and

WHEREAS, during the Harding Township School Boys' Varsity Basketball Season, the Harding Township Boys' Basketball Team played in a total of nine (9) regular season games and three (3) tournament games; and

WHEREAS, the Boys' Varsity Basketball season was supposed to have a season that consisted of sixteen (16) games, seven (7) games were cancelled due to a two week COVID hiatus; and

WHEREAS, the Boys' Varsity Basketball team won all nine (9) games for the regular season; and

WHEREAS, the Boys Varsity Basketball team played three playoff games in the Greater Morris County Junior School 2022 Inaugural Rich Stepanian Memorial Boys Basketball Tournament; and

WHEREAS, the first tournament game against Mt. Arlington was played in Harding, with the next tournament game against Mendham Borough was played at Wharton Middle School; with the final Championship Game versus Rockaway Valley-Boonton Township at Wharton Middle School; and

**WHEREAS**; the final score of the Championship game versus Rockaway Valley-Boonton Township was 79-38; making the final record for the Harding Township Boys' Varsity Basketball team 12-0; and

Harding Township Committee Agenda March 14, 2022 Regular Meeting

WHEREAS; on a side note, the Boys' Varsity Basketball team beat Delbarton 67-42, which has never been achieved at the Harding School.

**BE IT RESOLVED**, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the Harding Township School Boys Varsity Basketball Team demonstrated that dedication and commitment are at the core for success and achievement; and

**BE IT FURTHER RESOLVED**, that the Harding Township Committee recognizes the dedication and commitment of every member of the Boys' Varsity Basketball Team and the outstanding coaching staff; and

**BE IT FURTHER RESOLVED,** that the members of the Harding Township Committee extend their congratulations to an outstanding group of young people for their achievement and representing Harding Township in a very positive and professional manner.

#### CONGRATULATIONS TO THE TEAM AND COACHES!!!!!

Matthew Lutz (2)
Colin Byam (3)
Jack Grande (4)
Donnie Gregory (5)
Jonathan Racanelli (11)
Andrew Schiller (12)
Simon Grande (13)
Ethan Daniels (15)
Lorenzo Maselli (21)
Chase Lankenau (22)
Thomas Settle (23)
Michael Gervis (Head Coach)
David Fassett (Assistant Coach)

Township Committee Member Lacz: I would like to make a motion to approve this resolution placed on this evening's Non-Consent Agenda by consent of the Township Committee. Seconded by Township Committee Member Mayor Jones asks the Municipal Clerk for a Roll Call: **Vote on Resolution: MOTION FOR AGAINST ABSTAIN ABSENT** APPROVAL APPROVAL Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones

#### RESOLUTIONS – (NON-CONSENT – REQUIRING SEPARATE ACTION)

RESOLUTION MINUTES	TC 21-082	RESOLUTION T	O ACCEPT TOV	VNSHIP COMM	ITTEE MEETING		
Mayor Jones ask	s Township C	ommittee Member _	to proc	eed with Resoluti	on TC 21-082.		
<b>BE IT RESOLVED</b> , by the Township Committee of the Township of Harding that the minutes from the following meetings are approved as prepared and shall be filed as a permanent record in the Municipal Clerk's office: <b>February 14, 2022; and</b>							
from the followin	g Executive S	D, by the Township ession meeting(s) are office: February 14,	e approved as prepa				
Township Comm placed on this eve	nittee Member ning's Non-Co	·: nsent Agenda by con	I would like to ma sent of the Townshi	ake a motion to ap p Committee.	prove the resolution		
Seconded by Tow	vnship Commi	ittee Member		<del></del>			
Mayor Jones ask	s the Municipa	l Clerk for a Roll Cal	1:				
Vote on Resolution	on:						
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT		
ivii. Jones	<b>L</b>	<b>L</b>	<u> </u>	LI			

#### RESOLUTIONS – (NON-CONSENT – REQUIRING SEPARATE ACTION)

Mayor Jones asks Township Committee Member Yates to proceed with Resolution TC 22-083 listed on the Non-Consent agenda.

#### Resolution TC 22-083 - Emergency Temporary Appropriations Resolution

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2022 budget and no adequate provision has been made in the 2022 temporary budget for the aforesaid purposes; and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2022 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$4,404,137.00.

**BE IT RESOLVED,** by the Council of the Town of Harding, in the County of Morris, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$4,404,137.00 as follows:

DEPARTMENT	Budget Line Item		2022 EMERGENCY APPROPRIATION
HUMAN RESOURCES	OTHER EXPENSES	\$	1,550.00
GENERAL ADMINISTRATION	SALARIES AND WAGES	\$	167,550.00
GENERAL ADMINISTRATION	OTHER EXPENSES	\$	21,050.00
MIS	OTHER EXPENSES	\_s	36,050.00
MAYOR AND COUNCIL	SALARIES AND	Ť	53,303,103
	WAGES	\$	1,800.00
MAYOR AND COUNCIL	OTHER EXPENSES	\$	26,400.00
MUNICIPAL CLERK	SALARIES AND WAGES	\$	14,550.00
MUNICIPAL CLERK	OTHER EXPENSES	\$	22,575.00
ELECTION	OTHER EXPENSES	\$	3,250.00
FINANCIAL ADMINISTRATION	SALARIES AND	<u> </u>	
	WAGES	\$	78,000.00
FINANCIAL ADMINISTRATION	OTHER EXPENSES	\$	11,125.00
AUDIT SERVICES	OTHER EXPENSES	\$	15,500.00
TAX COLLECTION	SALARIES AND WAGES	\$	27,400.00
TAX COLLECTION	OTHER EXPENSES	\$	2,950.00
TAX ASSESSMENT	SALARIES AND WAGES	\$	25,000.00
TAX ASSESSMENT	OTHER EXPENSES	\$	3,000.00
COST OF TAX APPEAL	OTHER EXPENSES	\$	15,000.00
TAX MAP REVISION	OTHER EXPENSES	\$	3,250.00
LEGAL SERVICES	OTHER EXPENSES	\$	80,000.00
ENGINEERING SERVICES	OTHER EXPENSES	\$	25,000.00
PLANNING BOARD	SALARIES AND		44-44-44-44-44-44-44-44-44-44-44-44-44-
DI ANNINO DOADIO	WAGES	\$	5,600.00
PLANNING BOARD	OTHER EXPENSES SALARIES AND	\$	28,350.00
BD OF ADJUSTMENT	WAGES	\$	21,700.00
BD OF ADJUSTMENT	OTHER EXPENSES	\$	31,850.00
UNIFORM CONST. CODE	SALARIES AND WAGES	\$	122,950.00
UNIFORM CONST. CODE	OTHER EXPENSES	\$	8,072.00
LIABILITY INSURANCE	OTHER EXPENSES	\$	75,000,00
GROUP INSURANCE	OTHER EXPENSES	s	653,483.00
HEALTH BENEFIT WAIVER	OTHER EXPENSES	\$	10,000.00
UNEMPLOYMENT INSURANCE	OTHER EXPENSES	\$	50.00
POLICE DEPARTMENT	SALARIES AND WAGES	\$	903,250.00
POLICE DEPARTMENT	OTHER EXPENSES	\$	61,232.00
EMERGENCY MANAGEMENT	SALARIES AND WAGES	\$	O Lymothe OU
EMERGENCY MANAGEMENT	OTHER EXPENSES	\$	750.00
FIRE HYDRANT SERVICE	OTHER EXPENSES	\$	<del></del>
STREETS & ROAD MAINT	SALARIES AND		3,000.00
	WAGES OTHER EXPENSES	\$	305,000.00
STREETS & ROAD MAINT	OTHER EXPENSES	\$	35,000.00

SNOW REMOVAL	SALARIES AND WAGES	<b> </b>	20,000.00
SNOW REMOVAL	OTHER EXPENSES	\$	40,000.00
SOLID WASTE COLLECTION	SALARIES AND WAGES	\$	1,000,00
SOLID WASTE COLLECTION	OTHER EXPENSES	\$	45,000.00
RECYCLING	SALARIES AND WAGES	\$	4,500.00
RECYCLING	OTHER EXPENSES	\$	11,325.00
BUILDING & GROUNDS	OTHER EXPENSES	\$	56,375.00
VEHICLE MAINT.	OTHER EXPENSES	\$	35,500.00
CONDOMINIUM REIMB	OTHER EXPENSES	\$	25,000.00
HEALTH SERVICE	SALARIES AND WAGES	\$	41,050.00
HEALTH SERVICE	OTHER EXPENSES	\$	8,350.00
ENVIRONMENTAL COMMISSION	SALARIES AND WAGES	\$	1,000.00
ENVIRONMENTAL COMMISSION	OTHER EXPENSES	\$	3,950.00
ANIMAL CONTROL COST	OTHER EXPENSES	\$	1,000.00
OPENSPACE COMMISSION	SALARIES AND WAGES	\$	1,000.00
HISTORICAL PRESERVATION	SALARIES AND WAGES	\$	500.00
HISTORICAL PRESERVATION	OTHER EXPENSES	\$	1,150.00
CONT. TO S/C PROGRAM	OTHER EXPENSES	\$	2,250.00
MAINT. OF PARKS	OTHER EXPENSES	\$	21,250.00
MAINT OF LIBRARY	OTHER EXPENSES	\$	20,000.00
ACCUMULATED LEAVE COMP	SALARIES AND WAGES	\$	21,250.00
ELECTRICITY	OTHER EXPENSES	\$	22,500.00
STREET LIGHTING	OTHER EXPENSES	\$	2,000.00
TELEPHONE	OTHER EXPENSES	\$	16,750.00
WATER & SEWER	OTHER EXPENSES	\$	500.00
NATURAL GAS/HEATING OIL	OTHER EXPENSES	\$	6,500.00
GASOLINE	OTHER EXPENSES	\$	50,000.00
CONTINGENCY	OTHER EXPENSES	\$	1,250.00
PERS	OTHER EXPENSES	\$	184,000.00
DCRP	OTHER EXPENSES	\$	2,000.00
SOCIAL SECURITY	OTHER EXPENSES	\$	132,600.00
PFRS	OTHER EXPENSES	\$	447,000.00
JUDGEMENTS	OTHER EXPENSES	\$	50.00
MORRIS COUNTY I/L	OTHER EXPENSES	\$	39,000.00
MORRIS CTY PARTNERSHIP	OTHER EXPENSES	\$	500.00
SHARED MUNICIPAL COURT	OTHER EXPENSES	\$	80,000.00
TOTAL CURRENT BUDGET EXCLUDI	NG CIF & DEBT SERVICE	s	4,240,137.00

SEWER UTILITY	SALARIES AND WAGES	\$	12,500.00
SEWER UTILITY	OTHER EXPENSES	\$	150,000.00
SEWER UTILITY - SOCIAL SECURITY	OTHER EXPENSES	\$	1,500.00
TOTAL SEWER UTILITY EXCLUDING CAPITAL IMPROVEMENT FUND		s	164,000.00

<sup>2.</sup> Said emergency temporary appropriations will be provided for in the 2022 budget.3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Harding Township Committee Agenda March 14, 2022 Regular Meeting

			te to make a motion to with the committee.	to approve the reso	lution placed on this
Seconded by Tov	wnship Commi	ittee Member		•	
<b>Mayor Jones</b> ask	s the Municipa	l Clerk for a Roll Ca	all:		
Vote on Resoluti	on:				
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT

#### **RESOLUTIONS – (NON-CONSENT – REQUIRING SEPARATE ACTION):**

Mayor Jones asks Township Committee Member Yates to proceed with Resolution TC 22-084 listed on the Non-Consent agenda.

#### Resolution TC 22-084 Self Examination of Budget as Required by DCA

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Harding has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

**BE IT RESOLVED**, by the governing body of the Township of Harding that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

- 1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.

- 2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
- 3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
- 4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
- 5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
- 6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

#### **NON-CONSENT AGENDA VOTE:**

HOH-CONSEN	I AGENDA V	OIE.			
-			e to make a motion township Committee.	o approve the reso	lution placed on this
Seconded by To	wnship Commit	tee Member	·		
<b>Mayor Jones</b> as	ks the Municipa	l Clerk for a Roll Ca	ıll:		
Vote on Resolut	tion:				
	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT

	MOTION	FOR	AGAINST	ABSTAIN	ABSENT
		APPROVAL	APPROVAL		
Ms. Chipperson					
Dr. Lacz					
Mr. Platt				П	П
Mr. Yates	百	Ē		ī	Ħ
Mr. Jones		Ħ			
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#### **RESOLUTIONS – (NON-CONSENT – REQUIRING SEPARATE ACTION):**

Mayor Jones asks Township Committee Member Yates to proceed with Resolution TC 22-085 listed on the Non-Consent agenda.

Resolution TC 22-085 - Introduction of Budget - Municipal Budget Notice - Fiscal Year 2022

**BE IT RESOLVED**, that the attached statements of revenues and appropriations shall constitute the Municipal Budget for year 2022; and

N 3-11-2022

**BE IT FURTHER RESOLVED**, that said Budget be published in the Observer-Tribune in the issue of March 17, 2022; and

**BE IT FURTHER RESOLVED**, that the Governing Body of the Township of Harding does hereby approve the attached as the Budget for the year 2022; and

Summary of Revenues	Anticipated			
		2022		2021
1. Surplus	\$	2,750,000.00	\$	2,400,000.00
2. Total Miscellaneous Revenues	\$	1,591,615.14	\$	1,365,918.24
3. Receipts from Delinquent Taxes	\$	90,000.00	\$	90,000.00
4. a.) Local Tax for Municipal Purposes	\$	6,023,815.00	\$	5,934,749.00
b.) Addition to Local School District Tax	\$	-	\$	
c.) Minimum Library Tax	\$	-	\$	-
Tot Amount to be Raised by Taxes for Sup of Muni Bnd	\$	6,023,815.00	\$	5,934,749.00
Total General Revenues	\$	10,455,430.14	\$	9,790,667.24

Summary of Appropriations		2022 Budget	Final 2021 Budget
1. Operating Expenses: Salaries and Wages	\$	3,757,600.00	\$ 3,529,700.00
Other Expenses	\$	3,681,630.14	\$ 3,512,527.33
2. Deferred Charges & Other Appropriations	\$	943,000.00	\$ 854,300.00
3. Capital Improvements	\$	773,600.00	\$ 587,100.00
4. Debt Service (Include for School Purposes)	\$	379,600.00	\$ 388,332.91
5. Reserve for Uncollected Taxes	\$	920,000.00	\$ 918,707.00
Total General Appropriations	\$	10,455,430.14	\$ 9,790,667.24

2022 Dedicated Sewer Utility					
Summary of Revenues	Anticipated				
		2022		2021	
1. Surplus	\$	56,000.00	\$	49,000.00	
2. Miscellaneous Revenues	\$	200,000.00	\$	200,000.00	
3. Deficit (General Budget)	\$	-	\$	-	
Total Revenues	\$	256,000.00	\$	249,000.00	

Summary of Appropriations		2022 Budget	F	inal 2021 Budget
1. Operation Expenses: Salaries and Wages	\$	32,000.00	\$	25,000.00
Other Expenses	\$	202,000.00	\$	202,000.00
2. Capital Improvements	\$	20,000.00	\$	20,000.00
3. Debt Service	\$	_	\$	_
4. Deferred Charges & Other Appropriations	\$	2,000.00	\$	2,000.00
5. Surplus (General Budget)	\$	_	\$	-
Total Appropriations	\$	256,000.00	\$	249,000.00

		Balance of (	Outstandin	ıg Debt			
	General		Sew	er Utility			
		\$					
Interest	591,225.00		591,225.00		\$	-	
Principal	\$	3,340,000.00	\$	-			
Outstanding							
Balance	\$	3,931,225.00	\$	-			

Personnel					
	2022 Budget	Final 2021 Budget			
Total Number of Full Time Persons Budgeted	35	34			
Total Number of Part Time Persons Budgeted	15	15			

**BE IT FURTHER RESOLVED**, that a Hearing on the Budget and Tax Resolution will be held at the Municipal Building on April 11, 2022, at 7:00 P.M. at which time and place objections to said Budget and Tax Resolution for the year 2022 may be presented by taxpayers or other interested persons.

#### **NON-CONSENT AGENDA VOTE:**

-			e to make a motion to ownship Committee.	o approve the resol	lution placed on this
Seconded by Tow	nship Committ	ee Member	•		
<b>Mayor Jones</b> ask	s the Municipa	l Clerk for a Roll Ca	ıll:		
Vote on Resoluti	on:				
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT

#### **DISCUSSION ITEMS:**

- 1. Kitchell Road Improvements V. DeNave / Chief Heller
- 2. D'Urso Road Improvements V. DeNave / Chief Heller
- 3. Kemmerer Library Patio M. Ticknor / V. DeNave
- 4. Tree Ordinance T. Jones

#### MEETING OPEN TO THE PUBLIC

#### NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Comment section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for Public Hearing tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to a reasonable length of time.

#### ORDINANCES FOR SECOND READING

Mayor Jones asks Township Committee Member Yates to read Ordinance TC #02-2022.

Township Committee Member Yates reads Ordinance TC #02-2022 by title as follows

ORDINANCE #01-2022 – "AN ORDINANCE FIXING SALARY RANGES OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF HARDING INTHE COUNTY OF MORRIS AND STATE OF NEW JERSEY"

Which said Ordinance was introduced and passed on first reading at a regular Township Committee Meeting held on February 14, 2022.

**Mayor Jones** asks the Municipal Clerk to give a summary of the legal notice.

The Municipal Clerk States: A legal notice was sent for publication on February 14, 2022 to the Observer Tribune indicating that Ordinance #02-2022 was introduced and passed on first reading at the February 14, 2022 meeting and indicated that the second reading and public hearing were to be held on March 14, 2022 at 7:00 pm on or at any time thereafter for consideration of final adoption. Copies of this Ordinance were made available to the general public, posted on the Township website, and posted in accordance with the law.

**Mayor Jones**: The meeting is now open for public hearing on the Ordinance and any member of the public may be heard.

Mayor Jones: closes the public hearing.

Township Committee Member Yates: I offer Ordinance #02-2022 and move its adoption.

Township Committee Member\_\_\_\_\_\_ seconds the motion.

Mayor Jones asks the Municipal Clerk for a Roll Call:

Vote on Adoption:

Harding Township Committee Agenda March 14, 2022 Regular Meeting

	MOTION	FOR	AGAINST	ABSTAIN	ABSENT				
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones		APPROVAL	APPROVAL						
ADD-ON RESOLUTIONS: NONE									
RESOLUTIONS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION AND VOTE									
CONSENT AGE	NDA								
one motion. The	re will be no s	separate discussion	of these items unless from the Consent	s a Township Con	nmittee Member so				
RESOLUTIONS CONSENT AGE		HROUGH RESOI	LUTION TC 22-090	) HAVE BEEN P	LACED ON THE				
CONSENT AGE	NDA VOTE:								
Mayor Jones ask Consent agenda. I	s Township C Resolutions TC	ommittee Member 22-086 through TC	to proce 22-090.	eed with the Resol	utions listed on the				
Township Committhis evening's Con	ttee Member _ sent Agenda b	: I would y consent of the Tov	like to make a motio wnship Committee.	n to approve the re	solutions placed on				
Seconded by Town	nship Committe	ee Member	·						
Mayor Jones asks	the Municipal	Clerk for a Roll Ca	11:						
Vote on Resolutio	on:								
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT				

#### **APPOINTMENTS:**

TC Resolution 22-086 - Resolution to Appoint Vincent DeNave to the Harding Township Board of Health

**BE IT RESOLVED**, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that the following appointment as member of the Harding Township Board of Health commencing March 15, 2022, be made:

Vincent DeNave Regular Member 3 year term expiring December 31, 2024

TC Resolution 22-087 – Resolution to Appoint David de Oliveria as a Full-Time Employee of the Finance Department

**BE IT RESOLVED**, by the Township Committee of the Township of Harding in the County of Morris and State of New Jersey that effective March 3, 2022, David de Oliveria is hereby appointed as a full-time Finance Clerk/Deputy Tax Collector for the Finance Department at a salary of \$42,000.00 to be prorated for the remainder of 2022.

#### **CONTRACTS:**

Resolution TC 22-088 -- Resolution to Authorize a Tonnage Grant Application

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which a tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand the existing program; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS; the recycling regulations impose on the municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2022 recycling grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Harding Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**BE IT RESOLVED**, by the Harding Township Committee that:

- 1. Harding Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Tracy Toribio to ensure that the application is properly filed.
- 2. The monies received from the recycling tonnage grant will be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.
- 3. This resolution replaces resolution TC 21-082 which was approved on March 8, 2021.

#### FINANCE:

Resolution TC 22-089 – Bill List

WHEREAS, vouchers for payment have been submitted to the Township Committee by various municipal departments.

**BE IT RESOLVED,** by the Township Committee of the Township of Harding that all vouchers approved by the Finance Chairman be paid subject to the certification of the availability of funds by the Chief Financial Officer.

#### **MISCELLANEOUS:**

TC Resolution 22-090 - Resolution to Accept the Retirement of Susa Sherlock

**BE IT RESOLVED,** by the Township Committee of the Township of Harding, County of Morris, State of New Jersey that the Harding Township Committee accepts Susan Sherlock's retirement from the Harding Township Police effective, July 1, 2022.

#### **ORDINANCES FOR FIRST READING:**

Mayor Jones asks Township Committee Member Yates to introduce Ordinance #03-2022.

Township Committee Member Yates introduces the following Ordinance by title as follows:

#### HARDING TOWNSHIP ORDINANCE #03 – 2022

"AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)"

Township Committee Member Yates explains the purpose of the Ordinance and moves for introduction on first reading.

Township Committee Member Yates reads:

WHEREAS, the above ordinance was introduced and read by title at this Township Committee meeting held on March 14, 2022.

**BE IT RESOLVED,** that at the Township Committee meeting to be held on April 11, 2022 at 7:00 p.m. prevailing time, at the Kirby Municipal Building, the Township Committee will further consider this ordinance for a second reading, public hearing, and final passage; and

**BE IT FURTHER RESOLVED,** that the Municipal Clerk is hereby requested to publish the proper notice thereof, including this ordinance, post the ordinance, and make copies available to members of the general public.

Township Committee Member Yates: I offer Ordinance #03-2022 and move its introduction.							
Township Committee Member seconds the motion.							
Mayor Jones asks the Municipal Clerk for a Roll Call:							
Vote on Introduction:							
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT		

#### **ORDINANCES FOR FIRST READING:**

Mayor Jones asks Township Committee Member Yates to introduce Ordinance #04-2022.

Township Committee Member Yates introduces the following Ordinance by title as follows:

#### HARDING TOWNSHIP ORDINANCE #04 – 2022

"CAPITAL ORDINANCE OF THE TOWNSHIP OF HARDING, IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND ACQUISITIONS IN, BY AND FOR THE TOWNSHIP AND APPROPRIATING THEREFOR THE SUM OF \$773,600"

**Township Committee Member Yates** explains the purpose of the Ordinance and moves for introduction on first reading.

Township Committee Member Yates reads:

WHEREAS, the above ordinance was introduced and read by title at this Township Committee meeting held on March 14, 2022.

Harding Township Committee Agenda March 14, 2022 Regular Meeting

**BE IT RESOLVED,** that at the Township Committee meeting to be held on April 11, 2022 at 7:00 p.m. prevailing time, at the Kirby Municipal Building, the Township Committee will further consider this ordinance for a second reading, public hearing, and final passage; and

**BE IT FURTHER RESOLVED,** that the Municipal Clerk is hereby requested to publish the proper notice thereof, including this ordinance, post the ordinance, and make copies available to members of the general public.

Pache									
Township Committee Member Yates: I offer Ordinance #04-2022 and move its introduction.									
Township Committee Member seconds the motion.									
<b>Mayor Jones</b> as	Mayor Jones asks the Municipal Clerk for a Roll Call:								
Vote on Introduc	<u>ction:</u>								
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT				

ADJOURNMENT - Mr. Jones

# ORDINANCES PUBLIC HEARING & ADOPTION

1. ORDINANCE #02-2022 — "AN ORDINANCE BY THE TOWNSHIP OF HARDING IN MORRIS COUNTY, NEW JERSEY FIXING SALARY RANGES OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY"

#### TOWNSHIP OF HARDING ORDINANCE #02-2022

### "AN ORDINANCE FIXING SALARY RANGES OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY"

### BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that:

1. The annual salary ranges effective January 1, 2022, shall be as hereinafter specified:

#### SALARY RANGES AND HOURLY RATES

POSITION		Minimum Maximur		
Township Committee Chairman	\$	0	\$	1,200.00
Township Committee Members	\$	0	\$	600.00
Township Administrator	\$	100,815.00	\$	185,000.00
Assistant Township Administrator	\$	95,000.00	\$	140,000.00
Secretary to the Administrator (P/T)	\$	21,225.00	\$	47,755.00
Receptionist / Administration (P/T)	\$	10,613.00	\$	37,143.00
Township Clerk/Registrar (Deputy/Alternate)	\$	63,673.00	\$	100,814.00
Township Clerk/Registrar (Deputy/Alternate) (P/T)	\$	10,613.00	\$	30,600.00
Deputy Township Clerk/Registrar (Deputy/Alternate)	\$	37,143.00	\$	63,673.00
Deputy Township Clerk/Registrar (Deputy/Alternate) (P/T)	\$	21,225.00	\$	47,755.00
Deputy Township Clerk/Registrar (Deputy/Alternate) (Stipend)	\$	7,803.00	\$	13,005.00
Qualified Purchasing Agent (Stipend)	\$	6,367.00	\$	9,551.00
Chief Finance Officer / Treasurer (P/T)	\$	21,225.00	\$	54,060.00
Acting Chief Financial Officer (P/T)	\$	15,919.00	\$	42,449.00
Chief Financial Officer (F/T)	\$	86,700.00	\$	96,900.00
Chief Financial Officer (Hourly) (P/T)	\$	37.14	\$	68.98
Assistant Finance Officer	\$	37,143.00	\$	79,685.00
Finance Assistant / Deputy Tax Collector (FT)	\$	40,000.00	\$	50,000.00
Finance Assistant / Tax Collector (FT)	\$	55,000.00	\$	65,000.00
Finance/Tax Manager (Hourly) (P/T)	\$	27.00	\$	53.00
Finance/Tax Clerk (Hourly)	\$	20.00	\$	48.00
Tax Assessor (P/T)	\$	10,612.00	\$	42,449.00
Tax Assessor (Hourly) (P/T)	\$	27.00	\$	53.00
Tax Assessor Revaluation Stipend	\$ \$	4,080	\$	6,120
Tax Collector (P/T)		10,612.00	\$	31,837.00
Tax Collector (Hourly) (P/T)	\$	27.00	\$	52.00
Planning Board Administrator/Secretary (P/T)	\$	8,160.00	\$	46,818.00
Planning Board Administrator/Secretary (Hourly) (P/T)	\$	15.60	\$	36.41
Zoning Board Administrator/Secretary (P/T)	\$	17,850.00	\$	53,060.00
Zoning Officer (P/T)	\$	6,897.00	\$	37,142.00
Deputy Zoning Officer (P/T)	\$	2,020.00	\$	6,120.00
Zoning Officer (Hourly) (P/T)	\$	27.00	\$	53.00
Construction Official/Building Subcode/Inspector	\$	90,203.00	\$	122,039.00
Construction Official (Hourly) (P/T)	\$	37.14	\$	68.89
Subcode Officials (P/T)	\$	6,897.00	\$	26,530.00
Subcode Officials (Hourly) (P/T)	\$	21.21	\$	47.75
Construction Code Inspector (Hourly) (P/T)	\$	21.21	\$	47.75
Construction Office Assistant/Secretary	\$	31,836.00	\$	63,673.00
Construction Office Clerk (Hourly) (P/T)	\$	15.91	\$	37.14
Police Chief	\$	170,000.00	\$	184,000.00
Police Lieutenant	\$	140,000.00	\$	162,000.00
Police Secretary	\$	31,837.00	\$	73,000.00

#### TOWNSHIP OF HARDING ORDINANCE #02-2022

### "AN ORDINANCE FIXING SALARY RANGES OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF HARDING IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY"

POSITION	N	Iinimum	N	<b>Aaximum</b>
Special Class II Police Officer (Hourly) (P/T)	\$	16.98	\$	42.45
Pumping Station Operator (Stipend)	\$	7,959.00	\$	16,500.00
Pumping Station Engineer (Stipend)	\$	7,959.00	\$	16,500.00
General Assignment Stipend	\$	2,500	\$	10,000
Clerk (Hourly)	\$	13.00	\$	26.52
Administrative Assistant (Hourly) (P/T)	\$	15.92	\$	40.00
Public Works Superintendent	\$	95,000.00	\$	132,600.00
Public Works Deputy Superintendent	\$	83,000.00	\$	90,000.00
Public Works Supervisor – Grade I			\$	80,580.00
Step 1			\$	78,840.00
Step 2			\$	77,580.00
Step 3			\$	75,580.00
Public Works Mechanic – Grade I			\$	80,580.00
Step 1			\$	78,580.00
Step 2			\$	76,580.00
Step 3			\$	74,580.00
Public Works Mechanic – Grade II			\$	72,580.00
Step 1			\$	70,580.00
Step 2			\$	68,580.00
Step 3			\$	66,580.00
Public Works Leadperson- Grade I			\$	78,580.00
Step 1			\$	76,580.00
Step 2			\$	74,580.00
Step 3			\$	72,580.00
Public Works Operator – Grade I			\$	70,580.00
Step 1			\$	68,580.00
Step 2			\$	66,580.00
Step 3			\$	64,580.00
Public Works Operator – Grade II			\$	62,580.00
Step 1			\$	60,580.00
Step 2			\$	58,580.00
Step 3			\$	56,580.00
Public Works Driver – Grade I			\$	54,580.00
Step 1			\$	52,580.00
Step 2			\$	50,580.00
Step 3			\$	48,580.00
Public Works Driver – Grade II			\$	48,000.00
Step 1			\$	46,000.00
Step 2			\$	44,000.00
Step 3			\$	42,000.00
Public Works Laborer – Grade I			\$	40,000.00
Step 1			\$	38,000.00
Step 2			\$	36,000.00
			\$ \$	34,000.00
Step 3			Ф	34,000.00

## TOWNSHIP OF HARDING ORDINANCE #02-2022

				TAIN EMPLOYEES AND STATE OF NE	OF THE TOWNSHIP W JERSEY"
	POSITIO	ON		Minimum	Maximum
Health Departmen	at – Set By Board Assistant P/T			vironmental Speciali	st, Administrative
	al salary shall be vith Township pol		ition of th	e governing body; s	such salary shall be paid
3. This ordinance s	shall take effect a	fter final pass	age and p	publication as prescri	ibed by law.
DATED: March 14,	2022				
	egoing ordinance to	o be a true and			is, State of New Jersey, do adopted by the Township
ATTEST				TOWNSHIP OF H	IARDING
Lisa A. Sharp Municipal Clerk			Timoth Mayor	y D. Jones	
INTRODUCED:	February 14, 2	2022	ADVE	RTISED: February	17, 2022
PUBLIC HEARIN	<b>G</b> : March 14, 202	22			
ADOPTED:	March 14, 202	22	ADVE	RTISED: March 17	7, 2022
Vote on Adoption:					
Ms. Chipperson Dr. Lacz	MOTION	FOR APPROVA	AL	AGAINST APPROVAL	ABSTAIN

Mr. Platt Mr. Yates Mr. Jones

### ORDINANCES – INTRODUCTION

- 1. ORDINANCE #03-2022 "AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)"
- 2. ORDINANCE #04-2022 -- CAPITAL ORDINANCE OF THE TOWNSHIP OF HARDING, IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND ACQUISITIONS IN, BY AND FOR THE TOWNSHIP AND APPROPRIATING THEREFOR THE SUM OF \$773,600

#### HARDING TOWNSHIP **ORDINANCE #03-2022**

#### "AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)"

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.16a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of Harding in the County of Morris finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee of the Township of Harding hereby determines that a 3.5% increase in the budget for said year, amounting to \$88,719 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Township Committee of the Township of Harding hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Harding in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township of Harding shall, in accordance with this ordinance and N.J.S.A 40A: 4-45.14, be increased by 3.5%, amounting to \$310,518 and that the CY2022 municipal budget for the Township of Harding be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST			TOW	NSHIP OF HARDIN	√G	
Lisa A. Sharp, Municipa	al Clerk	-	Timoth	ny D. Jones, Mayor		
INTRODUCED: PUBLIC HEARING:	March 14, 2022		ADVERTISED:		March 17, 2022	
ADOPTED:			ADVERTISED:			
<b>Vote on Introduction:</b>						
	MOTION	FOR APPI	ROVAL	AGAINST APPR	OVAL	ABSTAIN
Ms. Chipperson						
Dr. Lacz						
Mr. Platt						
Mr. Yates						
Mr. Jones						

#### HARDING TOWNSHIP ORDINANCE #04-2002

"CAPITAL ORDINANCE OF THE TOWNSHIP OF HARDING, IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND ACQUISITIONS IN, BY AND FOR THE TOWNSHIP AND APPROPRIATING THEREFOR THE SUM OF \$773,600"

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**BE IT ORDAINED**, by the Township Committee of the Township of Harding, in the County of Morris, New Jersey, as follows:

Section 1. The Township of Harding, in the County of Morris, New Jersey (the "Township"), is hereby authorized to make the following public improvements and acquisitions in, by and for the Township, including all work, materials and appurtenances necessary and suitable therefore:

#### CAPITAL IMPROVEMENT FUND

		Ls	timated
Pr	ojects	Co	sts
a.	Exterior and Interior Improvements at all Township facilities (Kirby Hall, Bayne Park, Show Grounds, Barrett Field, Gate House, Tunis Ellicks House and Public Works)	\$	20,000
b.	Replacement/Repair of Basins, Pipes and Culverts; Seal Coat Roads	\$	70,000
c.	Road Reconstruction, including all design, work, materials and appurtences	\$	200,000
d.	Department of Public Works: Acquisition of full size 5-7 yard 4WD dump truck and 4WD full size tractor	\$	275,000
e.	Acquisition and Upgrade of various Police Equipment: In-car tablet computer with docks and Body Cams	\$	60,600
f.	Acquisition of two (2) vehicles for Police Department and one (1) Construction vehicle	\$	148,000
	Total from Capital Improvement Fund	\$	773,600

Section 2. The aggregate sum of \$773,600 is hereby appropriated from the Capital Improvement Fund of the Township to the payment of the costs of the improvements and acquisitions authorized and described in Section 1 hereof.

Section 3. Said improvements and acquisitions are lawful capital improvements of the Township having a period of usefulness of at least five (5) years. Said improvements and acquisitions shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

Section 4. The capital budget of the Township is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the Township Clerk and is available there for public inspection.

Section 5. This capital ordinance shall take effect after final passage and publication as required by law.

TC -- 42 -- 1

### HARDING TOWNSHIP ORDINANCE #04-2002

"CAPITAL ORDINANCE OF THE TOWNSHIP OF HARDING, IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND ACQUISITIONS IN, BY AND FOR THE TOWNSHIP AND APPROPRIATING THEREFOR THE SUM OF \$773,600"

ATTEST		TO	OWNSHIP OF HARDIN	G	
Lisa A. Sharp, Municipal	l Clerk	- <del>-</del> Tiı	nothy D. Jones, Mayor		
INTRODUCED: PUBLIC HEARING: ADOPTED:	March 14, 2022		ADVERTISED: ADVERTISED:	March 17, 2022	
Vote on Introduction:					
Ms. Chipperson Dr. Lacz Mr. Platt Mr. Yates Mr. Jones	MOTION	FOR APPROVA	AL AGAINST APPR	COVAL ABSTAIN	